

Mission Statement

To Improve the Quality of Life
For Those Who Live and Work in The District

20 August 2009

Dear Councillor

You are hereby invited to a meeting of the **Policy and Resources Committee** to be held in Committee Room 2, Civic Centre, Portholme Road, Selby on **Tuesday 1 September 2009** commencing at **4:00 pm**.

The agenda is set out below.

1. Apologies for Absence and Notice of Substitution

To receive apologies for absence and notification of substitution.

2. Disclosure of Interest

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Section 117 of the Local Government Act 1972, and Sections 50, 52 and 81 of the Local Government Act 2000 and the Members' Code of Conduct adopted by the Council.

3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 14 July 2009 (pages 5 to 10 attached) subject to the following amendments to the preamble to minute 143:

Insert 'originally' after 'was' in the first line of the second paragraph, insert 'Supplementary Planning Document (SPD)' before 'process' in the last line of the third paragraph and insert 'However' at the beginning of the fourth paragraph.

4. Chair's Address to the Policy and Resources Committee

5. Treasury Management

Report of Head of Service – Finance (pages 11 to 28 attached).

6. Performance Indicators – April – July 2009

Report of the Head of Service – Finance (pages 29 to 37 attached)

7. Waste Collection Policies for Residents

Report of Head of Service – Partnerships and Commissioning (pages 38 to 43 attached).

8. Strategic Housing Market Assessment

Report of Head of Service – Development Services (pages 44 to 47 attached)

9. Referrals from Other Boards and Committees

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Minute 197 Replacement Document Converter System (page 48 attached)

10. Local Development Framework Task and Finish group

Minutes of the meeting held on 6 July 2009 (pages 49 to 53 attached)

11. Discretionary Rate Relief Panel

Minutes of the meeting held on 14 July 2009 (pages 54 to 62 attached)

Minutes of the proceedings of a meeting of the Local Development Framework Task and Finish Group held on 6 July 2009 at The Civic Centre, Portholme Road, Selby, commencing at 10 am.

Councillor B Percival (Chair)
Councillor I Chilvers
Councillor J Mackman
Councillor R Packham
Mr S Martin (Strategic Director)
Mr K Dawson (Head of Service – Development Services)
Mr T Heselton (Principal Planner – LDF Team)
Mrs E Scothern (Development Policy Manager)
Mr K Robinson (Democratic Services Manager)

1 Minutes

The minutes of the proceedings of a meeting of the Local Development Framework Task and Finish Group held on 23 February 2009 be approved as a correct record.

2 Evidence Base

Councillors considered a report by the Principal Planner – LDF Team on studies which had taken place since November 2008 which would assist in the development of a core strategy. The studies covered the following key areas:-

Affordable housing need and other housing market information (Strategic Housing Market Assessment)
Potential land availability (Strategic Housing Land Availability assessment)
Flood risk (Sequential test for Core Strategy Strategic Flood Risk Assessment)
Village sustainability and growth (Village sustainability study)

Councillors questioned officers on the reports and following a debate it was:-

Resolved: That

- I. the conclusions in the Strategic Housing Market Assessment be noted**
- II. the results of the Strategic Housing Land Availability Assessment be received**
- III. the conclusions of the Core Strategy (PPS 25) Sequential Test be noted**
- IV. the results of the Village Sustainability Study be received as work in progress that further work be progressed on evaluating landscape and traffic impacts and further information be provided**

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on the criteria and weighting used, and

- V. **that as the terms ‘primary’ and ‘secondary’ villages are misleading they be replaced with references to ‘villages that are considered to have potential for further growth’, in order to improve the clarity of the Core Strategy.**

3 Responses to Further Consultation Options

The Principal Planner presented a report giving details of the responses received to the further options consultations and identified the key issues which would inform further Core Strategy development

Resolved:

- I. **That the Core Strategy be developed in accordance with the officer comments and recommendations, and in particular:-**
- II. **The consultation response, the conclusions in the report, and the new evidence available be taken into account in reviewing the distribution of housing.**
- III. **the comments made with regard to the Strategic Housing Sites in paragraphs 3.45 –3.46a be noted and the way forward as outlined in the report be supported.**
- IV. **That in the light of comments made in response to this consultation and other considerations, no allocations for general market housing be made in villages other than those identified as capable of accommodating additional growth, but the existing policy be extended to include small scale allocations for 100% affordable housing, as well as redevelopment / development of previously developed land. Officers were also requested to investigate ways of ensuring that windfall development in smaller villages was more tightly controlled than in those villages considered capable of accommodating additional growth.**
- V. **Policies for affordable housing continue to be developed in the light of the recent Strategic Housing Market Assessment and the currently ongoing Affordable Housing Viability Study.**

referencing and that further research be undertaken to establish whether there is a need for a dedicated local policy.

- VII. That the difficulties in collecting sufficient, sound evidence on a local basis to support detailed policies on the issue of targets for local energy generation be noted and the approach to the issue being advocated be supported.
- VIII. That the recommended approach to the Community Infrastructure Levy be supported.
- IX. That advice be sought from Natural England prior to developing an appropriate policy for Green Infrastructure.
- X. That a general policy on housing mix be formulated in the light of the most recent evidence in the Strategic Housing Market Assessment.
- XI. Continued efforts be made to liaison more closely with the gypsy and traveller community within the District, with a view to including an appropriate strategic policy within the Core Strategy.
- XII. That a further round of public consultation be arranged prior to formal publication and submission stages in accordance with comments received from Government Office.
- XIII. In accordance with advice from Government Office and the most recent advice from the (former) Regional Assembly, the Core Strategy continues to be based on the minimum housing requirement set out in the RSS, but without any allowance for recent high house building rates.
- XIV. With regard to Green Belt, reference be made to undertaking a Green Belt review in future allocations DPD's if it is not possible to satisfy the housing requirement
- XV. In order to minimise the use of 'greenfield' sites, the Core Strategy should emphasise the priority to be given to the use of previously developed land wherever possible.
- XVI. Adequate references be included within the Core Strategy to encourage a high standard of design and to facilitate its achievement through subsequent Development Plan Documents.
- XVII. Liaison should be continued with the appropriate transport authorities and operators to ensure that transport issues are fully integrated within the Core Strategy and Local Transport Plan.
- XVIII. The Core Strategy should be fully supportive of improving the

vitality and viability of the three town centres and of regeneration initiatives such as Renaissance.

- XIX. The Core Strategy should place significant emphasis on developing all aspects of the economy of the District as increased employment is central to the general sustainability theme of self-sufficiency and reduction in longer distance commuting.**
- XX. The Core Strategy should acknowledge the importance of the energy generation industry within the District and make adequate strategic provision for its support and development, including the development of biomass facilities particularly where supported by rail transport.**
- XXI. That further research be undertaken in order to develop a sound policy(ies) on climate change issues.**
- XXII. The ongoing liaison with infrastructure service providers, and GOYH and PINs to support the production of an Infrastructure Study and Delivery Plan to accompany the core Strategy, be noted**
- XXIII. Whilst reference could be made in the Core Strategy to the possibility of Coal Bed Methane extraction within the District within the Core Strategy, it is primarily an issue to be included in the County Council's Minerals Development Plan. Sites identified by the County Council will be incorporated in the LDF Proposals Map.**
- XXIV. Although not central to the Core Strategy's purpose, reference to issues such as recycling and tackling crime should be included in as they are an integral part of the wider topic of delivering, more sustainable and healthy communities in the District.**
- XXV. The request to include a policy to deal with the locations of prison facilities be not supported as this is not considered necessary or appropriate for the Core Strategy.**

4 Core Strategy Revised Housing Distribution

The Principal Planner submitted a report on the preferred option for the distribution of future housing in the light of evidence which had come to light since the consultation exercise in November 2008.

The report set out details of the percentage of housing which would be needed in each of the four settlement categories.

Councillors considered the report in detail and sought clarification from officers

on issues relating to the provision of housing in villages.

Resolved:

That the Task and Finish Group supports the revised housing distribution set out in the report, subject to the minor amendments set out below, as the basis for further consultation with key stakeholders as the Council's preferred option.

- (i) that the percentage for Sherburn – in Elmet be reduced from 11% to 9% to minimise the increase in out commuting associated with new housebuilding**
- (ii) that the percentage for Tadcaster be increased from 7% to 9% to reflect local community aspirations and the fact that there has historically been a shortfall in house building**
- (iii) the percentage for Selby Area Action Plan be increased from 55% to 57% to better reflect Regional Policy and the results of the SHLAA and**
- (iv) that the percentage for villages with potential for future expansion be reduced from 22% to 20% to reflect the limited number of villages capable of sustainable growth and Regional Policy.**

5 Timetable

Councillors considered the amended timetable for the Core Strategy programme.

Resolved ;

That the timetable be noted

6 Next Meeting

Resolved:

That the next meeting be held on either 1 or 2 October 2009 at 4pm.

The meeting closed at 12.45 pm.

SELBY DISTRICT COUNCIL

AGENDA ITEM NO: 3

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on 1 September 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

204	Minutes
205	Chair's Address
206	Treasury Management
207	Performance Indicators
208	Waste Collection Policies for Residents
209	Strategic Housing Market Assessment
210	Referral from Planning Committee
211	LDF Task and Finish Task and Finish Group
212	Discretionary Rate Relief Panel

Present: Councillor M Crane in the Chair

Councillors: Mrs E Casling, D Fagan, Mrs G Ivey, M Jordan, J Mackman, C Metcalfe, Mrs W Nichols, R Packham and. B Percival.

Officials: Chief Executive, Deputy Chief Executive, Strategic Director, Accountancy Services Manager, Corporate Improvement Officer, Development Policy Manager, Senior Development Policy Officer (Affordable Housing), Principal Officer (Waste & Recycling) and Democratic Services Manager.

Press 0

Public 0

202 **Apologies for Absence and Notice of Substitution**

None

203 **Disclosures of Interest**

None received

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Strategic Housing Market Assessment

The Head of Service – Development Services submitted a report setting out the key findings of the Council’s Strategic Housing Market Assessment.

The Assessment had been carried out in accordance with Government guidelines and provided the Council with a wide range of information which would assist in the production of future development policy.

Resolved: That

- (i) The findings of the Strategic Housing Market Assessment be noted, and**
- (ii) A charge of £25 plus postage be made in response to requests for copies of the document.**

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Referrals from Other Boards

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Minute 197– Replacement Document Converter System

Councillors were asked to approve the allocation of £4800 from the ICT replacement reserves to finance the project.

Resolved : That a budget of £4800, drawn from the ICT Replacement reserve 2009/10, be approved.

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Local Development Framework Task and Finish Group

Councillors received the Minutes of the Local Development Framework Task and Finish Group held on 6 July 2009.

Resolved:

That the minutes be received and the recommendations be approved.