

# Selby District Local Development Framework



## Developer Contributions Supplementary Planning Document

Consultation Statement  
March 2007



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#### Consultation Statement

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## **Introduction**

- 1.1 This document describes the methods of consultation that the Council adopted during the production of the Developer Contributions Supplementary Planning Document (DCSPD) and how any changes have been made to the adopted SPD as a result of that consultation and consideration of representations.
- 1.2 The SPD has been prepared and adopted under the Planning and Compulsory Purchase Act 2004 and the Regulations<sup>1</sup> and takes account of national policy and guidance. An Adoption Statement is published with it and a Sustainability Appraisal Report is also available.
- 1.3 This document supplements the Consultation Statement published separately with the DC SPD in April 2006 (and Appendix 2 to the Consultation Draft SPD) under Regulation 17 of the Regulations.
- 1.4 This document is also the Statement required under Regulation 18 (4)(b), which states that a local planning authority shall not adopt an SPD until they have prepared a statement setting out a summary of the main issues raised in presentations and how these main issues have been addressed in the SPD, which they intend to adopt.
- 1.5 This document also fulfils the requirement for the publication of a statement of conformity with the Statement of Community Involvement (SCI) as set out in PPS12 paragraph 2.43 (iv). The DC SPD has been prepared in line with process for adopting a Supplementary Planning Document contained in the Council's SCI (submission draft October 2006).

## **2. Pre-Draft Consultation**

- 2.1 An initial pre-draft consultation stage on the SPD was carried out in August 2005 with key stakeholders who were likely to be the most closely involved in the detailed preparation and implementation of the SPD.
- 2.2 A second stage of the pre-draft process involved the preparation of a detailed Scoping Report (the first step in the Sustainability Appraisal process) and a 'Heads of Terms Report' (this defined the functions of the SPD and described the intended contents).
- 2.3 The District Council's Policy and Resources Committee approved these two documents for a limited consultation exercise at their meeting of 27 September 2005.

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<sup>1</sup> The Town and Country Planning (Local Development) (England) Regulations 2004, Statutory Instrument 2004 No. 2204



- 2.4 The Heads of Terms Report and the Scoping Report were circulated to key stakeholders and other parties for comments.
- 2.5 Many detailed responses to this four-weeks consultation period were received in this second pre-draft consultation stage. The responses were summarised in a Schedule reported to the Policy and Resources Committee on 22 November 2005. The comments contained in the responses to the consultation on the 'Heads of Terms Report' and the Scoping Report were, where appropriate, taken into account in preparing the Draft SPD and the SA.
- 2.6 The Scoping Report, much of which is now incorporated into the Sustainability Appraisal accompanying the SPD, contains information, evidence and justification that summarise the basis on which the Draft SPD was built.

### **3. Consultation under Regulation 17**

- 3.1 Formal public participation was carried out between 27 April and 8 June 2006 in compliance with the requirements of Regulation 17.
- 3.2 Letters were sent to those listed at Appendix 1 (i) along with the following documents:
- The draft SPD
  - The Sustainability Appraisal Report
  - The Consultation Statement (under Regulation 17(1) (April 2006)
  - Notice of SPD Matters and
  - A statement of fact that the SPD documents were available for inspection and of the places and times at which they could be inspected.
- 3.3 Letters of notification only were sent to those persons listed in Appendix A (ii). A request was made to the Regional Assembly for opinion as to the general conformity of the draft SPD with the Regional Spatial Strategy for Yorkshire and the Humber (under section 24 (b) of the Planning and Compulsory Purchase Act 2004).
- 3.4 Copies of the SPD documents and Statement of the SPD matters were made available for inspection at the following locations:
- Selby District Council principal office at the Civic Centre, Selby.
  - Selby District Council Tadcaster Area Office
  - Selby Library
  - Tadcaster Library
  - Sherburn in Elmet Library (also comprises Council Area Office)
  - Barlby Library
  - Mobile Libraries
- 3.5 The District Council published on the website ([www.selby.gov.uk](http://www.selby.gov.uk)) the SPD documents, the SPD matters and a statement of fact that the SPD

documents were available for inspection and of the places and times at which they could be inspected.

- 3.6 Notice was given by local advertisement of the SPD matters and a statement of fact that the SPD documents were available for inspection and of the places and times at which they could be inspected in the following newspapers:
- Selby Times, 27 April 2006
  - The Evening Press, 27 April 2006
  - Goole Times, 27 April 2006
  - Wetherby News, 28 April 2006
- 3.7 The District Council provided comments forms for completion by hand or electronically on-line and via email (to a dedicated address [ldf@selby.gov.uk](mailto:ldf@selby.gov.uk)) in order to make the process easier to access. Written representations not submitted on the forms were also accepted by hand, post and email.
- 3.8 Appendix A (iii) provides a list of those who submitted representations at Regulation 17 stage.

#### **4. Summary of Main Issues and how they were addressed in the SPD**

- 4.1 A summary of the issues raised in representations is provided in Appendix B along with the Council's responses. Appendix C sets out how the main issues raised have been addressed in the Adopted SPD.
- 4.2 A Schedule of the Council's Committee meetings where the DC SPD was considered is provided in Appendix D. This also sets out what issues were considered at each meeting and how to obtain copies of those reports and minutes.

#### **5. Sustainability Appraisal (SA) of the SPD**

- 5.1 Many detailed responses to the pre-draft consultation stage were received. The comments contained in the responses to the consultation on the 'Heads of Terms Report' and the Scoping Report were, where appropriate, taken into account in preparing the Draft SPD and the SA.
- 5.2 The Scoping Report, much of which is now incorporated into the Sustainability Appraisal accompanying the SPD, contains information, evidence and justification that summarise the basis on which the SPD is built.
- 5.3 The final Sustainability Report is published with the DC SPD, which takes account of the comments received at Public Participation stage. That Report summarises how sustainability issues have been integrated into the SPD, how the SA and consultation have been taken into account and the reasons for choosing the SPD as adopted in light of other reasonable alternatives (Companion Document to PPS12). It summarises how the

SPD was changed as a result of the SA process and responses to consultation (Sustainability Appraisal of RSS and LDDs Guidance, November 2005).