

## **Guide to the Representations Received by Craven District Council on the Publication Draft Craven Local Plan**

The representations received by Craven District Council on the Publication Draft Local Plan have been inputted into an Access database. The database has been used to produce a report which shows all the representations received, organised by policy/ section of the Publication Local Plan (organised alphabetically by policy/ section). This report is called 'RPT - Report of Representations Received on Publication Draft Craven Local Plan'.

The content of the report is set out against the following field names (sub headings):

- **Respondent ID:** a unique number which has been attributed to each respondent.
- **Organisation:** the company or organisation who have submitted the representation, where applicable.
- **Section or Policy:** reference number for the section or policy of the Publication Draft Craven Local Plan that the comments relate to. A table showing the full list of section/ policy references and their corresponding full titles has been provided for reference at the end of this guidance.
- **Paragraph:** the paragraph of the Publication Draft Craven Local Plan which the representation relates to, where provided.
- **Site Reference:** the unique site reference number that the representation relates to, where relevant.
- **Settlement Comments Relates to:** the name of the settlement that the representation refers to, where relevant.
- **Plan is Legally Compliant?**
- **Plan is Sound?**
- **Plan is DtC Compliant?** On the Representation Form which accompanied the Publication Draft Craven Local Plan, respondents were asked to indicate whether they believed the Local Plan to be legally compliant, sound and Duty to Cooperate compliant. Their response of 'Yes', 'No' or 'Not Specified' have been recorded against these fields.
- **Representation Reference:** the unique reference number given to each representation, split into four components and explained below.
- **Details of Representation – verbatim as submitted to Craven District Council:** the representations have been entered into the database exactly as they were submitted to the Council. In some cases respondents used the standard form provided, but often representations were presented in the form of a letter or report. Where representations

have been submitted in a written report, the paragraph numbers given in the report have been left in the representation.

When a respondent has used bold text, underlining or highlighted sections of their response another way, it has not been possible to transfer this formatting into the Access database. Where possible, the relevant text has been indicated in some other way and a note has been added to the representation to explain how this has been done.

- **Proposed Modifications – verbatim as submitted to Craven District Council:** again, proposed modifications have been entered into the database exactly as submitted.
- **Wish to participate in Examination?**
- **Reason for Participation:** A tick box to show whether or not the respondent wishes to discuss their representation at the Examination, and their reason for this, where given.

Not all representors have provided a response against all the field names listed above, so there will be blank sections on the report.

It has been necessary to redact some of the representations where they contain personal data of third parties other than the person making the representations. This has been done at the advice of the Council's Information and Governance Manager and Data Protection Officer, under the provisions of the Data Protection Act 1998.

### **Representation Reference Numbers**

Each representation has been given a unique reference number, comprised of four elements:

1. The unique ID reference number for each respondent
2. The representation number
3. The Publication Draft Craven Local Plan policy or section reference. In some cases, a respondent has made a representation on more than one policy or section which cannot be separated out into two individual entries in the database. In these cases, both policy or section references have been listed (see example given below).
4. The type of representation made, given as a two-letter reference code. The type of representations made have been categorised as follows:

| <b>Type of Representation</b> | <b>Type of Representation Code</b> |
|-------------------------------|------------------------------------|
| Correction                    | CN                                 |
| Duty to Cooperate             | DtC                                |
| General Comments              | GC                                 |
| Legal Compliance              | LC                                 |
| No Comment                    | NO                                 |
| Omission Site                 | OS                                 |
| Sustainability Appraisal      | SA                                 |
| Tests of Soundness            | TS                                 |

Referencing examples:

028/03/SP4/TS

Representation made by the Home Builders Federation (028). Their third representation (03), relating to policy SP4, which they are challenging on the grounds of soundness (TS).

049/01/SP11/OS

Representation made on behalf of RN Wooler & Co Ltd (049). Their first representation (01), relating to policy SP11 and a site that was omitted from the Publication Draft Local Plan (OS).

039/02/VISPOB/GC

Representation made by North Yorkshire County Council (039). Their second representation (02), relating to the Vision (VIS) and Plan Objectives (POB). The representation is considered to be a general comment on the Local Plan (GC).

### **Supporting Information**

Some representations included extensive supporting documentation, for example Flood Risk Assessments to support the inclusion of a site within the Local Plan, technical drawings of the proposed development of a site, copies of comments made in response to public consultation on previous drafts of the Craven Local Plan.

In some cases it has been possible to include these within the main body of the report under the 'Details of Representation' field. Where this has not been possible, a note has been added to say that supporting information has been provided which is 'saved on the system'.

If you wish to inspect any of the supporting information that has been provided with representations, please contact the Planning Policy Team at Craven District Council by email to [localplan@cravenc.gov.uk](mailto:localplan@cravenc.gov.uk) or by phoning 01756 706472.

### **Section and Policy Reference Codes**

The table on the following pages provides the full list of section and policy references used within the report of representations and their corresponding full titles.

**Table Showing the Section and Policy References Used in the Report and their Corresponding Full Titles**

| <b>Policy or Section Ref</b> | <b>Policy or Section Name</b>                              |
|------------------------------|--|
| APPA                         | Appendix A to Draft Policy INF3                            |
| APPB                         | Appendix B to Draft Policy INF6                            |
| APPC                         | Appendix C to Draft Policy SP12                            |
| APPD                         | Appendix D to Draft Policy ENV6                            |
| CON                          | Context  |
| DtC                          | Duty to Cooperate  |
| EBB                          | Evidence Base Biodiversity                                 |
| EBE                          | Evidence Base Employment and Economic Dev                  |
| EBED                         | Evidence Base Education                                    |
| EBF                          | Evidence Base Flood Risk                                   |
| EBG                          | General Background and Evidence Base                       |
| EBGI                         | Evidence Base Green Infrastructure                         |
| EBHE                         | Evidence Base Heritage                                     |
| EBHI                         | Evidence Base Highways                                     |
| EBHO                         | Evidence Base Housing                                      |
| EBL                          | Evidence Base Landscape                                    |
| EBLG                         | Evidence Base Local Green Space                            |
| EBP                          | Evidence Base Parking                                      |
| EBPO                         | Evidence Base Planning Obligations                         |
| EBR                          | Evidence Base Retail                                       |
| EBSO                         | Evidence Base Sports, Open Space and Recreation Facilities |
| EBSS                         | Evidence Base Spatial Strategy                             |
| EBT                          | Evidence Base Tourism                                      |
| EC1                          | Employment and Economic Development                        |
| EC2                          | Safeguarding Existing Employment Areas                     |
| EC3                          | Rural Economy  |
| EC4                          | Tourism  |
| EC4A                         | Tourism-Led Development at Bolton Abbey                    |
| EC5                          | Town, District and Local Centres                           |
| EC5A                         | Residential Uses in Town and Village Centres               |
| ENV1                         | Countryside and Landscape                                  |
| ENV10                        | Local Green Space  |
| ENV11                        | The Leeds and Liverpool Canal                              |
| ENV12                        | Footpaths, Bridleways, Byways and Cycle Routes             |
| ENV13                        | Green Wedges   |
| ENV2                         | Heritage   |
| ENV3                         | Good Design  |
| ENV4                         | Biodiversity   |

| <b>Policy or Section Ref</b> | <b>Policy or Section Name</b>                           |
|------------------------------|---|
| ENV5                         | Green Infrastructure                                    |
| ENV6                         | Flood Risk  |
| ENV7                         | Land and Air Quality                                    |
| ENV8                         | Water Resources, Water Quality and Groundwater          |
| ENV9                         | Renewable and Low Carbon Energy                         |
| GEN                          | General Comments  |
| H1                           | Specialist Housing for Older People                     |
| H2                           | Affordable Housing                                      |
| H3                           | Gypsies, Travellers, Showmen and Roma                   |
| IM1                          | Inset Map 1 - Skipton                                   |
| IM10                         | Inset Map 10 - Clapham                                  |
| IM11                         | Inset Map 11 - Newby                                    |
| IM12                         | Inset Map 12 - Keasden                                  |
| IM13                         | Inset Map 13 - Hellifield                               |
| IM14                         | Inset Map 14 - Gargrave                                 |
| IM15                         | Inset Map 15 - Wigglesworth                             |
| IM16                         | Inset Map 16 - West Marton                              |
| IM17                         | Inset Map 17 - East Marton                              |
| IM18                         | Inset Map 18 - Thornton in Craven                       |
| IM19                         | Inset Map 19 - Broughton                                |
| IM2                          | Inset Map 2 - Glusburn, Crosshills and Sutton in Craven |
| IM20                         | Inset Map 20 - Embsay with Eastby                       |
| IM21                         | Inset Map 21 - Carleton                                 |
| IM22                         | Inset Map 22 - Stirton with Thorlby                     |
| IM23                         | Inset Map 23 - Draughton                                |
| IM24                         | Inset Map 24 - Bolton Abbey                             |
| IM25                         | Inset Map 25 - Cononley                                 |
| IM26                         | Inset Map 26 - Farnhill and Kildwick                    |
| IM27                         | Inset Map 27 - Low Bradley                              |
| IM28                         | Inset Map 28 - Lothersdale                              |
| IM29                         | Inset Map 29 - Cowling                                  |
| IM3                          | Inset Map 3 - Skipton Town Centre                       |
| IM4                          | Inset Map 4 and 4a - Settle and Giggleswick             |
| IM5                          | Inset Map 5 - High and Low Bentham                      |
| IM6                          | Inset Map 6 - Ingleton                                  |
| IM7                          | Inset Map 7 - Burton in Lonsdale                        |
| IM8                          | Inset Map 8 - Rathmell                                  |
| IM9                          | Inset Map 9 - Langcliffe                                |
| INF1                         | Planning Obligations                                    |
| INF2                         | Community Facilities and Social Spaces                  |
| INF3                         | Sport, Open Space and Recreation Facilities             |

| <b>Policy or Section Ref</b> | <b>Policy or Section Name</b>                     |
|------------------------------|---|
| INF4                         | Parking Provision                                 |
| INF5                         | Communications Infrastructure                     |
| INF6                         | Education Provision                               |
| INT                          | Introduction                                      |
| MON                          | Monitoring  |
| NOC                          | No Comment  |
| POB                          | Plan Objectives                                   |
| SA                           | Sustainability Appraisal                          |
| SD1                          | Presumption in Favour of Sustainable development  |
| SD2                          | Meeting the Challenge of Climate Change           |
| SP1                          | Meeting Housing Need                              |
| SP10                         | Strategy for Gargrave - Tier 3                    |
| SP11                         | Strategy for Tier 4A and 4B Villages              |
| SP12                         | Infrastructure, Strategy and Development Delivery |
| SP2                          | Economic Activity and Business Growth             |
| SP3                          | Housing Mix and Density                           |
| SP4                          | Spatial Strategy and Housing Growth               |
| SP5                          | Strategy for Skipton - Tier 1                     |
| SP6                          | Strategy for Settle - Tier 2                      |
| SP7                          | Strategy for Bentham - Tier 2                     |
| SP8                          | Strategy for Glusburn and Crosshills - Tier 3     |
| SP9                          | Strategy for Ingleton - Tier 3                    |
| SPM                          | Submission Policies Map of Plan Area              |
| VIS                          | Vision for Craven                                 |