

Craven District Council



Statement of Consultation

**As required by Regulation 22 (1) (c) of The Town and
Country Planning (Local Planning) (England)
Regulations 2012**

Submission Draft Craven Local Plan

29th March 2018

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1. INTRODUCTION

Purpose of this document

1.1 This Statement of Consultation explains how Craven District Council has undertaken consultation to produce the Craven Local Plan 2012-2032, which covers the area of Craven that falls outside the Yorkshire Dales National Park. It explains how on-going consultation and engagement has shaped the Local Plan. It complements the separate adopted Statement of Community Involvement.

Regulatory Context for Consultation and Engagement

1.2 This Statement of consultation forms one of the proposed submission documents referred to in Regulations 17, 19 & 22 of The Town and Country Planning (Local Planning) (England) Regulations 2012 and has been prepared under these regulations. Regulation 22 (1)(c) 2012 require that a statement of consultation, including the following information, be submitted alongside the development plan documents:

- which bodies and persons the local planning authority invited to make representations under Regulation 18;
- how those bodies and persons were invited to make representations under Regulation 18
- a summary of the main issues raised by any representations made pursuant to Regulation 18;
- how any representations were made pursuant to Regulation 18 have been taken into account;
- if representations were made pursuant to Regulation 20, the number of representations made and a summary of the main issues raised in those representations;
- if no representations were made in Regulation 20, that no such representations were made;

1.3 At the outset it is also considered pertinent to note that consultation has been undertaken within the guidance of National Planning Policy Framework (NPPF) that stipulates that early and meaningful engagement and collaboration with neighbourhoods, local organisations and businesses is essential. NPPF also specifies that a wide section of the community should be proactively engaged, so that Local Plans, as far as possible, reflect a collective vision and a set of agreed priorities for the sustainable development of the area.

Duty to Cooperate

1.4 This statement of consultation provides a record of the stages of consultation that has been carried out on the Local Plan. However, the Council also has a duty to cooperate with other local planning authorities and other prescribed bodies in the formulation of development plan documents. This 'duty to co-operate' is a requirement of Section 33A of the Planning and Compulsory Purchase Act 2004, as inserted by the Localism Act 2011.

1.5 Full details of how the Council has engaged with those bodies through the Councils supporting Duty to Cooperate Statement is submitted as a supporting document to the Submission Plan and is available on the Council's Planning Policy Webpages.

2. MOVING FROM A CORE STRATEGY TO A LOCAL PLAN

2.1 The adopted Local Plan for Craven District (outside the Yorkshire Dales National Park) was adopted in 1999. A new plan was originally prepared as a Core Strategy from 2004, which was part of the Local Development Framework (LDF), however with the requirements set out in the Localism Act (2011) and the revocation of Regional Spatial Strategies (locally, the Regional Spatial Strategy for Yorkshire and the Humber) in 2010, the Council made a decision to produce a new Local Plan at a meeting of Craven Spatial Planning Sub Committee on 3rd October 2011. Details of this decision can be viewed at appendix 1. The draft Core Strategy was not completed or adopted. Work on the new Craven Local Plan commenced in 2012.

2.2 The new Craven Local Plan uses evidence and consultation undertaken on the draft Core Strategy to inform initial ideas on issues and options for the early stages of the Local Plan, as well as new and updated evidence produced specifically for the new Local Plan, notably to meet the requirements of the National Planning Policy Framework (NPPF) and Planning Practice Guidance (PPG).

2.3 This document explains consultation carried out in line with The Town and Country Planning (Local Planning) (England) Regulations 2012 and shows how the local plan has evolved throughout its preparation in response to input from all stakeholders during public engagement and consultation.

3. OVERVIEW OF CONSULTATION

Statement of Community Involvement and Local Development Scheme

3.1 The Council's approach as to how and when it will consult with the community, and key stakeholders, in the preparation of the Local Plan and planning applications is set out in the Council's Statement of Community Involvement. This is in line with section 18 & 19 (3) of the Planning and Compulsory Purchase Act 2004. The Council's first SCI was formally adopted in June 2006. An updated SCI was adopted on 20th March 2018. The updated SCI addresses changes to the planning system that have occurred in response to the introduction of new government legislation and guidance including The Localism Act 2011, updated Town and Country and Neighbourhood Planning Regulations 2012, the National Planning Policy Framework (NPPF) and the National Planning Practice Guidance (NPPG). The principles of community participation are essential to the creation of a successful local plan and opportunities to participate will be provided whenever and wherever possible.

3.2 The Council's local plan timetable, or 'local development scheme' (LDS), sets out what local plan documents are to be prepared and when they are to be prepared. Once adopted, these new local plan documents will replace the current local plan, which was adopted in 1999. The

current local plan timetable was brought into effect on 7th December 2017. The current LDS and previous iterations of the timetable can be viewed [here](#).

Consultation stages undertaken

3.3 In line with the Council’s commitment to early and meaningful community engagement, extensive public consultation and engagement has been carried out throughout preparation of the draft Craven Local Plan with its communities and other stakeholders (including developers, landowners and infrastructure providers) to gather people’s opinions and raise awareness of its planning documents.

3.4 Preparation of the Craven Local Plan commenced in 2012. The key stages of consultation that have been carried out are summarised below and in table 1:

Table 1: Craven Local Plan Consultation Stages

Consultation Stage	Document/Event	Date
Preparation of the Local Plan: Regulation 18	Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure	5 th – 14 th September 2012
Preparation of the Local Plan: Regulation 18	Community engagement drop in events relating to the amount and location of future housing and business development	24 th June to 26 th July 2013
Preparation of the Local Plan: Regulation 18	Public consultation on first draft of Craven Local Plan	22nd September to 3rd November 2014
Preparation of the Local Plan: Regulation 18	Public consultation on the second draft Craven Local Plan	5 th April – 31 May 2016
Preparation of the Local Plan : Regulation 18	Public consultation on the third draft pre-publication Craven Local Plan	19 th June – 31st July 2017
Publication Draft Local Plan: Regulation 19	Representations invited on Publication Draft local Plan	2 nd January 2018 to 13 th February 2018

3.5 The outcome of each consultation stage for the Local Plan has been reported to the Council’s Spatial Planning Sub Committee and Policy Committee. Details of all Local Plan consultation stages from 2012 are detailed on the Council’s Local Plan webpage which can be accessed [here](#). Details of committee reports relating to the Local Plan preparation can be accessed [here](#). Where this statement is being read in hard copy, please refer to the Planning Policy and the Council and Democracy sections of the CDC website.

Who Has Been Involved

3.6 The Council has developed a comprehensive local plan consultation database which includes specific and general bodies and individuals for consultation purposes (as detailed in Regulation 2 of The Town and Country Planning (Local Planning) (England) Regulations 2012). The local plan consultation database was created as an Access database in 2006, where individuals/organisations made a request to the Council to be kept informed of the Plan and to

be added to the database (or alternatively asking to be removed from the database). In December 2013 the Planning Policy Team notified all individuals and organisations on the Access database that the Council was moving to the use of Mailchimp to run its local plan consultation database. In addition, information relating to this change was publicised on the Council's Planning Policy webpage. Individuals and organisations on the Access database were asked to sign themselves up to the new database via Mailchimp. Appendix 2 sets out the text that was published on the Planning Policy webpages together with letters sent out inviting individuals and organisations to sign up to the new database, via Mailchimp. At the same time the Planning Policy Team registered all specific consultation bodies to the new local plan consultation database. Since the April – May 2016 local plan consultation all acknowledgment emails and letters sent following receipt of comments received during a local plan consultation have included the invitation to individuals/organisations to sign up to the new local plan consultation database. The local plan database has grown significantly as the Plan has developed. The Planning Policy News web page on the Council's website allows individuals and organisations to submit their details and be entered onto the new local plan consultation database at any time.

- 3.7 The current local plan consultee database contains approximately 700 contacts. Appendix 3 lists the organisations that are registered on the Local Plan consultation database. This list also includes the number of individuals registered on the database. Appendix 3 groups the consultees into categories in accordance with regulation 2 of The Town and Country Planning (Local Planning) (England) Regulations 2012.
- 3.8 As a matter of course, at the start of any consultation activity, all contacts within the local plan consultee database were notified of the consultations by either postal or electronic mailshot which set out:
- Which element of the Local Plan the consultation related to;
 - The duration of consultation (including start/end dates);
 - How consultees could find out more information either on the Council website or where documents were available to view in hardcopy such as council offices and libraries;
 - How consultees could access the Council's feedback form to be used in each consultation;
 - Contact details for the planning policy team and times, dates, and locations for drop in sessions if this was applicable.
- 3.9 In addition the Craven Housing Employment Market Partnership (CHEMP) was created in 2007 with the aim of informing the Council's Strategic Housing Market Assessment (SHMA) to support the Core Strategy at that time. In creating CHEMP, the aim was to tap into the knowledge and information from the private sector, in order to prepare a robust SHMA. A wide range of bodies from the development industry were invited to attend CHEMP and many of them were already linked to the LSP (Local Sustainable Partnership) at that time.

The Consultation Methods Used

3.10 Throughout the Plan preparation process, the Council has made extensive efforts to engage with relevant agencies and the local community in the formulation and refinement of the policies and proposals in the Plan. At each stage, the Council has adhered to the standards for consultation set out within its adopted Statement of Community Involvement (SCI) as well as those set by legislation and guidance. The techniques used by the Council have been tailored to maximise both the number of people and organisations engaged but also the nature of the information sought for that particular stage of the Plan. For example, during the early stages of engagement and consultation on the draft Local Plan in 2012 and 2013 a key objective from the engagement was to gather ideas and thoughts as to the key issues relating to planning future housing and business development and potential solutions proposed. As the Plan has advanced towards the first, second and third drafts the emphasis of the consultations has focused around generating feedback to the specific policies and proposals.

3.11 Throughout each engagement period, the Council has consistently sought to implement a range of methods. Such techniques have included:

- Copies of all documents have been made available at Council premises and libraries.
- Copies of all documents including previous versions of the development plan documents and the accompanying evidence base is available to view on the Craven District Council website.
- The use of Mailchimp to inform those consultees who are registered on the local plan consultation database of Local Plan consultations.
- The Planning Policy Team has been available to offer advice and assistance in person, over the telephone and in writing.
- Using social media, electronic banners at Skipton Town Hall and Belle Vue Square Council reception; and the local press to provide reminders of consultations throughout each consultation period i.e. the Councils facebook and twitter services.
- Sending direct notifications to those on the Council's Local Plan consultee database to publicise consultations and explain how to get involved.
- Staffed exhibitions and drop in events, ensuring those events have been accessible to all and held at times that maximise the ability for people to attend. Upon direct request, we have attended specific meetings with interest groups and/or local organisations.
- The issuing of press releases to local newspapers, such as The Craven Herald (see appendix 4 for list of local newspapers/media contacts the Council send press releases to.)
- The Planning Focus newsletter, prepared by the Planning Policy Team has been published at points throughout preparation of the draft Local Plan. Copies of Planning Focus including details of consultation of the draft Local Plan are set out at appendix 5.
- Articles relating to draft Local Plan have also been published in the Council's internal publication; Core Brief.
- A document titled "Consultation Information" was published during consultation of the second and third draft Local Plan in line with the Council's Community Engagement Strategy 2010-2013. (see appendix 5)
- Briefing elected members– notwithstanding their formal constitutional role to approve plans, ward councillors are also community advocates and will invariably be the first port of

call for local residents. Member briefings have been held with the aim of increasing awareness of the Plan and the process involved.

- 3.12 For the Publication Local Plan, a guidance note (Appendix 6: Representation Guidance Notes) was produced to assist in the submission of representation regarding the ‘soundness’ and ‘legality of the Local Plan.

4. REGULATION 18 CONSULTATION ENGAGEMENT

- 4.1 The following section outlines the details of all consultation/engagement undertaken during the preparation of the Local Plan under Regulation 18 i.e. initial issues and options and all drafts of the Plan consulted upon prior to the formal Publication of the Craven Local Plan including the issues raised from the consultations and how policy has been developed throughout this process as a consequence of that engagement.

Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure (5th – 14th September 2012)

- 4.2 The aim of these workshops was to discuss issues around and options for a spatial strategy, a housing figure and an approach to allocations, policies and neighbourhood planning. Between 5th & 14th of September 2012, Craven District Council hosted four participatory workshops to begin the process of “Shaping a Spatial Strategy and Housing Figure” for a new local plan. This was the first time such events had taken place, reflecting the Council’s determination to make the best of opportunities offered by the Government’s localism agenda.

Who was invited to make representations under Regulation 18?

- 4.3 All parish and town councils within the local plan area were invited to attend the workshops. Members of the Craven Housing Employment Partnership (CHEMP) were also invited to an additional workshop in Skipton on the 14th September 2012. Appendix 5 sets out copies of letters sent out inviting attendees to these workshops.

How were representations invited under Regulation 18?

- 4.4 Four parish workshops were held in Ingleton, Settle and Skipton. Participants worked in groups to complete three exercises, in which they discussed how many new homes Craven might require in the future, where they might be built and how Neighbourhood Planning might fit in.
- 4.5 A total of 23 participants came to the parish workshops held in Ingleton, Settle and Skipton; and a total of 25 participants attended the stakeholder workshop also held in Skipton. A total of eight groups completed 24 exercise sheets, which formed a unique and invaluable planning resource.
- 4.6 All of the comments received during these consultations were used to develop the first draft of the Local Plan.

Summary of the main issues raised in representations

Housing Target

- 4.7 In general, workshop groups recognised that it would be difficult to justify a housing target of below 160 new homes per year. Plus, getting the right kind of housing development is important, too, not just the number. The workshop group also felt that homes need to be more affordable. Parishes felt a target of 160 per year would be about right, so long as additional “windfall” development isn’t allowed to boost this figure significantly; whereas other stakeholders felt benefits could come with a higher figure.

Settlement Strategy

- 4.8 Groups generally agreed with the idea that the needs of three distinctive “sub - areas” (in the northern, middle and southern parts of Craven) should guide the local plan strategy, but that land for new homes should be allocated in more settlements, not just the biggest. A more dispersed distribution was not felt to be necessarily less sustainable and nobody argued for a significantly more concentrated distribution.

Neighbourhood Plans

- 4.9 The general view on the potential role of Neighbourhood Plans was that they aren’t a viable option and can’t be relied upon to provide the new homes villages may need. Local plan policies should address design, housing mix and green infrastructure, to reflect local characteristics, and windfall development should be closely managed. Policies should also address development in villages, including exception sites.

- 4.10 The following background documents were published on the council’s New Local Plan webpage.

- Shaping a Spatial Strategy and Housing Figure Discussion Paper (August 2012)
- Towards a Locally Determined Housing Target Background Paper (July 2012)

These documents can be viewed here

- 4.11 A workshop bulletin was produced following the workshops. This is also available on the Council’s new local plan webpage here

How were representations taken into account?

- 4.12 On the 8th October 2012 the Council's Spatial Planning Sub-Committee (CSPSC) considered stakeholder feedback from the September workshops. This feedback was then used to guide further work by the Planning Policy Team relating to the Local Plan spatial strategy. The stakeholder feedback was published on the Council’s new local plan webpage, at that time and can be viewed here

- 4.13 Following on from the workshops and consideration of feedback by the Spatial Planning Sub Committee, on the 30th October 2012, the CSPSC then considered which settlements might have land allocated for housing development, how much development might be appropriate

for each settlement and what criteria might be used to identify preferable sites. The presentation given to this sub-committee relating to additional settlements and an assessment of settlement characteristics can be viewed here. The subcommittee agreed that the additional settlements should receive site allocations:

- North Sub Area – Low Bentham, Burton in Lonsdale and Clapham village;
- Mid Sub Area – Hellifield and Rathmell
- South Sub Area – Low Bradley, Carleton, Embsay and Cowling.

4.14 The CSPSC also agreed the suggested housing contribution to the sub area targets from each settlement, including the average annual housing development for Hellifield to be reduced from seven to three per annum and that the balance of four to be transferred proportionally to Settle and Giggleswick.

The full sub-committee minutes can be viewed at appendix 1.

4.15 At a meeting on the 19th November 2012 CSPSC approved publication of the Strategic Housing Land Availability Assessment (SHLAA) and the related Site Checklist. This site checklist can be viewed here.

Community engagement drop in events (24th June to 26th July 2013)

4.16 During June and July the Council ran a series of drop-in events designed to engage communities in a discussion about a new local plan. Our discussions built on the 2012 workshops with parish councils and key stakeholders; and the SHLAA workshop 2012. The aim of the drop- in events was to engage with individual communities to gain views on the scale and spread of housing and employment land across the plan area and the emerging Local Plan spatial strategy in terms of the choice of available sites for new housing and employment over the plan period.

Who was invited to make representations under Regulation 18?

4.17 Twenty drop in events were held in Cononley, Bentham, Embsay, Cowling, Giggleswick, Burton-in-Lonsdale,, Carleton, Glusburn, Skipton, Bradley, Rathmell, Hellifield, Sutton, Ingleton, Settle and Gargrave. All members of the community were invited to the drop- in events, including those registered on the local plan consultation database at that time. Details of how the community were invited to make representations, including letters, information published on the website and the Planning Focus newsletter is provided at appendix 5.

How were representations invited under Regulation 18?

4.18 Information was displayed at each of the events on display boards and via a digital slide show relating to:

- What is a Local Plan?
- What is Neighbourhood Planning?
- Housing - How Much & Where?

- Population Projections & Household Spaces
- Economy – North, Mid & South Sub-Areas
- Shaping a Strategy for Employment Land in Craven - Discussion Paper

- 4.19 Information displayed at these events relating to the issues set out above can be viewed [here](#).
- 4.20 Attendees had the opportunity to have a discussion with Planning Policy Officers on the matters listed above and were invited to complete feedback forms and/or record comments on post it notes.
- 4.21 A total of 1000 people attended the 20 drop in events. Workshops were held for a total of 146 hours. People had the opportunity to attend round table discussions within the workshops, facilitated by Planning Policy Officers. Points raised during these discussions were recorded. A total of 181 feedback forms and letters were received at these events, together with over 600 post- it notes, each one providing feedback. During these workshops over 200 people joined the local plan consultation database.

Summary of the main issues raised in representations

- 4.22 Feedback summaries from each of the separate events held in the north, mid and south sub areas and the information displayed at the events were considered by CSPSC and can be viewed [here](#). Comments recorded at each event via feedback forms and post it notes were summarised.

How were representations taken into account?

- 4.23 All of the comments received during these consultations were used to develop the first draft of the Local Plan.
- 4.24 Following the community engagement drop in events the Council's Spatial Planning Sub-Committee considered key points on 20th November 2013 and authorised the Planning Policy Team to prepare a draft local plan for further engagement with communities, parish councils and other stakeholders, early in 2014.
- 4.25 Following consideration, by CSPSC, of the feedback gathered at the drop in events, CSPSC then considered the following:
- 14th April 2014 – Mid to South Adjustment
CSPSC considered the Planning Policy Team's latest work on housing figures for the upcoming draft local plan. It was agreed that the draft local plan should propose a lower figure in the Mid Sub-Area and a higher figure in the South Sub-Area, particularly in Skipton (but also in Carleton). It was agreed by CSPSC that the draft local plan will be based on this mid-to-south adjustment and discussed with communities, parish councils and other stakeholders during this year's further engagement. The information considered by CSPSC at this meeting can be viewed [here](#).

- 3rd June 2014 – Preferred Sites for Consultation
CSPSC considered the Planning Policy Team’s work on identifying a selection of preferred housing and employment sites for the first draft Local Plan (see below). This initial selection is based on the outcome of site checklists, the community engagement events held in June & July 2013 and preliminary sustainability appraisal. The document presented to CSPSC at this meeting, showing preferred sites to be included in the emerging consultation draft Local Plan can be viewed here.

Public consultation on first draft of Craven Local Plan (22nd September to 3rd November 2014)

- 4.26 The council ran a six-week consultation, on a first informal draft of the new local plan, from 22nd September to 3rd November 2014.
- 4.27 The consultation gave people an opportunity to provide feedback at an early stage of the draft plan's preparation and to shape its progress.

Who was invited to make representations under Regulation 18?

- 4.28 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper and via social media such as twitter posts during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 22nd September 2014 were invited to comment on the draft Local Plan.

How were representations invited under Regulation 18?

- 4.29 Representations were invited using the variety of different methods set out at 3.9 of this document. A total of 27,430 consultation flyers were posted to 25,290 residents and 2,140 businesses. 321 individuals and organisations registered on the Local Plan consultation database were informed of the consultation via email.
- 4.30 Nine round table discussions with parish councils were organised. In addition Embsay with Eastby and Gargrave Parish Councils organised their own consultation events for parishioners. All ward members were invited to a round table discussion organised by The Planning Policy Team on 27th October 2014 at 6pm. A workshop was also held with the Council’s Development Management Team on 12th November 2014 to discuss any aspect of the draft local plan and to provide an opportunity for members of the Development Management Team to raise any comments during the consultation period. A press release (dated 15th September 2014) relating to the local plan consultation was sent to The Craven Herald. Appendix 5 includes copies of press releases and other consultation material. Consultees were invited to submit comments using the Council’s feedback/comments form. This form was available on the Council’s New Local Plan webpage, at council offices, in libraries and at the round table discussions.

Summary of the main issues raised in representations

- 4.31 A total of 368 people responded, providing 864 comments from local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.
- 4.32 On 25th February 2015 initial feedback from the consultation was presented to CSPSC. This document can be viewed [here](#).
- 4.33 On the 25th February 2015 the council's response to comments made on the first draft local plan (22/9/14 version) was presented to CSPSC. This "Policy Response Papers" document includes details of how comments have been taken on-board in the preparation of a second draft local plan and can be viewed [here](#). The Policy Response Papers are organised by local plan section and summarises each comment made, CDCs response, whether a change is proposed to the next draft local plan and if a change is proposed, the details of that change.
- 4.34 The following information can be viewed [here](#):
- A presentation on the main comments made on the first draft local plan during public consultation, which gives a good overview of how the draft plan was received.
 - Detailed summaries of all comments made on the different sections of the draft local plan and on different settlements.
 - A report on progress and areas for further action, following consultation on the draft local plan. It provides extensive information about the work that needs to be done in order to make progress on a second consultation draft.
- 4.35 Taking into account the feedback on the first draft Local Plan and the need for further work, revised timetables for drafting the new local plan were prepared in February 2015 and March 2016. These LDS can be viewed [here](#).
- How were representations taken into account?**
- 4.36 The policy response papers for the second draft Local Plan (22/9/2014) sets out a summary of the comments made during the consultation period, responses to the summary of comments and whether as a result a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be. The Policy Response Papers can be viewed [here](#).
- 4.37 In September 2015 an update to the spatial strategy was prepared. This document collates, presents and explains the spatial strategy options considered so far, plus some new variations emerging from consultation and recent evidence gathering. This spatial strategy update can be viewed [here](#).
- 4.38 On the 19th October 2015 the Council's spatial planning sub-committee accepted emerging evidence indicating an OAN of 290 dwellings per year (on average, for the whole district, including the national park) and recommended to its parent committee (policy committee) a housing target and distribution strategy for the next draft of the new local plan. At this stage, the recommended target was 256 dwellings per year, on average, which would

provide 5,120 new homes over a 20-year plan period running from 2012 to 2032. Full details of what was discussed and agreed are contained in the sub-committee report and appendices.

Public consultation on the second draft Craven Local Plan (5th April – 31 May 2016)

4.39 The council ran an eight-week public consultation on a second informal (pre-publication) draft of its new local plan. This consultation was then extended until the 31st May 2016 in order to provide further opportunities for comments to be submitted on the draft local plan, including at an additional four drop in surgeries arranged across the plan area. Consultation documents included:

- Spatial Strategy Options and Sustainability Appraisal Consultation Document (5.4.16)
- Local Plan Text, Policies, Policies Map and Sustainability Appraisal Consultation Document (5.4.16)
- Pool of Site Options with Potential for Residential/Mixed Use & Sustainability Appraisal Consultation Document

4.40 These consultation documents can be viewed here.

Who was invited to make representations under Regulation 18?

4.41 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper, via social media such as twitter posts and the display of an electronic banner on screens in the Belle Vue Square council office reception and at Skipton Town Hall during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 5th April 2016 were invited to comment on the draft Local Plan.

How were representations invited under Regulation 18?

4.42 Representations were invited using the variety of different methods set out at 3.9 of this document. Individuals and organisations registered on the Local Plan consultation database at that time were informed of the consultation via email.

4.43 Eight drop-in surgeries to discuss the draft local plan were held at:

- Victoria Hall, Settle, 25/4/16 4-8pm and 23/5/16 5-7pm;
- Glusburn Institute 26/4/16 4-8pm;
- Skipton Town Hall (annex) 3/5/16 4-8pm and 26/5/16 4-7pm;
- Bentham Town Hall 4/5/16 4-8pm;
- Ingleborough Community Centre, Ingleton, 17/5/16 4-7pm;
- St Peter's Methodist Church, Cross Hills, 19/5/16, 4-7pm.

The following four additional drop-in surgeries were also organised:

- Ingleton Community Centre: Tuesday 17th May, 4pm-7pm
- St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm

- Victoria Hall, Settle: Monday 23rd May, 5pm-7pm
- Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

4.44 Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the drop in surgeries.

Summary of the main issues raised in representations

4.45 A total of 710 people/organisations responded, providing 2564 comments from local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.

4.46 Prior to consultation on the third draft of the Local Plan in June and July 2017 the following response papers were published on the Council's New Local Plan webpage:

- Policy Response Papers (5.4.16) *comments from spring 2016, CDC response and changes*
- Site Response Papers (5.4.16) *comments from spring 2016, CDC response and changes*

4.47 A revised timetable or "local development scheme" (LDS) was prepared in October 2016. This LDS can be viewed here.

How were representations taken into account?

4.48 The policy & site response papers for the second draft Local Plan (5/04/16) sets out a summary of the comments made during the consultation period, responses to the summary of comments and whether as a result a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be. The Policy Response Papers can be viewed here or alternatively via the links set out above.

Public consultation on the draft housing allocations (22nd July – 19th August 2016)

4.49 The council ran a four-week consultation on a set of draft housing allocations for the new local plan. This consultation has been withdrawn and a new consultation covering the preferred sites was included in the next consultation version of the draft local plan.

Public consultation on the third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

4.50 The council ran a six-week public consultation on a third (pre-publication) draft of its new local plan, including a drop-in event in Skipton. This followed consultation on previous drafts in 2014 and 2016 and included a new consultation on preferred sites. The consultation documents can be viewed here.

Who was invited to make representations under Regulation 18?

4.51 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper, via social media such as twitter posts and the display of an electronic banner on screens in the Belle

Vue Square council office reception and at Skipton Town Hall during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 19th June 2017 were invited to comment on the draft Local Plan.

How were representations invited under Regulation 18?

- 4.52 Representations were invited using the variety of different methods set out at 3.9 of this document. Individuals and organisations registered on the Local Plan consultation database, at that time were informed of the consultation via email.
- 4.53 A drop in event in Skipton was also organised on 3rd July 2017 between 2 -6pm. Members of The Planning Policy Team were available at this event to discuss any aspect of the draft local plan.
- 4.54 Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the drop in surgery.

Summary of the main issues raised in representations

- 4.55 A total of 237 individual respondents provided 942 comments. Respondents include local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.
- 4.56 The policy response papers relating to consultation on the draft pre-publication Craven Local Plan were published on the Council's website, prior to the public representation period of the Publication draft Local Plan, which started on the 2nd January 2018. These policy response papers can be viewed here.
- 4.57 However the main issues arising from the representations are summarised as follows:-

1. The Objectively Assessed Need for Housing (Policy SP1: Meeting Housing Need)

- a) A higher OAN figure was argued for by some representations. The case for a higher figure was mainly based on the need for the OAN to reflect the government's policy to provide more housing opportunities for newly forming households in the young adult population; and by amending when the SHMA's uplift for affordable housing takes place within the OAN calculation.

2. The Housing Requirement for the Craven Local Plan (Policy SP1: Meeting Housing Need)

- a) A higher housing requirement figure was argued for by many representations. The case for a higher figure was mainly based on the following reasons:
- i. The Housing Growth Options Paper (HGOP June 2017) failed to identify and assess all reasonable alternatives for a housing requirement.
 - ii. the Council had, in its 2016 Pre-Publication Draft Plan, accepted a higher housing requirement figure as being sustainable;

- iii. a higher figure would contribute more to meeting the need for affordable housing, and
- iv. a higher figure would be better aligned with the potential future economic circumstances of the area.

3. Housing Mix and Density (Policy SP3: Housing Mix and Density)

- a) More flexibility in this policy was requested by a number of representations.

4. Spatial Strategy, Housing Growth and Windfall Housing (Policy SP4: Spatial Strategy and Housing Growth and Policy H1: New Homes on Unallocated Sites)

- a) A number of related points were raised under the two policies SP4 and H1, these included better clarity and consistency needed within and between Policy H1 and Policy SP4, particularly in relation to the following issues:--

- i. Better clarity over managing the release of housing proposals in Tier 5 settlements ;
- ii. clarity on the circumstances where proposals for unallocated sites will be permitted;
- iii. Concern over the resultant impact of development in the countryside and on the character of smaller villages and hamlets;
- iv. More strict control over development in the countryside should be considered.

- b) In respect of Policy SP4, the following issues were raised in relation to the settlement hierarchy and growth allocations:-

- i. Support for the Spatial Strategy;
- ii. Housing provision in Skipton should be higher;
- iii. Settle and Giggleswick should be treated as a combined service centre and tier 2 settlement;
- iv. Support for classification of Giggleswick as a Tier 4b settlement ;
- v. More housing should be provided for in Giggleswick;
- vi. Imbalance between housing and employment provision in Settle;
- vii. Less housing should be provided in Bentham and Settle;
- viii. Glusburn/Crosshills could be elevated to a Tier 2 Service Centre and additional housing provided for;
- ix. Housing in Ingleton should be increased;
- x. The level of housing in Gargrave is too high;
- xi. A questioning of Gargrave being designated as a Tier 3 settlement;
- xii. Burton in Lonsdale should be given a higher proportion of growth;
- xiii. Housing provision in Cononley is too high;
- xiv. Rathmell has lost its primary school and should not be a Tier 4b settlement;
- xv. Embsay should be in a higher settlement tier than 4b;
- xvi. Better clarity needed on approach to growth at Bolton Abbey
- xvii. A different approach to housing in Broughton should be pursued.

xviii. Inclusion of a separate tier relating to homes in the countryside should be considered.

c) In respect of Policy H1, there was concern over impact of approach in Policy H1 on the potential to deliver rural exception sites for 100% affordable housing.

5. Local Plan Viability and Provision of Affordable Housing (Policy SP12: Infrastructure, Strategy and Development Delivery, Policy INF1: Planning Obligations, INF3: Sport, Open Space, Open Space and Recreation Facilities, INF6: Education and Policy H2: Affordable Housing) –

The main issues raised in respect of these policies were as follows:-

- a) The adverse effect of the Council's approach to negotiating 40% affordable housing on mixed tenure residential sites on site delivery on the ground
- b) 40% affordable housing on mixed tenure residential sites is not viable.
- c) The combination of the plan's affordable housing requirements and other planning obligations for education, open space and highway infrastructure raise concerns over the plan's viability.
- d) The Council's Local Plan Viability Assessment (LPVA) has not taken appropriate account of the:-
 - i. costs of house building on sites in Craven;
 - ii. land values ;
 - iii. avoiding planning to the margins of viability.
- e) The affordable housing transfer prices used in the LPVA are too low and not appropriate.
- f) Support is given to the Council's approach to maximise affordable housing provision.

6. Local Green Space (Policy ENV10: Local Green Space)

- a) There have been many representations on the draft plan's proposals for the designation of Local Green Space. These representations range from support for, objection and amendment to the draft plan's proposed designations. These representations and the Council's response to them are set out in the Policy Response Papers. The evidence base which justifies Local Green Space designations is provided by the Council in the Craven Local Green Space Assessment (January 2017) and further work undertaken following the representations made during the Pre-Publication Draft Plan Consultation (June/July 2017).

7. Tourism (Policy EC4: Tourism and policy EC4A: Tourism-Led Development at Bolton Abbey)

- a) A number of representations offer support for the Council's approach to tourism under Policy EC4 and Policy EC4A.
 - b) There is concern expressed over the identification of the land to the west of Hellifield as a 'Tourism Commitment Development' and other such designations. Concern is expressed over the draft plan's lack of recognition of Settle as a major tourism draw and the work being undertaken in the town by the local community.

8. Countryside and Landscape, Heritage, Good Design, Biodiversity, Green Infrastructure and Green Wedges (Policies ENV1, ENV2, ENV3, ENV4, ENV5, ENV13)

a) There was general support for the above plan policies.

9. Site allocations (Policies SP5 (Skipton), SP6 (Settle), SP7(Bentham), SP8 (Glusburn/Crosshills), SP9(Ingleton), SP10 (Gargrave), SP11 (Tier 4a and 4b settlements))

a) The main issues arising from sites allocated for development in the local plan under Policies SP5 to SP11 were:

- i. Concerns about the impact of a number of site allocations on the Yorkshire Dales National Park by Natural England and the Yorkshire Dales National Park Authority;
- ii. Concerns over impact on heritage on some sites from Historic England;
- iii. Traffic, flooding ,ecological and landscape impact issues on some sites;
- iv. Amendments suggested for some site’s development principles, e.g. green infrastructure/corridors, impact of heritage and footpath links, density;
- v. Welcome allocation of primary school site in Skipton, but need for a further primary school site in Skipton;
- vi. Safeguarding of land for mineral resource;
- vii. Support for many land allocations;
- viii. Objections and support for non-allocation of land;
- ix. Highways modelling is inadequate;
- x. Concerns over loss of car parking where car park proposed for housing in Settle;
- xi. Phasing of the delivery of the land allocations

How were representations taken into account?

4.58 The policy response papers for the third draft Local Plan (19/06/17) sets out a response to each comment made and whether as a result of each comment a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be, and these can be viewed here.

4.59 The consultation responses were considered by Craven Spatial Planning Sub-Committee on 27th November 2017 and by the Policy Committee on 7th December 2017 and a summary of the main changes to the plan to address the main issues raised are as follows:-

a) The Objectively Assessed Need for Housing (OAN) (Policy SP1: Meeting Housing Need) Changes incorporated in the Publication Draft Plan: The Publication Draft Plan OAN has been revised upwards and the calculation of the OAN reflects the points made, as well as reflecting the most up to date evidence on demographic forecasting. The evidence for the Publication Draft Plan’s OAN is provided by November 2017 updates on demographic forecasting and the Craven Strategic Housing Market Assessment (SHMA). The Council’s Housing Growth Options Paper (HGOP) and

Addendum (June 2017 and November 2017) sets out the Council position on the OAN to support the Pre-Publication Draft 2017 and Publication Draft Plans.

- b) The Housing Requirement for the Craven Local Plan (Policy SP1: Meeting Housing Need) Changes incorporated in the Publication Draft Plan:** A higher housing requirement figure has been incorporated in the Publication Draft Plan. This is mainly based on the higher OAN figure derived from the November 2017 evidence base updates. The HGOP Addendum (November 2017) explains the Council's position with regard to the representation points raised above and includes additional housing growth options to answer the criticism that not all reasonable alternatives for a housing requirement had been assessed.
- c) Housing Mix and Density (Policy SP3: Housing Mix and Density) Changes incorporated in the Publication Draft Plan:** Revised policy wording has been incorporated in the Publication Draft Plan to improve the application of the SHMA evidence, to avoid undue prescription, and to allow for appropriate flexibility.
- d) Spatial Strategy, Housing Growth and Windfall Housing (Policy SP4 : Spatial Strategy and Housing Growth and Policy H1: New Homes on Unallocated Sites) Changes incorporated in the Publication Draft Plan:** To provide better consistency between Policies SP4 and H1, and to address some of the points raised, these policies have been combined into one policy (Policy SP4) and re-written. The details of how the Council has responded to each of the points are given in the Council's Policy Response Papers. Apart from the village of Rathmell, the Publication Draft Plan does not seek to alter the Spatial Strategy and Settlement Hierarchy contained in the Pre-Publication Draft Plan (2017). Rathmell has been re-designated as a Tier 5 settlement in the settlement hierarchy, as following the closure of the primary school, Rathmell no longer meets the criteria for designation as a Tier 4a settlement. The growth previously allocated to Rathmell (0.8%) has been re-distributed to the Key Service Centres of Settle and Bentham, (up from 10.5% to 10.9%). Adjustments have been made to the annual housing provision for Skipton (up from 107 dwellings per annum (dpa) to 115 dpa), Settle and Bentham (up from 23 dpa to 25 dpa), Cononley (up from 5dpa to 6dpa) Embsay (up from 4 dpa to 5dpa) and Tier 5 settlement allowance (up from 13 dpa to 14 dpa) to reflect the higher housing growth requirement of 230 dwellings per annum for the whole plan area.
- e) Local Plan Viability and Provision of Affordable Housing (Policy SP12: Infrastructure, Strategy and Development Delivery, Policy INF1: Planning Obligations, INF3: Sport, Open Space, Open Space and Recreation Facilities, INF6: Education and Policy H2: Affordable Housing). Changes incorporated in the Publication Draft Plan:** As a result of the representations received at Pre-Publication Draft Plan Consultation in 2017, further work has been undertaken to address the points raised and an Addendum to the Local Plan Viability Assessment published (November 2017). The Publication Draft Plan now reflects this updated evidence and its recommendations. In order to ensure that the Publication Draft Plan provides for an acceptable combination of planning

obligations which do not threaten the delivery of development, on-site affordable housing provision in Policy H2 has been reduced from 40% to 30%. In the light of the LPVA Addendum (November 2017), in all but exceptional cases do the Council consider that site specific viability on green field sites for housing will be needed to demonstrate lower than 30% provision for affordable housing. The vast majority of the Publication Draft Plan housing allocations are greenfield.

f) Local Green Space (Policy ENV10: Local Green Space) Changes incorporated in the Publication Draft Plan: Amendments to the proposed Local Green Space designations have been made based on the evidence on the land's compliance with relevant designation criteria. The main changes are:

- i. Increased area of Local Green Space LGS47— Existing protected road approach, north side of Gargrave Road, between roundabout Aireville Grange and Park View, Skipton.
- ii. New Local Green Space designation SK-LGS64 on land to north of Skipton, bounded to the north by Skipton Bypass, to the east by Embsay Road & The Bailey; and to the west by Grassington Road, Skipton
- iii. Revised area of Local Green Space on land to the north of A6131 and south of A65, Skipton (SK087)
- iv. Ingleton Park and Glusburn Park designated as Local Green Space
- v. Area of Local Green Space designation extended on land at Hellifield Flashes, HE-LGS1

g) Tourism (Policy EC4: Tourism and policy EC4A: Tourism-Led Development at Bolton Abbey) Changes incorporated in the Publication Draft Plan: Amendments have been made to the draft plan to make it clearer that landscape, ecological and other impacts will be assessed in any future planning applications for tourism on relevant sites. The Publication Draft Plan now includes a new section referencing local strategies and action plans and Policy EC4 criterion k has been reworded to support business organisations as well as communities to promote tourism through local initiatives.

h) Site allocations (Policies SP5 (Skipton), SP6 (Settle), SP7(Bentham), SP8 (Glusburn/Crosshills), SP9(Ingleton), SP10 (Gargrave), SP11 (Tier 4a and 4b settlements)) Changes incorporated in the Publication Draft Plan: The Council has addressed the concerns of Natural England and the National Park Authority through a Landscape and Visual Impact Assessment (LVIA) on all the sites of concern. It has been concluded by the Council that the impacts of these sites on the Yorkshire Dales National Park are acceptable, albeit additional development principles have been added to relevant sites regarding landscape impact. The Council has addressed the concerns of Historic England through changes to net developable areas of sites and development principles. A new primary school to be located on land to the north of Airedale Avenue and Elsey Croft and east of railway line, Skipton (SK089, SK090) and adjustment to estimated dwelling yield from site. New housing site allocations in Skipton, Settle and Bentham are proposed on land to the north of A6131 and south of A65 Skipton (SK087), at F H Ellis Garage, Duke Street, Settle (SG035) and on land to

the north of Barrel Sykes (LA004) and on land North of Low Bentham Road, High Bentham (HB023 (part)) Deletion of sites in Bentham HB039—Land between Springfield Crescent and Tatterthorn Road and HB042—Land between Pye Busk and Belle Bank to avoid significant adverse landscape visual impact and deletion of allocated housing sites in Rathmell as a consequence of Rathmell being reclassified as a Tier 5 settlement under Policy SP4. New housing allocation site on land adjacent to Lord’s Close and Sandholme Close, Giggleswick (SG014). This site is proposed for allocation in response to representations from Giggleswick School, that development of the site will enable the provision of a full size World Rugby 22 3G pitch, which would have a formal community use agreement for peak hours and address the lack of capacity at Wharfedale RUFC and North Ribblesdale RUFC for such facilities. This project is included in the Open Space, Playing Pitch and Built Facilities Strategy and its delivery is supported under Policy INF3 of the Local Plan.

ENGAGEMENT WITH OTHER STAKEHOLDERS, GROUPS AND WORKING PARTNERSHIPS

- 4.60 In addition to the consultations on the draft Local Plan, the following consultation and engagement has been carried out as part of the Local Plan evidence base, under Regulation 18. Following the acceptance of each piece of evidence base by Craven Spatial Planning Sub Committee, they have been published on the Planning Policy Facts and Figures webpage and available to stakeholders. Comments have been submitted on the evidence base to the Planning Policy Team during periods of public consultation on the draft Local Plan.

Whole Plan Viability Assessment

- 4.61 The Council commissioned Aspinall Verdi to carry out the whole plan viability assessment. Considerable stakeholder engagement was undertaken as part of this assessment including a developer workshop with local house builders and developers, which was arranged at the Council Offices at Belle View Square on 1st March 2017. The aim of this workshop was to discuss the viability appraisal of the emerging local plan and the Council’s emerging policy approach to housing density and housing mix. Following this workshop a period of consultation was organised in order for the development industry to submit to the Council, views and comments on the viability and housing density/mix documents that were discussed at the workshop. Details about this consultation are provided below:
- a) Following this workshop the Council sent out all the documentation in relation to this work to those who attended the workshop and suggested a 2 week consultation period to gather views and comments on the viability and housing density/mix documents that were discussed. This consultation period was extended for a further 4 weeks to ensure as broad a response as possible could be attained. The consultation ran from 7th March 2017 until Tuesday 18th April 2017.
 - b) Further research into land values across the District was also carried out. A final call for land value evidence was invited from those who attended the workshop on the 1st March 2017 during the period 25/10/17 until 15/11/17.

Strategic Housing Land Availability Assessment (SHLAA)

- 4.62 The SHLAA is a list of sites that people have suggested as having potential for housing development. The new local plan needs to identify development sites that can fulfil local housing requirements over the next 15-20 years and when they can be developed. The SHLAA helps to assess which sites might be suitable for that purpose. The council has prepared and maintained a SHLAA from the outset of preparing the local plan and following an earlier 'Calls for Sites' in 2006, has encouraged the submission of sites as an on-going process as the plan has evolved and progressed through informal consultation and engagement.
- 4.63 The Council organised a SHLAA Workshop on the 31st January 2012 from 10am-4pm in the Council offices. The purpose of this workshop was to present and update delegates on the work the Council has done since the draft SHLAA was produced in 2008.
- 4.64 Specific information has been requested from landowners via a Land Availability Questionnaire (LAQ) to support site submissions, to ensure information about a site is kept as up to date as possible. Information requested via a LAQ includes whether a site is still available for development, when the site is likely to be available, possible uses for the site and details relating to land ownership. The last round of LAQs was sent out in January 2017. Responses to these LAQs have been used to update the SHLAA.

SHMA (2016 & 2017 update) – Stakeholder consultation

- 4.65 An online survey of key stakeholders was undertaken as part of the SHMA. This took the form of an online questionnaire, which representatives from a range of stakeholder organisations were invited to complete. Responses were received from 25 separate individuals, representatives of Local Authorities, Government agencies, public service providers, Registered Providers, voluntary agencies and private developers. The responses provided an invaluable view on the current housing market and related issues in Craven.
- 4.66 As part of the SHMA, the consultants, arc4, held interviews with estate and letting agents who operate in Craven and the surrounding area. Their views were sought on the local housing market and related issues. Responses received during the on line survey of key stakeholders and interviews with estate and letting agents have both informed the Craven SHMA.

Retail Health Checks (2016)

- 4.67 In-street surveys were carried out by NEMS market research during June and July 2015. 385 surveys were carried out in total. The findings from the in-street surveys were used to assist in assessing the health of centres in Craven.
- 4.68 Business Surveys were hand delivered during June 2015 to commercial businesses in each of the six settlements covered by the Study. Surveys were delivered to Class A1 retail outlets, Class A2 financial and professional services, Class A3 to A5 outlets, and any other businesses across Craven to which a member of the public can visit without the need for a prior appointment ("walk-in businesses"). The surveys asked business owners/occupiers

questions on the operation and performance of their business and for their views on the retail, leisure and town centre issues in the settlements in which their business is located

- 4.69 This study was also informed by a household survey (undertaken by North East Market Surveys – NEMS) of convenience and comparison retail shopping patterns amongst the resident population as of June 2015.

Playing Pitch Strategy, Open Space Assessment & Built Sports Facilities Strategy

- 4.70 In terms of the Open Space Assessment, public consultation was undertaken during 2016 with town & parish councils & other owners of existing open spaces within Craven to gather information on the use and quality of existing open spaces. In terms of the Playing Pitch and Built Sports Facilities Strategies consultation was held with local sports clubs across Craven, including those using existing sports pitches and built sports facilities to gather information on use and quality.

Local Green Space Assessment

- 4.71 Local Green Space (LGS) applications were invited from the community between 21st October and the 2nd December 2015. A total of 57 sites via the call for sites application process have been considered for designation as local green space. The LGS “call for sites” was publicised using the council’s website, social media, through the issue of a press release by the Council and through a letter sent to each town and parish council within the plan area (see appendix 5). Town and Parish Council’s throughout the plan area were specifically invited to submit LGS applications and asked to coordinate applications from interested individuals and/or groups. The second draft of the Local Plan (5th April – 31 May 2016) included a total of 165 potential Local Green Space Sites, which included the 57 sites received via the call for sites process and 108 sites designated as open space, recreation/amenity areas and protected road approaches to Skipton in the 1999 Local Plan. During the April – May 2016 consultation on the draft local plan, 5 additional LGS potential sites were put forward to the Council for consideration. A total of 170 sites have been considered for LGS designation. During the call for sites period the Council contacted individuals/organisations that had been identified as landowners in each submitted LGS application to inform them of the LGS process, to ask them to complete a questionnaire relating to ownership and management of sites. Where known, landowners were given notification that their site has been submitted for consideration as Local Green Space. Following assessment of sites the applicant and landowner (if known) has been informed of the outcome.

Employment Land Review (ELR)

- 4.72 Discussions with key stakeholders (including representatives from business organisations such as the Chamber of Commerce) as well as representatives of many of the key businesses based in the District (identified by CDC Officers) have assisted the formulation of views on key economic issues, delivery assumptions, gaps in the market, constraints, market failure, and opportunities in the area. A business survey was undertaken in order to gain a better understanding of the needs of businesses operating within Craven and the main factors that

support and inhibit business growth. Questionnaires were sent to key local businesses in June 2015 and sought feedback on a number of issues such as future expansion plans, suitability of existing premises and locational requirements of certain types of business. In accordance with the Duty to Co-operate, consultation also took place with adjoining local authorities.

Highway Modelling of Local Plan Developments in Skipton (2017)

4.73 A key consideration of this study has been to allow for consultation between key stakeholders, including Craven District Council, North Yorkshire County Council (as the Local Highway Authority), and other parties. During 2017 all District councillors were invited to a workshop to discuss the emerging findings of this study and to provide an opportunity for councillors to have an input into the study.

Traveller Housing Needs Survey (2013)

4.74 Interviews were undertaken with officers from Craven District Council's Planning, Enforcement and Housing Departments, which allowed interested parties to provide feedback on the general situation, as well as on how matters relating to Gypsies, Travellers and Showpeople are currently handled and perceived within Craven District Council and surrounding areas. The interviews also gave stakeholders the opportunity to share any information on and contacts for, Gypsies, Travellers and Showpeople who live in bricks and mortar but would prefer site accommodation. In order to understand the issues relating to unauthorised encampments in Gargrave, a representative from the Parish Council was interviewed. This survey has also been updated with information gathered during the Council's annual caravan count.

4.75 The following key pieces of the Local Plan evidence base have been prepared in consultation with the following relevant specific statutory consultees:

- **Strategic Flood Risk Assessment (2017)** - The Environment Agency.
- **Conservation Area Appraisals 2016 and Heritage Impact Assessments 2016** - Historic England.
- **Habitats Regulations Screening Assessment (Nov 2016)** – Natural England
- **Landscape Visual Impact Assessment (Oct 2017)** – Natural England
- **Study of Environmental Capacity (Sept 2016)** – Historic England and Natural England

5 REPRESENTATIONS PURSUANT OF REGULATION 20

5.1 The Craven Local Plan (2012-2032) Publication Version, Policies Map and accompanying proposed submission documents (see appendix 10) was available for inspection over a six week statutory representations period starting on Tuesday 2nd January 2018 until Tuesday 13th February 2018. The deadline for submission of representations was by 5pm on Tuesday 13th February 2018. The Publication Draft Craven Local Plan, proposed submission and supporting documents can be viewed here.

5.2 The purpose of the Publication Draft Craven Local Plan public representations period is to invite representations to address the following only:

- a) Whether the Local Plan has been prepared in accordance with the **Duty to Co-operate** as required by the Planning and Compulsory Purchase Act 2004, as amended by the Localism Act 2011.
- b) Whether the Local Plan meets the **legal requirements** of the Planning and Compulsory Purchase Act as amended, and also whether it meets the requirements of The Town and Country Planning (Local Planning) (England) Regulations 2012; and
- c) To consider whether the plan is **'sound'** (is positively prepared, justified, effective and consistent with national policy). See Appendix 6: Representation Guidance Notes.

Who was invited to make representations?

- 5.3 All consultees, including statutory consultees, individuals and organisations registered on the Craven Local Plan Consultation Database including those who submitted representations on the Pre- Publication Draft Local Plan June –July 2017 were notified of the Statement of Representations Procedure (see Appendix 8) and invited to make representations. The proposed submission documents and other relevant documents that support the preparation of the Local Plan were published on the council's website prior to the start of the representation period at cravenc.gov.uk/planning/planning-policy/new-local-plan/ A press release was also submitted to the media contacts set out at Appendix 4 to inform any interested parties of the representation period and to explain how representations can be made.

Proposed Submission Documents

- 5.4 The proposed submission documents consist of the following components:
- a) **The Craven Local Plan 2012-2032 Publication Version and Policies Map.** This is the document that the Council intends to formally submit to the Secretary of State for independent examination and is also referred to as the Submission Draft Local Plan. This document sets out the overall strategy and policies for change, development and conservation in Craven District outside the Yorkshire Dales National Park (YDNP) for the period 2012 to 2032.
 - b) **Sustainability Appraisal Report.** This document includes an assessment of the social, environmental and economic impacts of options for policies, proposed residential sites, housing growth options and the spatial strategy, considered against sustainability objectives. The report sets out the information that has fed into the Council's decision making process. This SA incorporates the requirements of the SEA Directive by combining the more environmentally focussed considerations with wider social and economic effects of the proposed Plan.
 - c) **Statement of Consultation,** setting out which bodies and persons were invited to make representations on preparation of the plan prior to Publication (Reg 18), how representations were invited, a summary of the main issues raised and how these main issues have been addressed in the Local Plan.
 - d) **A Statement of Representations Procedure,** which set out the title of the plan, the subject matter and area covered by the plan, details of the representation period, where documents can be viewed, how representations can be made and how consultees can

request to be notified of submission of the Craven Local Plan, publication of the Planning Inspector's Report and adoption of the Craven Local Plan 2012-2032.

- e) Habitats Regulations Assessment.** The purpose of HRA is to assess the impacts of the Local Plan against the conservation objectives of designated sites of European importance for nature conservation inside and adjacent to the plan area, to ascertain whether it would result in adverse effects on the integrity of any of the sites concerned. In addition, designated sites outside of the plan area are also considered where there may be a potential impact to be evaluated. These sites are often referred to as European designated sites or Natura 2000 sites and include Special Areas of Conservation (SACs), Special Protection Areas (SPAs). Ramsar sites (under the RAMSAR Convention) are also considered in the HRA documents.
- f) Other supporting documents** as in the opinion of the LPA are relevant to the preparation of the Local Plan. This includes **Local Plan evidence base** documents.

- 5.5 A list of the proposed submission documents are set out at appendix 10.
- 5.6 Persons wishing to make representations were encouraged to submit representations using the Council's representation form. This is accompanied by guidance notes providing information on legal compliance and soundness, as well as more general advice in order to aid individuals, organisations and other consultees in making representations. Copies of the Craven Local Plan Publication Stage and Representation Guidance Notes and Representation Form are set out at Appendices 5 and 8.
- 5.7 The Craven Local Plan; Publication Version is supported by an Equalities Impact Assessment, Duty to Cooperate Statement, an Infrastructure Delivery Plan (IDP) and background evidence reports on specific topics.

Methods for Making Representations

- 5.8 A media campaign, including a press release sent to the media contacts set out at appendix 4, relating to the Craven Local Plan Publication public representations period were publicised on the homepage of the Craven District Council website and via Twitter and Facebook in addition to details of the invitation to submit representations being displayed on an electronic banner on screens in the Belle Vue Square council office reception.
- 5.9 Emails and letters were sent out to all individuals, organisations and other consultees registered on the local plan consultation database, including those who commented on the Pre-Publication Draft June –July 2017, prior to the start of the representations period. Copies of the letters, CDC webpage Information and press releases are set out at appendix 7.
- 5.10 All submission documents, guidance notes and response form were available on the Council's website at cravencd.gov.uk/newlocalplan. Representations were invited, using the Publication Stage Representation Form to be submitted electronically or via the post.
- 5.11 Paper copies of the submission documents, including the Publication Draft Craven Local Plan, Submission Policies Map, Sustainability Appraisal Report, Statement of Consultation and Statement of Representations Procedure were available to view at the locations set out

below. Electronic versions of other relevant supporting documents to the Publication Draft Local Plan were available to view at the following locations:

- a) Craven District Council, 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday
- b) All local libraries located within the plan area at Skipton, Settle, Bentham, Ingleton, Crosshills, Gargarve and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at northyorks.gov.uk/local-libraries
- c) Paper copies of all relevant supporting documents were available to view at the main Council Offices at 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday

5.12 Throughout the representations period the Council offered a 'Local Plan Drop In Service' in the reception of Craven District Council offices in Skipton at Belle Vue Square during office hours. During which time members of the Planning Policy Team were available to members of the public to answer queries relating to the Publication draft Craven Local Plan. The Council also welcomed requests for discussion about a representation prior to submission of the Craven Local Plan.

Summary of Main Issues Raised in Representations

5.13 A total of 64 individual respondents submitted 349 representations. Respondents include local residents, statutory bodies, the development industry, voluntary bodies, and landowners. Representations have been made on all but two publication draft local plan policies. No representations have been received on policy H3: Gypsies, Travellers, Showmen and Roma and policy INF4: Parking Provision. No representations have been received on Appendix A: to Policy INF3: Sport, Open Space and Built Facilities and Appendix D to Policy ENV6: Environment Agency Technical Note.

5.14 Copies of each representation made in accordance with Regulation 20 will be submitted to the Secretary of State.

5.15 The main issues arising from the representations are summarised as follows:-

1. Duty to Cooperate & Legal Compliance

- a) Some representors consider that the Publication Local Plan is not compliant with Duty to Cooperate for the following reasons:
 - i. Lack of details of how the full OAN will be delivered across the housing market area and how CDC and YDNP will work together to ensure need is met, further work required on this issue
 - ii. Wish to reserve rights to submit further comments if any Statements of Common Ground are subsequently prepared.

- iii. The Craven Local Plan must be able to demonstrate that it has engaged and worked with neighbouring authorities, especially South Lakeland, Richmondshire and the YDNP Authority, alongside their existing joint working arrangements, to satisfactorily address cross boundary strategic issues and the requirement to meet any unmet housing needs. This is not simply an issue of consultation but a question of effective cooperation.
- iv. No evidence presented in the Duty to Cooperate Statement to detail any of the on-going meetings and communication that took place over a number of months or years with neighbouring authorities. Whilst the Memorandum of Understanding (MOU) between CDC and YDNP sets out agreement on housing numbers it does not show how other issues have been inadequately addressed between the two authorities including matters of landscape, setting and encroachment of allocations within the park boundaries.
- v. There is no evidence within the consultation document that Craven has an agreement in place with neighbouring authorities to deliver the unmet need.
 - b) Representations were received from Lancaster City Council and the Chatsworth Settlement Trustees that they considered the Local Plan is compliant with the Duty to Cooperate.
 - c) The Environment Agency consider that in respect to those matters within their remit the Local Plan is legally compliant and sound, and that it complies with the duty to co-operate.

2. Section 1: Introduction: Plan Period

- a) Plan period is not compliant with NPPF. Delay in preparing the Local Plan means that it is now impossible that a 15 year time horizon, post adoption can be achieved. Change proposed: lengthen plan period to run for 15 years post adoption to provide conformity with paragraph 157 of the NPPF.

3. Section 2: Context: Key Issues

- a) The plan is unsound as the supply of open market housing as well as affordable housing should be identified as a key issue given the scenarios and options that have been set out in the Plan.

4. Section 3: Sustainable Development: Vision and Plan Objectives

- a) Representations of support for the Vision were received from CPRE, Gladman, Chatsworth Settlement Trustees and Historic England.
- b) Representations of support from Historic England and the Local Access Forum for the Plan Objectives.

5. Policy SD1: The Presumption in Favour of Sustainable Development

- a) Only representations of support were received for this policy from developers.

6. Policy SD2: Meeting the Challenge of Climate Change

- a) Policy is not sound as it is considered that this policy is unnecessary in its present form and should be deleted.
- b) Representations which support this policy have also been received, including representations from The Canal & Rivers Trusts and Campaign to Protect Rural England (CPRE).

7. Policy SP1: Meeting Housing Need

- a) Policy is not sound, as it is not positively prepared, justified or consistent with national policy:
 - i. It is unclear how much of the Craven District OAN will be provided for in the Yorkshire Dales National Park, nor is it covered by the MOU or Duty to Co-operate Statement, therefore it is not evident whether the OAN is being met in full or not.
 - ii. The plan should have a higher housing requirement (one respondent indicated it should be closer to 280dpa and another respondent has indicated it should be 330dpa) which will assist the Council in dealing with the increasing need for affordable housing in line with PPG (ID2a-029).
 - iii. The approach taken in the plan to reject higher housing growth options on the basis that they conflict with the plan's spatial strategy and the significant uncertainty over their deliverability is one which clearly conflicts with the aims of the NPPF and the Local Plan objectives, particularly as affordable housing need has been identified as a key issue for the plan.
 - iv. The local plan affordable housing target has been lowered from 40% to 30%. This combined with the higher annual housing requirement figure means that the FOAHN will not be met.
 - v. A cross reference to Policy H2 within Policy SP1 would make it more robust and the affordable housing percentage requirement across developments should be included within Policy SP1 to aid the Council require such a level to be delivered.
 - vi. The housing requirement of 230dpa is too high given the past 17 years under delivery as set out in table 5.16 of the Local Plan Housing Growth Options Paper Addendum (2017). The previous housing requirement of 214 dpa should be used as a maximum figure, or preferably a lower figure which more accurately represents a viable delivery in line with past completion data. Consideration should also be given to the DCLG figures proposed in the Housing White Paper consultation.
 - vii. The plan has not considered all reasonable options for meeting housing need and has not provided robust evidence to demonstrate why the higher growth options are not sustainable particularly in light of the delivery of affordable housing being a key issue for the district and the availability of suitable sites in Skipton and the lower

tier settlements, such as Giggleswick and Bentham which could meet a higher level of housing need.

- viii. The process of identifying the housing requirement proposed in the plan is flawed and cannot be considered to be the most appropriate strategy when considered against the reasonable alternatives because the alternatives themselves are not reasonable.
- b) There is concern that the local plan is being submitted before the DCLG Housing White Paper consultation draft standard methodology for calculating FOAN is approved. By not waiting for the outcome of this consultation the Council risk either the need for an early review of the housing figures set out in the local plan, or that the examination is deferred until the impact of the methodology is understood.
- c) Representations which support this policy have also been received, including representations from North Yorkshire County Council, the York & North Yorkshire & East Riding Enterprise Partnership and from a developer supporting the proposed housing requirement in Policy SP1 being expressed as a 'minimum provision'.

8. Policy SP2: Economic Activity and Business Growth

- a) Policy is not sound as it is considered that:
 - i. A lower employment allocation, reflecting the actual employment needs of the plan area would be more realistic.
 - ii. The plan should be modified to include the provision of more employment land, specifically to make provision within the key settlement of Bentham to support the new residents of the 250 proposed dwellings to be able to work close to where they live without the need to travel elsewhere everyday which is unsustainable.
- b) Representations which support this policy have also been received, including representations from North Yorkshire County Council (NYCC) and the York & North Yorkshire & East Rising Enterprise Partnership.

9. Policy SP3: Housing Mix and Density

- a) Policy is not sound, as it is not effective or justified:
 - i. Provision a) of the policy identifies a specific and overly prescriptive housing mix, and it appears that any divergence from this mix will need to be justified by the applicant in every case. The need to provide evidence for each and every variation is likely to delay development and may reduce deliverability of sites. Provision a) should be deleted.
 - ii. Insufficient evidence to justify the policy and the evidence relied upon from the SHMA (overall housing mix) is not appropriate. In some circumstances, it would result in a greater proportion of smaller market housing on sites than necessary.

Criterion a) and all references to the specific guide range of percentages should be deleted.

- iii. The policy approach in SP3 towards housing mix should be more flexible to take account of the variation in housing needs and demand from area to area and site to site. Amend criterion c) so it is more generic and flexible along the lines of “The local planning authority will seek to ensure that the housing mix proposed on development sites reflects up to date evidence of local housing need, taking account of scheme viability or other site specific circumstances”
 - iv. Seeking net densities of 32 dph at provision b) of the policy appears to be a blanket policy with no finesse for local characteristic and good design principles. No guidance provided in the plan as to what evidence the Council will require from developers looking to deviate from this policy requirement. It is unclear what the justification is for this approach or how it will be applied in practice. Criterion b) should be deleted.
 - v. The reference to the net density of 32 dph should be deleted or the policy amended to provide more flexibility to be able to reflect local circumstances and encourage higher densities in Skipton.
 - vi. The proposed density of 32dph and its application to the expected site yield for proposed allocations in Skipton is unsound because the density is too high for this locality and it is likely that sites will come forward at lower densities, thus resulting in too few dwellings being delivered in Skipton to meet housing needs.
- b) Representations which support this policy have also been received, including representations from Historic England and residents.

10. Policy SP4: Spatial Strategy and Housing Growth

- a) Policy is not sound, as it is not positively prepared or effective:
 - i. The housing provision figures identified (within the table in Policy SP4) should be clearly identified as a minimum as set out in, and so as to be consistent with, Policy SP1.
 - ii. Supportive of amendments made to this policy from the pre-publication draft to clearly acknowledge that the figures (in the table) are provided as a guide only. However consider that further amendment to policy wording is required to make it clear that the distribution of housing is represented as a figure. This will bring the policy in line with the wording of Policy SP1 and will ensure that any confusion and inconsistency between the two policies is avoided.
 - iii. Concerned that the policy is overly prescriptive and consider that the policy should seek to positively deliver growth which is commensurate with the settlement in question and its ability to accommodate growth. Suggest that the phrases “limited” and “low” be removed from provisions D, E and F of Policy SP4 respectively.

- iv. The following references in the table headings of the third and fourth columns respectively within Policy SP4 should be removed “ 230 net dwellings per annum” and “approximately”, as this would more accurately reflect a positive approach.
 - v. Do not want the policy to prevent, in addition to plan allocations, additional appropriate and sustainable development. The rigid application of the proportional growth of each settlement would mean, there is a real chance that sustainable development opportunities promoted by policy H1 might be prevented from coming forward.
 - vi. Historic England recommends the deletion of criteria J. c) and K. c) ii) because as currently worded these criteria appear to encompass more than the conservation of heritage assets. These criteria do not fit with the definition of ‘enabling development’ set out in the NPPF. Since any type of development could be used to justify ‘enabling development’ it is also unclear why it is limited to housing in Tier 5 settlements and in the open countryside.
 - vii. The scale of land allocations identified in the local plan is sufficient only to deliver the proposed housing requirement and will not provide the flexibility required to ensure that the minimum housing requirement is delivered in the event that only one or two sites are not delivered or do not come forward as quickly as envisaged by CDC. Reserve sites or a buffer of sites should therefore be identified in the local plan to ensure it is capable of being found sound.
 - viii. The proposed yield from sites is based on an expected density of 32dph, which is not considered achievable in Skipton and therefore reliance on this figure will result in insufficient dwellings being developed to meet the proposed distribution for Skipton, particularly as the Council has only identified just enough sites to meet the residual requirement based on delivery at 32dph. In the event that just one proposed allocation in Skipton came forward at a lower density, the identified need for Skipton will not be met.
- b) Disappointed to see that the change since the Pre-Publication Draft Plan that the Publication Plan seeks to direct increased growth to the Key Service Centres of Settle and Bentham and as such reduces the growth to the Local Service Centres and Villages.
 - c) All sustainable settlements should be allowed to play their part in meeting their own housing and employment needs as well as contributing to the wider district requirement. A flexible approach to delivering the development needs of the district will ensure the plan’s ultimate success.
 - d) Support Skipton being the focus for growth in the plan area, but the proportional housing provision figure for Skipton should be higher to ensure market and affordable housing need is met.
 - e) A higher level of growth should be provided for in Glusburn/Crosshills because the current level of growth does not fulfil an appropriate sustainable growth level of the settlement taking into account its size/population, level of amenities and its retail importance compared with some other Local Service Centres.

- f) Object to the very low rate of growth for Giggleswick, where the rate of housing delivery is being much more constrained than some other villages, despite being one of the largest Tier 4 settlements and a demonstrably sustainable location for new homes. The rate of growth proposed in Giggleswick should be increased such that it is commensurate with the sustainability and role of the village.
- g) Hellifield should be identified as a Tier 3 settlement or it should be retained as a Tier 4 settlement and the amount of housing that it is planned to receive significantly increased. This approach would help to support existing facilities within the village.
- h) Representations which support Policy SP4 this policy have also been received, including representations from CPRE, Historic England and residents. Representations of support on aspects of Policy SP4 have been received from landowners/developers, particularly in respect of the level of proposed housing growth to be directed to Skipton (50%) ,and the Key Service Centres of Settle and Bentham. Support has also been given to the settlement of Bolton Abbey as a Tier 4b settlement in the hierarchy and the inclusion of Gargrave as a Tier 3 Local Service Centre in the settlement hierarchy.
- i) Most respondents that have raised issues about the spatial strategy and scale of growth apportioned to settlements identified in policy SP4 have also suggested that additional housing growth could be accommodated on sites in the following settlements -Carleton, Gargrave, Giggleswick, Glusburn, Hellifield, High Bentham, Ingleton, Skipton and Sutton.
- j) The local plan does not contain a key diagram at a District wide scale identifying the main settlement hierarchy and areas of general restraint.

11. Policy SP5: Strategy for Skipton – Tier 1

- a) Policy is not sound as it is considered that:
 - i. Density of 32dpa is not considered achievable in Skipton and if just one site in Skipton doesn't come forward at that density then the towns housing requirement will not be met. Change proposed: Additional sites should be allocated in Skipton.
 - ii. Site SK089 & SK090 cannot accommodate the proposed primary school and the proposed yield as set out within this policy of 218 dwellings. Two further site options have been suggested, one which places the school provision on land to the east of SK089 & 90 and an alternative option to extend the site to the east by 11.58ha, providing a net developable area for housing of 6.47ha which combined with the existing allocated areas of SK089 & SK090 would yield 356 dwellings.
 - iii. The need for a primary school on sites SK089 & SK090 has not been fully justified.
 - iv. The plan should apply a 20% buffer to the housing requirement rather than a 12% buffer as indicated in table 5 on page 57 of the local plan to ensure that the plan can maintain a five year housing supply. A more ambitious strategy is required to deliver housing in the main settlements along with a supportive approach to new housing in smaller settlements to maintain their sustainability and viability.

- v. The area of green infrastructure identified on the northern side of site SK081, SK082 & SK108 should be reduced to a buffer strip of a continuous depth along this boundary of the site to allow additional, much needed housing to be built on this part of the site.
- b) Support for the identification of land for new primary school provision in Skipton. For SK089 and SK090, suggestion for a rewording of a development principle to state “new primary school may potentially need to be provided...” and a similar rewording suggested for development within sites SK081, SK082 & SK108 (incorporating site SK080a).
- c) The allocation of site SK113 is supported in principle, however the policy is not considered sound as it is essential that the description of permitted uses on the site is widened to include both education development (D1) and Sui Generis employment development associated with the existing auction mart to help meet the needs of both Craven College and Craven Cattle Mart.
- d) Representations which support this policy have also been received, including representations from Historic England supporting sites SK113, SK058, SK060, SK061, SK081, SK082 & SK108, SK094, SK114, SK139 and SK140; North Yorkshire County Council (NYCC) supporting sites SK089 & SK090; Royal Society for the Protection of Birds (RSPB) supporting to sites SK081, SK082 & SK108 and landowners/developers supporting sites SK049, SK088, SK113, SK114 & SK101.

12. Policy SP6: Strategy for Settle – Tier 2

- a) Natural England disagrees with the conclusion of the Landscape Viability Impact Assessment (LVIA) regarding site SG064. Other representations have been received objecting to the allocation of site SG064 on the grounds of the site being detached from the main settlement, the level of housing proposed on the site compared to the level of employment development, the impact on the landscape and existing traffic levels.
- b) Representations have been received objecting to the allocation of site SG025 on the grounds of landscape visual impact, heritage, traffic and flood risk issues.
- c) Representations have been received objecting to the allocation of site SG032 on grounds of loss of accessible (especially for those with mobility issues) car parking spaces in a vibrant visitor centre, loss of green space, flood risk issues.
- d) The requirement for the identified green infrastructure area on site allocation SG079 is arbitrary and unjustified and does not accord with recommendations in the LVIA (already submitted to the LPA) as to the extent of landscape measures which would be necessary and appropriate for this site.
- e) The net developable area of site LA004 should be increased from 0.557ha to 0.81ha to facilitate a greater yield from the site by redrawing the allocation boundary to the north. It is considered that the northern boundary should be drawn using the adjacent Watershed Mill complex to the west as a visual reference for the northern boundary of site.

- f) Representations which support this policy have also been received, including representations from Historic England supporting sites SG021, SG066, SG080, SG025, SG032, SG042, SG060, SG064, SG079, LA004 and the final paragraph of policy SP6 and landowners/developers supporting sites SG025, SG027, SG068 and SG035.

13. Policy SP7: Strategy for Bentham – Tier 2

- a) Representations in support of Policy SP7 have been received from Historic England in particular supporting the development principles for site HB011 and the final paragraph of policy SP7; NYCC supporting the eastern section of site HB038 which is allocated for an extension to the primary school and landowners supporting sites HB011, HB024, HB025, HB026, HB036 and HB038.

14. Policy SP8: Strategy for Glusburn/Crosshills – Tier 3

- a) Historic England has made representations in respect of site SCO85 on the basis that whilst the development principles relate to the conversion of the buildings and protection of parkland around the buildings, inset map 2 identifies most of this site as a draft housing led development allocation, which gives the impression that residential development could potentially occur on any part of the site. Change proposed: that inset map 2 is amended to show the developable area of site SCO85 is limited to the extent of the existing buildings (as identified within the Pre-Publication Draft Local Plan).
- b) Representations which support this policy have also been received, including representations from Historic England supporting the final paragraph of policy SP8; Royal Society for the Protection of Birds (RSPB) supporting the development principles for site SCO85.

15. Policy SP9: Strategy for Ingleton – Tier 3

- a) Policy is not sound as it is considered that allocation of site IN010 would result in development within the open countryside and would expand the settlement to the eastern side of the river. Development of this site would not be consistent with Tier 5 of the spatial strategy (draft policy SP4). Note: Ingleton is classed as a Tier 3 settlement (Local Service Centre) within policy SP4).
- b) Representations which support this policy have also been received, including representations from Historic England supporting the development principles for site IN028 and the final paragraph of policy SP9.

16. Policy SP10: Strategy for Gargrave – Tier 3

- a) The area of green infrastructure area on the eastern part of site GA009 should be removed to ensure that a viable extra care scheme can be developed.
- b) Representations which support this policy have also been received, including representations from Historic England supporting the development principles for site GA031 the final paragraph of policy SP10.

17. Policy SP11: Strategy for Tier 4A and 4B Villages with Basic Services and Bisected Villages with Basic Services

- a) Representations which support this policy have been received, including representations from Historic England supporting the development principles for sites CN006, BU012 and the final paragraph of policy SP9, and from the landowner supporting site SG014.

18. SP12: Infrastructure, Strategy and Development Delivery and associated Appendix C: Infrastructure Delivery Plan

- a) The provision of a transport statement/transport assessment and a travel plan where applicable, will be required to assess any impact on the surrounding local road network of site allocations.
- b) The Local Highway Authority seeks to continue to work closely with CDC over the detail and deliverability of the identified mitigation measures to address the cumulative impact of development in Skipton, which are critical to development.
- c) The delivery mechanism of some of the highway schemes in Skipton, Crosshills, Bentham, Hellifield/Long Preston and Settle has suggested potential funding sources through LTP. The Local Highway Authority do not have proposals within the plan period to deliver a number of the schemes highlighted and as such would welcome further discussions over the listed schemes and identified delivery mechanisms.
- d) Question why Highway Modelling has not been undertaken in Bentham given that there are likely to be significant effects on the local road network arising from the additional traffic generated from planned development.
- e) Support for the inclusion of essential infrastructure requirements for each site in policies SP5-SP11. The use of developer contributions is strongly supported given that there is evidence of an infrastructure funding gap. Consideration should be given on how best this can be achieved, as without adequate funding, the viability and deliverability of sites may be compromised.
- f) Other representations which support this policy have also been received, from The Canal and Rivers Trust, NYCC and the York, North Yorkshire and East Riding Enterprise Partnership.

19. Policy ENV1: Countryside and Landscape

- a) Policy is not considered sound as the Local Plan fails to make clear that most of Craven is a valued landscape and an area of great landscape value requiring landscape assessments for potential development and a Landscape Management Plan.
- b) Representations which support this policy have also been received, including representations from Campaign to Protect Rural England (CPRE) , Historic England and residents.

20. Policy ENV2: Heritage

- a) Policy is unsound because the ‘setting’ of heritage assets is not included in the policy as a factor for considering an asset’s significance and as such is not consistent with national policy. Suggest that criteria b),c) d) and e) are amended to include the phrase “including its setting”.
- b) Representations which support this policy have also been received, including representations from The Canal and Rivers Trust, Historic England, a resident and a developer.

21. Policy ENV3: Good Design

- a) Policy is not sound, as it is not effective, justified or consistent with national policy:
 - i. Not clear what criterion (i) requires of house builders
 - ii. No PPG compliant evidence provided to justify a policy for accessible and adaptable homes, including likely future need. Change proposed: Delete criterion (i) unless appropriate evidence is provided, including a viability assessment
 - iii. Criterion (m) refers to the now obsolete ‘Lifetime Homes’ standard which have been replaced by ‘optional’ Building Regulations accessibility standards. Change proposed: Delete criterion (m) unless appropriate evidence is provided which justify the ‘optional’ Building Regulations accessibility standards, including a viability assessment.
- b) Criterion (u) regarding the encouragement to reduce energy or to generate power through solar or other means must not be interpreted as a mandatory requirement. Higher than Building Regulations energy efficiency standards should not now be applied by local authorities. Change proposed: Make criterion wording clear that home builders will not be required to provide additional measures over and above those currently set out in Building Regs.
- c) Planning policies should not be overly prescriptive and need flexibility in order for schemes to respond to site specifics and the character of the local area. There will not be a ‘one size fits all’ solution in relation to design and sites should be considered on a site by site basis with consideration given to various design principles/objectives. Concerns expressed in Pre-Publication Draft Plan have not been resolved.
- d) Representations which support this policy have also been received, including representations from United Utilities and Historic England.

22. Policy ENV4: Biodiversity

- a) The policy fails to make a distinction and recognise that there are two separate balancing exercises which need to be undertaken for national and local designated sites and their settings. Change proposed: Suggest that the policy is revisited to ensure that it is consistent with the approach set out within the Framework.

- b) Representations which support this policy have also been received, including representations from the Yorkshire Wildlife Trust.

23. Policy ENV5: Green Infrastructure

- a) Policy is not sound as it is considered that:
 - i. Site SG064 should be included within this policy as the landscaping scheme required under policy SP6 would form a new section of green infrastructure.
 - ii. The proposed designation of green infrastructure on sites SG079 & SK094 is neither justified nor effective.
 - iii. Rather than attempting to hatch the precise areas for green infrastructure provision on proposed allocations, the plan should instead simply identify those sites where a contribution towards green infrastructure will be expected. This could be achieved by marking all those allocations where a green infrastructure contribution will be required by an asterisk, or alternatively by extending the green hatch across the entire allocation.
- b) Representations which support this policy have also been received, including representations from The Canal and Rivers Trust, Historic England and a resident.

24. Policy ENV6: Flood Risk

- a) Development in areas to medium to high flood risk should employ safeguards and mitigation measures. Clear reference should be made in the policy to NYCC's SUDS design guidance.
- b) Representations which support this policy have also been received from the Environment Agency and North Yorkshire County Council (NYCC).

25. Policy ENV7: Land and Air Quality

- a) The only representations received were statements of support for this policy from The Coal Authority and a resident.

26. Policy ENV8: Water Resources, Water Quality and Groundwater

- a) The only representation received relating to this policy was from United Utilities who request an amendment to the policy and proposals map to recognise existing waste water treatment works within the plan area.

27. Policy ENV9: Renewable and Low Carbon Energy

- a) The only representations received were statements of support for this policy from Historic England and a resident.

28. Policy ENV10: Local Green Space

- a) Designation of LGS on the following sites is not justified, following CDCs assessment:
 - i. HE-LGS1: Hellifield Flashes

- ii. HE-LGS5: Field adjacent to St.Aidan’s Church, Hellifield
 - iii. CA – LGS6: North of Vicar’s Row, Carleton
 - iv. SG-LGS22: Glebe Field, Giggleswick
 - v. EM – LGS11: Fields adjacent to Kirk Lane, Embsay
- b) Representations which support this policy have also been received, including representations from the Campaign to Protect Rural England (CPRE), Historic England, Skipton Civic Society (supporting the creation and protection of local green spaces throughout the plan area and specifically at sites SK-LGS1 & SK-LGS64), landowners and residents.

29. Policy ENV11: The Leeds & Liverpool Canal

- a) The only representations received were statements of support for this policy from Campaign to Protect Rural England (CPRE), The Canal and Rivers Trust and Historic England.

30. Policy ENV13: Green Wedges

- a) The only representations received were statements of support for this policy from Campaign to Protect Rural England (CPRE) and Historic England.

31. Policy H1: Specialist Housing for Older People

- a) Policy is not sound, as it is not considered effective, justified or consistent with national policy:
 - i. Cross reference compliance with H2 Affordable Housing is questionable as the Council’s viability report highlights viability issues for supported living. Change proposed: remove reference to accordance with policies H2 and INF3 (Open space) at provision a) and include a more appropriate affordable housing target and open space provision to ensure specialist homes are viable and deliverable.
 - ii. Lifetime Homes no longer appropriate to refer to and policies to require adaptable and accessible homes needs to be supported by appropriate evidence. Change proposed: Delete the introduction of part (b) unless appropriate evidence to support this part of the plan is provided.
- b) Representations of support for the policy have been received from a resident and a developer.

32. Policy H2: Affordable Housing

- a) Policy is not sound, as it is not effective and is inconsistent with national policy guidance:
 - i. The expression of a provision of a minimum of 30% affordable housing is simply unsound if it is to be supposed that this is a minimum which the Council will seek to achieve. It proceeds on a false assumption that, as drafted, a viability appraisal will be

required on every single development, so as to ensure that a greater level of affordable housing could not be achieved. It seems unlikely that this is the Council's objective, but as drafted then that is how the policy must be interpreted. We consider this is unsound both substantively and as a matter of drafting because it is not clear and will not provide any certainty to developers. In criterion a) i. the text ""a minimum of "should be deleted.

- ii. The expression of 30% affordable housing to be a target would be sound but only if this is not subject to a caveat that any lower provision would be the subject of demonstrating exceptional circumstances. Such policy is not supported in NPPG which makes it clear that viability must be underpinned by an analysis of a very wide range of factors. In criterion a) i. the text " not be acceptable unless it can be clearly demonstrated that exceptional circumstances exist which justify" should be deleted and be replaced with "will be supported by an appropriate viability appraisal which justifies"
- iii. As drafted, the policy will act as a straitjacket upon delivery of affordable housing. Each site has varying factors which can hugely affect financial viability and therefore each site must be capable of demonstrating a viability level in the market at a particular time and should not be based upon, what amounts to be an additional test in demonstrating "exceptional circumstances". The first sentence of Para 6.18 should therefore be deleted and replaced with "The financial viability of developments should be assessed on a scheme by scheme basis having regard to individual circumstances"
- iv. Overall, the assumption that all abnormal costs should be borne by the Landowner is not as a principle, acceptable and nor is it underpinned by national guidance. The final sentence in para 6.17 should therefore be deleted.
- v. Criterion d) is unclear, ineffective and unnecessary, as it appears to retrospectively seek affordable housing on sites where earlier phases may have had a reduction in affordable housing negotiated through a Financial Viability Appraisal. Criterion d) should be deleted.
- vi. Criterion f) should be amended to recognise that Rural Exception sites may need to come forward without public subsidy or with reduced public subsidy.
- vii. The new policy requires flexibility due to variations between sites. Over the plan period market conditions will change, which will affect build costs and house prices. Other factors used in the viability assessment for the local plan will also change, such as affordable housing transfer values and educational contributions. Therefore, flexibility in the policy is required to take account of changing circumstances over the plan period which would otherwise hinder housing delivery.
- viii. The policy needs to be reworded to comply with government guidance and should seek to encourage viability assessments whilst being flexible in the approach taken in

viability negotiations so that the policy doesn't stall residential development in the district.

- ix The level of affordable housing policy should be reduced further to be in line with recent viability negotiations that have allowed development of sites to take place.
- x A variable scale for affordable housing should be required rather than a flat rate of 30% across all sites.
- xi The threshold for requiring affordable housing contributions is not clear, not properly justified and not in accordance with national policy. As drafted the threshold applies to any development sites that generate more than 1000sqm of combined gross floor space, irrespective of the number of dwellings proposed. Criterion a) i. should be clarified.
- b) 30% affordable housing is too high for Skipton due to its higher than average build costs associated with the topography and weather in this locality. A high number of lost work days occur due to bad weather and there are long distances that sub-contractors have to travel to sites.
- c) Do not accept that profits should be based on 20% GDV for market sale (private) units and 6% profit on affordable units. House-builders and their funders will require, in general, a return of 20% of GDV and this should be the assumption in any viability appraisal.
- d) Land values throughout the area can vary and therefore viability could be affected. We do not accept a general proposition that all land values will support a delivery of 30%, which appears to be the assumption of the Aspinal Verdi report.
- e) The methodology for calculating off-site contributions in lieu of affordable housing being provided on site as set out in paragraph 6.20 of the Draft Plan is unsound as it is describing a policy approach not a justification to a policy and establishes strict parameters for a commuted sum calculation by using a 'transfer value' as the basis for the calculation, with no evidence to justify the use of a 'transfer value' in such a calculation or indeed what an appropriate 'transfer value' might be.
- f) Transfer prices are too low.
- g) It is not clear from the policy how self- build, custom building and starter homes will be treated
- h) The Council should ensure that it applies the government's Vacant Building Credit in accordance with national policy and not at the Council's discretion
- i) Support for the aim to achieve a minimum of 30% affordable housing. NYCC suggest that the viability evidence base be kept under regular review, as a change in the viability of development may lead to the delivery of such infrastructure becoming unviable.
- j) Representations which support this policy have also been received, including representations from North Yorkshire Country Council (NYCC) and landowners/developers.

33. Policy EC1: Employment and Economic Development

- a) The only representations received were statements of support for this policy from Historic England and a landowner/developer.

34. Policy EC2: Existing Employment Area

- a) Change proposed: Land to south and west of Hayfield Mills Glusburn should not be safeguarded for employment use in this policy – it is surplus to requirements and this designation would prejudice its potential for sustainable residential development.

35. Policy EC3: Rural Economy

- a) The only representations received were statements of support for this policy from the Chatsworth Settlement Trustees and a landowner.

36. Policy EC4: Tourism

- a) Policy is not sound as it is considered that:
 - i. The reason for allocating the whole Tourism Development Opportunity Site at Hellifield for tourism in the 1999 Local Plan has not changed as there is increasing demand for tourism facilities in Craven and the Yorkshire Dales National Park and in particular, serviced accommodation to facilitate short breaks. The ‘de-allocation’ of the whole site and replacement with Local Green Space is therefore completely unsound and without any evidence to support the conclusion that tourism has diminished.
 - ii. There is no justification for the support for ‘alternative’ tourism uses within the policy and that the original use class (D1) as stated in saved policy EMP1 (of the 1999 adopted Local Plan) should be maintained.
 - iii. The final sentence of the policy should be reworded to incorporate specific existing relevant policies.
 - iv. The tourist development commitment at Hellifield has potential to have serious impacts on biodiversity and on bird populations which are important for the nearby Long Preston Deeps SSSI. Policy should be reworded to require sufficient compensation habitat to be provided to avoid net loss in biodiversity.
- b) Suggest separate policy is included in the local plan dealing specifically with the Hellifield Tourism Commitment (similar to policy EC4a relating to Bolton Abbey).
- c) Natural England have worked with the developer for current application 42/2016/17496 and provided that the mitigation and compensation measures agreed can be secured, Natural England are satisfied that the proposal can be implemented with no adverse effects on the existing environmental features. Natural England advise that the evidence collected by the applicant is included in the evidence base for policy EC4 and that the policy wording includes specific reference to the need for conservation, mitigation and compensation in relation to SSSIs.

- d) Representations which support this policy have also been received, including representations from Historic England, the Chatsworth Settlement Trustees and a resident..

37. Policy EC4A: Tourism

- a) Representations which support this policy have been received, including representations from Historic England, Natural England and the landowner.

38. Policy EC5: Town, District and Local Centres

- a) Policy is not sound as it is considered that:
 - i. Table 5 on page 201 is incorrect as it states that environmental quality in Settle does not suffer from traffic movements and road layout. Settle has a major issue with HGV movements through the town. The plan should include the recommendation that the centre of Settle should be a HGV free zone (except for access/off-loading).
 - ii. It should be made clearer that existing retail frontages/uses will be protected from loss to non-retail uses in Skipton.

39. Policy EC5A: Residential Development in Town and Village Centres

- a) The only representations received were statements of support for this policy from Historic England.

40. Policy INF1: Planning Obligations

- a) Paragraph 8.2 indicates that the Council intends to now retrospectively introduce CIL once the plan is adopted. This is unsound because to do so would undermine the evidence base for the plans policies. Change proposed: Paragraph 8.2 should be deleted or amended to clarify that the introduction of CIL would only follow a review of the plan.
- b) Representations which support this policy have also been received, including representations from The Education and Skills Funding Agency and a resident.

41. Policy INF2: Community Spaces and Social Spaces

- a) This policy restricts the loss or change of use of existing community facilities relating to health services. Where NHS Commissioners can demonstrate healthcare facilities are no longer required for the provision of services, there should be a presumption that such sites are suitable for housing (or other appropriate uses) and should not be subject to restrictive policies or periods of marketing.
- b) Representations which support this policy have also been received, including representations from The Theatres Trust.

42. Policy INF3: Sport, Open Space and Recreation Facilities

- a) The landowner objects to the designation of site SG015 as open space as it is not used and has no value as open space. The designation is therefore unjustified and unsound.

43. Policy INF5: Communications Infrastructure

- a) The County Council would encourage the District to ensure that its policies enable it to secure fibre to the premises as part of the consenting of all new properties, accepting that in more remote locations this may not be practical.
- b) Representations which support this policy have also been received from Historic England.

44. Policy INF6, Education Provision

- a) Policy is not sound as it is considered that:
 - i. there is no evidence to justify the thresholds at which contributions will be sought and the proposed formula for calculating contributions.
 - ii. there is no detail on the circumstances where a contribution will be necessary having regard to an objective assessment of need to meet education infrastructure requirements.
- b) Request that links to the relevant documents used by NYCC to assess need and demand for additional school places are included. This would help to demonstrate more clearly that the approach to the planning and delivery of education infrastructure is justified based on proportionate evidence.
- c) Request that a Planning for Schools topic/background paper be produced setting out clearly how the forecast housing growth at allocated sites has been translated (via an evidence based pupil yield calculation) into an identified need for specific numbers of school places and new schools over the plan period.
- d) Change proposed: The Education Skills Funding Agency request that the infrastructure policies and supporting text include the following:
 - Free transfer of land to the Council and construction costs to be met by the development, including trigger points for delivery, on sites which include a school.
 - Clear references to the funding mechanism to be applied, whether Section 106 or CIL, and cross-references to the relevant evidence that justifies this approach.
- e) Support for securing contributions through planning obligations for education.
- f) Representations which support this policy have also been received from North Yorkshire County Council (NYCC).

45. Appendix B to Draft Policy INF6: Education Provision

- a) The following elements should be part of policy INF6 and not part of the justification:
 - i. The potential to require developer contributions from retail and employment development (this is un-evidenced and conflicts with remainder of text)

- ii. Seeking to prevent disaggregation of sites in order to avoid the thresholds for contributions. (inappropriate as each application should be considered on its individual merits)
- iii. Seeking a clawback period for unspent commuted sums of 10 years. (It should be 3 years)

46. Section 9: Monitoring

- a) The monitoring section of the Plan should include detail on when the Local Plan policies will be reviewed, or under what circumstances the policies will be reviewed. For example, if monitoring shows under delivery of development or infrastructure, or if the Plan objectives or Vision are not being achieved. The NPPF recommends that Local Plans are reviewed every five years. The Local Plan should include such a provision.
- b) The Publication Draft Craven Local Plan does not include a housing trajectory to demonstrate how it will deliver the objectively assessed housing need over the Plan period. This may render the Local Plan unsound as it is not considered to be effective. Without a trajectory showing delivery rates or yields there would seem to be no reliable method for assessing the success or otherwise (i.e. the effectiveness) of the Plan's policies.

47. Evidence Base Including Habitats Regulations Assessment (HRA)

- a) Natural England is broadly content with the conclusions of the Habitats Regulations Assessment (HRA) however consider that further clarification is required with regards to the assessment of air quality impacts, loss of functionally linked land for Special Protection Area (SPA) birds, recreational disturbance and hydrology.
- b) Representations which support the HRA have also been received, including representations from the Yorkshire Wildlife Trust, RSPB North England. RSPB Northern England also welcomes the recommendation for preferred development sites in the Skipton area to undergo review in relation to potential foraging areas for Golden Plover (a qualifying SPA citation species) and Curlew (a species that meets the qualifying criteria but is not formally notified as an SPA citation species).
- c) Natural England considers the evidence base document titled Visual Impact Assessment adequate at this stage, however they would recommend this document is renamed a 'Landscape Study'.
- d) NYCC as the Local Highway Authority consider the junction mitigation measures identified through the Skipton Highway Modelling work as critical to development.

48. Sustainability Appraisal (SA)

- a) Historic England broadly endorse the evaluation of the likely impact which the policies and proposals of the plan might have upon the historic environment and where an adverse effect has been identified the proposed mitigation measures which have been proposed to reduce harm.

- b) Natural England are broadly satisfied with the SA, however they have a number of specific concerns about the impact of allocations on nationally protected landscapes and SSSIs where Natural England consider further assessment is required to ensure that the appraisal is legally compliant. Natural England has an outstanding objection with regards site SG064 (planning application ref 62/201/218064) as they consider that development in this location and on the scale proposed will have unacceptable impacts on the setting of the Yorkshire Dales National Park and that insufficient evidence has been provided to rule out impacts on the River Ribble (Long Preston Deeps) SSSI. Natural England notes that these issues do not appear to have been addressed in the SA, although some discussion regarding landscape impact is provided in the evidence base. With regard to impacts on the setting of the National Park, NE advise that the appraisal will need to set out the overriding social or economic reasons for selecting this site and include an assessment of alternative sites and why this is the most sustainable alternative. Concerning the SSSI, NE advises that evidence to satisfy their concerns regarding impacts on SSSI birds, water quality and recreational impacts should be provided and the necessary mitigation measures set out.
- c) Representations which support the SA have also been received, including representations from the Yorkshire Wildlife Trust, RSPB North England.

Examination Stage

- 5.16 In line with the Statement of Community Involvement 2017 and Regulation 22 of The Town and Country Planning (Local Planning) (England) Regulations 2012, the representations received during the representations period on the publication draft plan along with information on the number of representations made and a summary of the main issues raised, set out above are submitted to the Secretary of State for examination along with the submission documents set out at Appendix 10.

Appendix 1: Craven Spatial Planning Sub Committee Minutes from 3rd October 2011 and 30th October 2012 Meetings

CRAVEN SPATIAL PLANNING SUB-COMMITTEE

3rd October 2011

Present – Councillors Barrett, Paul English, Knowles-Fitton, Place, Turner.

Officers – Strategic Manager for Planning and Regeneration, Spatial Planning Manager (Planning Policy Team), Principal Planning Officer (Planning Policy Team) and Committee Officer.

Apologies for absence were received from the Chairman, Councillor Foster, and Councillor Welch.

Start: 6.30pm
7.53pm

Finish:

Minutes for Report

CSP.45

CHAIRMAN

Resolved – That, in the absence of the Chairman, the meeting is chaired by Councillor Place.

CSP.46

MINUTES

The minutes of the Sub-Committee's meeting held on 18th July 2011 were confirmed and signed by the Chairman.

CSP.47

PROPOSED NATIONAL PLANNING POLICY FRAMEWORK

The Strategic Manager for Planning and Regeneration submitted a report presenting a briefing note on the Department of Communities and Local Government's draft consultation version of the proposed National Planning Policy Framework, together with details of officer's proposed comments thereon. Members comments and questions on the proposed submission were invited and after a lengthy discussion, it was

Resolved – That, subject to the following amendments, officer comments on the draft National Planning Policy Framework, as set out within the report now submitted, are approved for submission to the Department of Communities and Local Government.

- a. The comments on brownfield targets to be revised by amending the final paragraph to read "Paragraph 109 of the draft NPPF states that to boost housing supply, local planning authorities should identify a supply of deliverable and developable sites that should be in "suitable locations". In order to guide local planning authorities in identifying sites in suitable

locations the final NPPF needs to provide more detailed guidance and clarification of what is meant by a suitable location or alternatively make it clear that the determination of what is a suitable location rests with the local planning authority or any future neighbourhood plans or forums.”

- b. The comments in respect of the proposed definition of sustainable development to be amended to include appropriate reference to the balance between economic, social and environmental considerations.

CSP.48

LOCAL DEVELOPMENT PLAN **- PROVISIONAL TIMETABLE AND PROJECT PLAN**

The Strategic Manager for Planning and Regeneration submitted a report presenting a provisional timetable / project plan for the preparation of the Council's Local Development Plan, and highlighting the range of issues which had impacted on the preparation of the Local Development Framework's core strategy and site allocations document.

The Spatial Planning Manager explained that, in addition to the Government's proposals for changes to the spatial planning system and other changes to the planning system proposed within the Localism Bill, new draft regulations for local plans had also been published. Under the draft Regulations, many of the previous requirements in the 2004, 2008 and 2009 Regulations had been significantly streamlined or simplified, and Councils would be allowed to decide what they wanted to include in development plan documents and to review policy more quickly. It was understood that the new Regulations would come into force shortly after enactment of the Localism Bill, and with this in mind it was now recommended that the Council's Local Development Scheme should be revised to present a provisional timetable and project plan for just one development plan document which combined the strategic policies and objectives of the Core Strategy with the site allocations. The document would be known as the Local Development Plan.

The Spatial Planning Manager also expressed the opinion that the proposed format would be less confusing for the public and the links between the development strategy and what would actually happen "on the ground" would be much clearer and easier to understand. Combining the Core Strategy and Site Allocations into one document would also mean that only one Examination in Public would need to be held rather than two, which in turn would reduce the cost burden on the Council. It was pointed out that the proposed timetable and project plan may require adjustment to take account of any changes to the draft Local Plan Regulations before they came into force.

Resolved – That, subject to publication of the final Local Plan Regulations, the provisional timetable and project plan for the Local Development Plan – Strategic Policies and Site Allocations as set out in the appendix to the Strategic Manager's report now presented, is endorsed.

Next Meeting – To be held on a date to be agreed in consultation with the Chairman.

Chairman.
Craven Spatial Planning Sub-Committee 30th October 2012

CRAVEN SPATIAL PLANNING SUB-COMMITTEE

30th October 2012

Present – Councillors Barrett, Barrington, Foster and Wheeler (substitute for Councillor Paul English). Councillor Moorby was also in attendance.

Officers – Strategic Manager for Planning and Regeneration, Spatial Planning Manager, Principal Planning Officer (Planning Policy Team), Planning Policy Officer and Committee Officer.

Apologies for absence were received from Councillors Paul English, Knowles-Fitton, Turner and Welch.

Start: 6.30pm
7.23pm

Finish:

The minutes of the Sub-Committee's meeting held on 8th October 2012 were confirmed and signed by the Chairman.

Minutes for Report

CSP.60

SHAPING A SPATIAL STRATEGY – ADDITIONAL SETTLEMENTS

Further to Minute CSP.59/12-13, the Strategic Manager for Planning and Regeneration submitted a report asking the Sub-Committee to determine which additional settlements should be identified in each sub area of the emerging spatial strategy for Craven outside the Yorkshire Dales National Park to receive site allocations. Members were also asked to agree an appropriate level of contribution from each settlement to the sub area housing targets to be used as a guide for the site allocations process.

The Spatial Planning Manger pointed out that in bringing forward the report now before the Sub-Committee, the characteristics of settlements had been assessed in the context of the relevant sub-area (North, South or Mid) rather than their position in a district wide hierarchy. Members' attention was also drawn to a letter (28/10/12) circulated by Councillor Moorby expressing concern at the scale of housing development to have taken place in Hellifield since 1993, and its ability to accommodate further development.

A concise assessment of settlements in each sub-area had been circulated with the Strategic Manager's report, together with details of the housing growth in each of those settlements in the period since 1993, and the suggested level of development over the nominal development plan period of 15 years.

Resolved – (1) That the following additional settlements are identified in each sub area of the emerging spatial strategy for Craven outside the Yorkshire Dales National Park to receive site allocations:-

North Sub Area – Low Bentham, Burton in Lonsdale and Clapham village;
Mid Sub Area – Hellifield and Rathmell
South Sub Area – Low Bradley, Carleton, Embsay and Cowling.

(2) That the suggested average annual housing development for Hellifield for the nominal development plan period is reduced from seven to three per annum, the balance of four to be transferred proportionally to Settle and Giggleswick.

(3) That the suggested contribution from each settlement to the sub area housing targets, as set out in Appendix B to the Strategic Manager's report now presented are, subject to (2) above, approved as a guide for the site allocations process.

CSP.61

LOCAL DEVELOPMENT PLAN – SITE ALLOCATIONS **PREFERENCE CRITERIA**

Further to Minute CSP.59/12-13, the Strategic Manager for Planning and Regeneration submitted a report presenting a set of draft criteria to be used when assessing potential sites for allocation in the emerging Local Development Plan for Craven outside the Yorkshire Dales National Park. Following publication of the Strategic Manager's report an addendum had been issued amending the proposed stage one criteria by removing the application of a site size threshold.

The Planning Policy Officer explained that the housing target and settlement strategy would guide how much housing development each sub-area town and village was likely to accommodate over the plan period, and the site allocations process would aim to identify enough land in each town and village to accommodate the right level of development to contribute to the sub-area housing targets. Retention of a site size threshold as part of the assessment criteria would have reduced flexibility in site choice and limit the ability to allocate a mix of sites to meet the requirements of each sub-area.

The proposed assessment of sites would be undertaken in two stages; the first would apply criteria which, if applicable, were considered to prevent the development of a site. This would filter out sites which should not be allocated. The second stage would compare the sites within each settlement against a number of criteria which were not considered sufficient to prevent the development of a site, but which may pose a constraint to development, making the site less preferable for allocation. The more criteria applicable to a site, the less likely it was to be allocated, because development was likely to be more difficult, although in some cases it may be possible to amend the boundary of a site to remove the issue, and therefore the difficulty.

Resolved – (1) That the proposed draft Site Allocations Preference Criteria set out below is agreed for targeted consultation with stakeholders for a two week period commencing Friday 2nd November 2012.

Stage One Criteria

- a. Is the site within a settlement that is not identified in the Council's emerging Local Development Plan Settlement Strategy to receive site allocations?
- b. Is the site within Flood Zone 3b (functional floodplain), with no possibility of amending the site boundary to remove this constraint?
- c. Is the site designated for its biodiversity value (a Special Protection Area (SPA), Special Area of Conservation (SAC), Site of Special Scientific Interest (SSSI) or Site of Importance for Nature Conservation (SINC)), with no possibility of amending the site boundary to remove this constraint?

Stage Two Criteria

Site is 100% greenfield / mostly greenfield.

Site is of strategic significance for employment use.

Site is not well related to the existing built up area, i.e. not within/ adjoining/ adjacent to the existing built-up area.

Site is within Flood Zone 3a (high risk).

Site is within Flood Zone 2 (medium risk).

Development of the site could lead to or exacerbate the merging of neighbouring settlements.

Site is adjoining an area designated as being internationally important for biodiversity (SPA's and SAC's).

Site is adjoining an area designated as being nationally or locally important for biodiversity (SSSI's and SINCS).

Site is affected by adverse topography.

Site ownership issues prevent immediate development.

A Scheduled Ancient Monument is located within the site or the site is archaeologically sensitive.

Protected trees, protected hedgerows or woodland are present on the site.

A watercourse is present on the site.

Site is currently in use as public open space/ forms part of a wider green corridor.

Site is affected by highways constraints.

(2) That details of any proposed amendments to the draft criteria arising from the stakeholder consultation are e-mailed to all Members of this Sub-Committee with an invitation to submit feedback, if any, thereon.

(3) That delegated authority is granted to the Strategic Manager for Planning and Regeneration, in consultation with the Chairman of this Sub-Committee to amend the draft site allocations preference criteria, if necessary, following consultation with stakeholders.

(4) That Parish Councils are notified that consultation is being undertaken with stakeholders on the proposed site allocations criteria and advised that if they wish to comment they should do so within the two week consultation period.

Note : The Strategic Manager for Planning and Regeneration was asked to notify all Ward Members that the consultation exercise was being undertaken and that Parish Councils had been notified.

Next Meeting – To be held at 6.30pm on Wednesday, 19th December 2012.

Chairman.
Craven Spatial Planning Sub-Committee 30th October 2012

Appendix 2: Information published relating to change to Mailchimp local plan consultation database.

Email sent to local plan statutory consultees on 5th Dec 2013:

Dear Sir/Madam,

The Planning Policy team is updating its list of contacts for Local Plan consultations and we're introducing a new email consultation service. As you are a Statutory Consultee to the planning process you do not need to re-register your organisation's details as the Council has a duty to include you in its consultation database and has done this for you. As such you will continue to receive the following information with regards to the progress on the Council's Local Development Plan:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If, however, you have received this email and are no longer the appropriate contact for your organisation, please telephone or email me with the new contact details and I will update our records accordingly.

If you have any queries about these changes please contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk.

1 Belle Vue Square

**Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Sent to Parish Councils by post

Emails sent including same text

Telephone: 01756 706472
e-mail: localplan@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: December 2013

Dear Parish Chairman/Clerk,

In order to ensure our records are as up to date and accurate as possible we are updating our current Local Plan consultation database and introducing a new email consultation service. As Parish Councils and Parish Meetings are Statutory Consultees to the planning process you do not need to re-register your Council's details on the new database. We have done this for you. As such you will continue to receive information via email with regards to the progress on the Council's Local Plan.

This would however be a good opportunity for other members of your Parish Council/Meeting who have email addresses to register their details and receive information regarding the Local Plan first hand, thus reducing the onus on the Parish Clerk/Chairman's to circulate information. Parish Councillors who subscribe to the new service will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to their registered email address
- Their own electronic copy of our Planning Focus newsletter delivered quarterly to their inbox

Your Parish Councillors can subscribe to the new service by registering their name and email address on our website at cravendc.gov.uk/latestplanningpolicynews. If they have any queries about these changes, how they may affect them or how to subscribe to the new service please ask them to contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk.

Yours sincerely,
Planning Policy Team

Email sent to existing local plan consultation database contacts on 5th Dec 2013:

Dear Sir/Madam,

The Planning Policy team is updating its list of contacts for Local Plan consultations and we're introducing a new email consultation service. You and/or your company/organisation are currently registered on our database to receive updates on the progress of the Council's Local Development Plan, including notification of forthcoming consultation events and receipt of our quarterly newsletter 'Planning Focus'.

In order to keep our records as up to date as possible, and to ascertain whether or not you are still interested in receiving details on the progress of the Council's Local Development Plan, we are asking members of our current consultation list to re-register their details on our website. Please note companies/organisations can have multiple entries on the new database.

If you subscribe to the new service you will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If you choose not to subscribe to the new service you will continue to benefit from the standard consultation service:

- Notification of consultation events via local newspapers, our website and other general publicity
- Copies of consultation documents and Planning Focus provided via our website, local libraries and the Council's reception desk

You can subscribe to the new service by registering your name and email address on our website at cravendc.gov.uk/latestplanningpolicynews

If you have any queries about these changes, how they may affect you or how to subscribe to the new service please contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk

Yours sincerely,

Planning Policy Team

The following text was published on the Council's Planning Policy Webpages in Dec 2013:

We're introducing a new email consultation service. If you would like to subscribe to the new service please click on the button below and enter your email address, name and organisation (if applicable).

If you subscribe to the new service you will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If you choose not to subscribe to the new service you will continue to benefit from the standard consultation service:

- Notification of consultation events via local newspapers, our website and other general publicity
- Copies of consultation documents and Planning Focus provided via our website, local libraries and the Council's reception desk

If you have any queries about these changes, how they may affect you or how to subscribe to the new service please contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk.

Appendix 3 – List of organisations invited to make representations on the draft Craven Local Plan (Regulation 18 & 19)

This appendix groups the consultees in categories in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012

SPECIFIC CONSULTATION BODIES
The Coal Authority
Environment Agency
Marine Management Organisation
Historic England
Natural England
Network Rail
Highways England
Home and Communities Agency
Relevant authorities any part of whose area is in or adjoins the local planning authority's area:
<p><u>Local Planning Authorities</u> Yorkshire Dales National Park Bradford Metropolitan District Council Pendle District Council Ribble Valley District Council South Lakeland District Council Harrogate District Council Lancaster City Council</p> <p><u>County Councils</u> North Yorkshire County Council: Property Management Asset Management Highways Policy and Development Unit Heritage Unit Regional and Strategic Policy Unit Environmental Services Directorate Education</p> <p>Lancashire County Council: Strategic Planning and Transport Section Forest of Bowland AONB</p> <p><u>Other regional Authorities:</u> West Yorks Combined Authority Leeds City Region LEP Local Enterprise Partnership, York, North Yorkshire and East Riding (LEP) Lancashire Local Enterprise Partnership (LEP)</p> <p><u>Parish & Town Councils</u></p>

Austwick Parish Council (split by the Yorkshire Dales National Park (YDNP) boundary)
Bank Newton Parish Meeting
Bentham Town Council
Bolton Abbey Parish Council (split by the YDNP boundary)
Bradley Parish Council
Burton-in-Lonsdale Parish Council
Carleton Parish Council
Clapham-cum-Newby Parish Council (split by the YDNP boundary)
Coniston Cold Parish Council
Cowling Parish Council
Draughton Parish Council
Elslack Parish Meeting
Embsay-with-Eastby Parish Council (split by the YDNP boundary)
Farnhill Parish Council
Gargrave Parish Council (split by the YDNP boundary)
Giggleswick Parish Council (split by the YDNP boundary)
Glusburn and Cross Hills Parish Council
Halton East Parish Meeting (split by the YDNP boundary)
Hellifield Parish Council (split by the YDNP boundary)
Kildwick Parish Meeting
Ingleton Parish Council (split by the YDNP boundary)
Langcliffe Parish Council (split by the YDNP boundary)
Lawkland Parish Meeting (split by the YDNP boundary)
Long Preston Parish Council (split by the YDNP boundary)
Lothersdale Parish Council
Martons Both Parish Meeting
Otterburn Parish Meeting (split by the YDNP boundary)
Rathmell Parish Meeting
Ribble Banks Parish Council
Settle Town Council (split by the YDNP boundary)
Skipton Town Council
Stirton With Thorlby Parish Meeting (split by the YDNP boundary)
Sutton-in-Craven Parish Council
Thornton-in-Craven Parish Council
Thornton in Lonsdale Parish Council

Parish Councils Adjoining the Craven LPA area

Within the Yorkshire Dales National Park:

Airton Parish Meeting
Eshton Parish Meeting
Beamsley Parish Meeting

Within Bradford Metropolitan District Council:

Addingham Parish Council
Keighley Town Council
Silsden Town Council
Steeton & Eastburn Parish Council

Within Lancaster City Council:

Cantsfield Parish Meeting
Ireby & Leck Parish Council

Tatham Parish Council
Wennington Parish Council

Within Ribble Valley Borough Council:
Gisburn Parish Council
Newsholme & Paythorne Parish Council
Horton Parish Council
Slaidburn & Easington Parish Council

Within Pendle Borough Council:
Barnoldswick Town Council
Bracewell & Brogden Parish Council
Earby Town Council
Kelbrook & Sough Parish Council
Laneshaw Bridge Parish Council

Local Police body

North Yorkshire Police
Office of Police and Crime Commissioner, North Yorkshire

Electronic Communications bodies:

Vodafone and O2
EE
Three

Primary Care Trusts:

Airedale, Wharfedale and Craven Clinical Commissioning Group
Cumbria Clinical Commissioning Group

Electricity & Gas Companies:

Npower Renewables Limited
Npower Yorkshire
CE Electric UK
National Grid
Northern Gas Networks

Sewerage and Water Undertakers:

United Utilities
Yorkshire Water Services Ltd
Airedale Drainage Board

GENERAL CONSULTATION BODIES

a) Voluntary Bodies in the plan area

Aire Rivers Trust
Brackenber Lane and Station Road interest group
Bradley Neighbourhood Plan Working Group
BRE
CPRE Craven
Craven Group Ramblers
Friends of the Settle-Carlisle Line
Leeds-Lancaster-Morecambe Community Rail Partnership
North Yorkshire Bat Group
Friends of Craven Landscape
Save Our Craven Countryside
Skipton and East Lancs Rail Action Partnership (SELRAP)

<p>Settle Social Club Skipton Town Juniors Football Club</p>
<p>GENERAL CONSULTATION BODIES b) Bodies representing different racial, Ethnic or national groups in the plan area The Gypsy Council</p>
<p>GENERAL CONSULTATION BODIES c) Bodies representing different religious groups in the plan area Parish of St Andrew, Kildwick</p>
<p>GENERAL CONSULTATION BODIES d) Bodies representing the interests of disabled persons in the plan area North Yorkshire Local Access Forum Airedale, Wharfedale and Craven Clinical Commissioning Group Cumbria Clinical Commissioning Group</p>
<p>GENERAL CONSULTATION BODIES e) Bodies representing persons carrying on business in the plan area Rotary Club of Settle Settle District Chamber of Trade Vibrant Settle Community Partnership</p> <p><u>Land/property and developer interests</u> Alison Roland Town Planners Ltd AJH Associates Arrowsmith Associates Barratt David Wilson Homes Barton Willmore Belvoir Letting and Estate Agents Bentley Holdings Limited Bilfinger GVA Bowan Riley Architects Britannia Developments Brown and Whittaker Limited Candelisa Housing Development Carter Jonas LLP CBRE Chatsworth Settlement Trustees (Bolton Abbey Estate) Cranbourne Properties Ltd Craven Design Partnership D H Design North West Ltd Dacre Son & Hartley Dale Eddison David Hill District Valuers Service DLP Planning DPDS Consulting Group Edawrdson Associates Energiekontor UK Ltd England Lyle Good Fisher Hopper Fitzgerald Planning & Design Fusion Building Consultancy</p>

Gary Sorsby, Architect
George F White LLP
Giggleswick School
Glusburn Holdings Ltd
Graham Farmer Chartered Architect
GSC Grays
Halton Homes
Hanson Marston Mellor, Architects
Harrison Boothman
Hayfield Robinson
HBF
Henry Boot Developments Ltd
Heritage Planning Design
Historic Buildings Consultant
Hunters Estate Agents
I D Planning
Indigo Planning
J R Hopper
James Pye and Son
Janet Dixon Town Planners Ltd
Jay Everett Addison Planning
JOHN FLETCHER RIBA
Johnson Mowat
JWPC Chartered Town Planners
Ken Robinson, Architect
KeyLand Developments Ltd.
Lambert Smith Hampton
Landscape Architect
Lark Architects
Leith Planning Ltd
Lovell Homes
M.W. & R.F. Brewster & Sons Ltd
Malsis School
Mark Newby Yew Tree Associates
Mason Gillibrand Architects
McConnell Homes
Merritt and Fryers Ltd
Allison Macrae Architects
Planet Architecture
NHS Property Services
NLP Planning
Nuttall Yarwood & Partners
O'Neill Associates
Patchwork Properties Limited
Paul Elmer, Architect
PB Planning Ltd
Peacock & Smith
Pegasus Group
Persimmon Homes
Pete Gleave (ID Planning)
Peter Harrison Architects

Phil Ward and Associates
Planning Division
Planning Potential
Procter Property
R N Wooler and Co Limited
rg+p Ltd.
Richard Turner and Son
Riverside Design Studio Architects
Roger Beck, Chartered Planning Consultant
Trustees of the Tempest Estate
Roger Tiffany Ltd
Rural Solutions Ltd
Russell Armer Ltd
Signet Planning
Skipton Properties Ltd
Space Partnerships Ltd
Spawforths
SSA Planning
Stanton Mortimer Ltd
Stephen Craven Building Design Ltd
Steven Abbott Associates LLP
Stratus Environmental Limited
Sunderland Peacock
Tesni
Tetlow King Planning
The Planning Bureau Ltd
Trevor Hobday Associates
Turley Associates
Walker Singleton (Property Management) Ltd
Walton & Co
Watson Batty, Architects
WBW Surveyors
Wharfedale Homes
White Young Green
Wilman and Lodge
Windle Beech Winthrop

Other businesses

Altitude 501 Limited
Au2MateUK (Arla Foods)
Broadwood Caravans
Capella Home & Gift - Settle
CH2M (engineering)
Chinthurst Guest House
Chrysalis Arts
Craven Cattle Marts Ltd
Craven Herald
Deloitte LLP
DevPlan
Enterprise Inns
F Green and Son Limited

Fairhurst
Farmplus Constructions Ltd
Fusion Online Ltd (Dev Plan monitoring)
Gateway to Health
INSO
J D Mounsey
J N Bentley Ltd
Knights Professional Services Ltd
Knights Solicitors LLP
Linda Dickinson Ltd
Lister and Son
Mallerstang Limited
Offtree Ltd
P Waddington and Co Limited
R A Medical Services Ltd
Renewable UK
Reward Manufacturing Co Ltd
SABIC UK Petrochemicals
Sanderson Associates (Consulting Engineers) Ltd
Sutton Court RA
The Co-operative Group
The Falcon Hotel
Theatre Trust
Willis of Skipton
YDS

GENERAL CONSULTATION BODIES

f) Other bodies within the plan area

Rural Interests

Forestry Commission
Ribble Rivers Trust
RSPB
Settle Hydro
Woodland Trust
Yorkshire Gardens Trust
Yorkshire Wildlife Trust
York and North Yorkshire Local Nature Partnership

Education & learning

Free Schools Capital Education and Skills Funding Agency Department for Education
Hartley Educational Foundation
Witherslack Group Ltd

Housing Associations

Foundation Housing
Muir Group Housing Association
Yorkshire Housing

Transport Bodies

Northern Rail Limited
Office of the Rail regulator

Royal Naval Association

Conservation Groups

North Craven Heritage Trust
Skipton Civic Society
York Georgian Society

Government Departments

Sport England
Civil Aviation Authority
Health and Safety Executive
Ministry of Defence

Craven District Council

Strategic Housing
Environmental Health
Sports Development
Communications, Partnership & Engagement
Economic Development

Other

The Green Party

At the time of preparing this Consultation Statement, 427 individuals are registered on the local plan database, however neither their names nor other identifying particulars will be published as these persons were not advised that their information would be disclosed as part of the consultation process. This approach is consistent with the requirements of the Data Protection Act.

This figure includes 30 Craven District Councillors whose details are available here

Please note that the consultation database is a live online system which provides individuals with an on-going opportunity to register, therefore the number of individuals registered will change over time.

Appendix 4: List of Media Contact used by Craven District Council to send press releases

- Craven Herald
- Skipton Press
- Local Government Association
- Lancaster Guardian
- Westmoreland Gazette
- The Metro
- BBC Radio: North Yorkshire News
- BBC: Yorkshire Live
- BBC: Look North
- Yorkshire Post
- The Dalesman
- Drystone Radio
- Dales Radio

Appendix 5: copies of all press releases & other consultation information (Regulation 18)

Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure (5th – 14th September 2012)

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all Parish & Town Councils & ward reps in South and North Craven

Telephone: 01756 700600
E-mail: ldf@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team
Date: 8th August 2012

Dear Councillor,

Invitation to a workshop to shape a new housing target and strategy for Craven

As you will be aware, Craven District Council is working on a new Local Development Plan for the parts of the District which fall outside of the Yorkshire Dales National Park. At this stage we are focussing on two important parts of the plan – the housing target for the next 15 years, and the ‘spatial strategy’, which will set out where development should take place.

You have recently been invited to attend an all-Member briefing session on 13th August to participate in an informal discussion regarding the District’s future housing figure and distribution. Following agreement by Craven Spatial Planning Sub Committee to adopt the future housing figure and distribution discussion papers for engagement with town and parish councils and stakeholders, the Planning Policy Team is intending to hold interactive workshop events with town and parish councils to discuss these issues and our ideas for moving the plan forwards. In order to keep you, as a Ward Representative informed of on-going engagement with the town and parish councils the team would like to extend this invitation to yourself.

The workshops will look at what the evidence is telling us about the issues and what past consultations have told us that people want to see. They will be an informal forum for discussion, and it is hoped that by the end of the session we can reach some agreement on the best approach for Craven.

Workshops are being held in North, Mid and Skipton and South Craven, and will focus on the issues which are particular to each sub-area. The workshop for Skipton and South Craven will be held in the Belle Vue Suite of the Craven District Council Offices, Belle Vue Square, Skipton. The event will take place on **Monday 10th September between 10am and 4pm**. The workshop for North Craven will be held on **Wednesday 5th September 2012 from 2pm till 5.30pm** at Ingleton Community Centre. Unfortunately we will not be able to provide lunch.

The background papers for the workshops will be sent to town and parish councillors attending the workshops on 17th August 2012, to give people a chance to consider the information prior to the event. The ideas presented in the papers are not fixed; they’re

intended to get the discussion going. The workshops will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

Could you please confirm your attendance at the workshop by email, letter or telephone using the contact details given on this letter by Friday 24th August 2012?

Yours sincerely

Laura Welsh (Planning Policy Officer), Craven District Council

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all Town & Parish Councils in the plan area

Telephone: 01756 700600
E-mail: ldf@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: 23rd August 2012

Dear Town and Parish Councillors,

Background Papers for Housing Target and Spatial Strategy Workshop

Further to your invite to the Spatial Strategy and Housing Target workshop on 11th September, please find enclosed the following background papers for you to consider prior to the event:

- “Shaping a Spatial Strategy and Housing Figure for Craven” Draft Discussion Paper (July 2012)
- Towards a Locally Determined Housing Target for the Craven District (outside the Yorkshire Dales National Park): Draft Background Paper to “Shaping a Spatial Strategy and Housing Figure for Craven” Draft Discussion Paper (July 2012)

The ideas presented in the papers are not fixed; they’re intended to get the discussion going. The workshop will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

The original deadline for confirming attendance at the workshops was 24th August 2012. However, we’ve extended this to account for Parishes who have not yet had their monthly meetings. If you wish to attend the workshop could you please let us know as soon as possible before the event?

We hope to see you at the workshop on the 11th.

Yours sincerely

**Laura Welsh
Planning Policy Officer
Craven District Council**

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to members of Craven
Housing Employment Market
Partnership (CHEMP)

Telephone: 01756 700600
E-mail: ldf@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: 2nd August 2012

Dear Sir/ Madam,

Invitation to a workshop to shape a new housing target and strategy for Craven

As you will be aware, Craven District Council is working on a new Local Development Plan for the parts of the District which fall outside of the Yorkshire Dales National Park. At the moment we are concentrating on two important parts of the plan – the housing target for the next 15 years, and the ‘spatial strategy’, which will set out where development should take place.

The Planning Policy Team would like to invite you to participate in an interactive workshop event to discuss these issues and our ideas for moving the plan forwards.

The workshop will look at what the evidence is telling us about the issues and what past consultations have told us that people want to see. They will be an informal forum for discussion, and it is hoped that by the end of the session we can reach some agreement on the best approach for Craven.

The workshop is being held in the Belle Vue Suite of the Craven District Council Offices, Belle Vue Square, Skipton. The event will take place on Friday 14th September between 1pm and 5pm.

The background papers for the workshop will be sent out on 17th August 2012, to give people chance to consider the information prior to the event. The ideas presented in the papers are not fixed; they’re intended to get the discussion going. The workshop will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

The workshop will be the start of a series of consultation events to be held over the next few months as the Council prepares the new Local Development Plan, and will certainly not be the only opportunity to put forward your ideas.

Could you please confirm your attendance at the workshop by email, letter or telephone using the contact details given on this letter by Friday 24th August 2012? Numbers are not restricted and we would welcome as many people as are able to attend.

Yours sincerely

Laura Welsh (Planning Policy Officer)
Craven District Council



Planning Focus

Issue 12 - October 2012

- Draft Local Housing Target
- Planning Gain over 2011-2012
- Neighbourhood Planning News
- Business Needs Questionnaire
- Census 2011
- Parish Profiles - on the website

Planning Focus provides information on Craven District Council's Local Development Plan - the new 'plan' for the area of Craven outside the Yorkshire Dales National Park - and other planning policy issues.

A LOCAL HOUSING TARGET AND SPATIAL STRATEGY FOR CRAVEN

A new local housing figure and spatial strategy for Craven (outside the Yorkshire Dales National Park) has moved a step closer. During September, the Planning Policy Team held four workshops to gather local views on the amount of housing the district requires over the next fifteen years and where the houses should go. The workshops were attended by local District and Parish Councillors and a mix of stakeholders and were based around the content of a draft local housing target and spatial strategy discussion paper (and a background technical paper), which were approved by the Craven Spatial Planning Sub-Committee in August.

The outcome of the consultation workshops was considered by a meeting of the Craven Spatial Planning Sub-Committee on 8th October. At the meeting, Sub-Committee Members resolved to adopt a minimum local housing target of 160 dwellings per annum. Members also agreed that the District should be split into three sub-areas (a north, mid and south sub-area), and that the housing target should be distributed according to the need in each sub-area. A further meeting of the Craven Spatial Planning Sub-Committee will be held on the 30th October, at which Members will consider which towns and villages within the three sub-areas should be included in the settlement strategy and receive a share of housing development.

The reports that have been presented to the Spatial Planning Sub-committee are all available to view on the Council's website at www.cravenc.gov.uk/article/2524/Craven-Spatial-Planning-Sub-Committee.

Once a draft settlement strategy has been agreed by Members, work can begin on site allocations. Draft housing site allocations will be presented to Craven Spatial Planning Sub-Committee in December and further public consultation on the housing target, spatial strategy and site allocations will take place in the New Year.

The final draft of the local development plan (known as the 'Publication Draft'), will be subject to a formal statutory period of consultation prior to submission of the plan for examination by an independent planning inspector. If the Inspector determines the plan is "sound", it can be adopted by a full meeting of the Council.

If you would like to know more, get involved or make an enquiry please fill out a form on our website: www.cravenc.gov.uk/article/3191/Keep-Me-Updated or get in touch with the Planning Policy Team using the contact info on the reverse on this newsletter.

Planning Gains for Craven

Over the 2011 - 2012 year, a total of £38,138 was paid towards the provision and improvement of public open space as a result of planning gain at the following locations:

- £20,728 to carry out improvements works and provide new play equipment at Burnside Recreation Ground, Skipton, as a result of the development of Burnside House, Carleton Road.
- £5,000 to carry out improvements works and provide new play equipment at Sutton Park, as a result of the development at Greenroyd Mills.
- £5,846 to deliver renovation and improvement works to Goodenber Play Area, High Bentham as a result of the development at Wesley Close, off Goodenber Road.
- £6,564 towards the professional fees and development costs associated with developing a new recreation ground in Ingleton as a result of the development at Low Demesne.



Planning gain money is paid by developers to ensure that developments results in benefits for the wider community. For further information please see www.cravenc.gov.uk/PlanningGainGuide. This information will be included in the Council's Annual Monitoring Report for 2011 to 2012, which will soon be published on the Council's website.

Keep up to date with the latest news on the LDF by filling out the form on our website:

www.cravenc.gov.uk/article/3191/Keep-Me-Updated

NEIGHBOURHOOD PLANNING NEWS

Before the recent ministerial reshuffle, former planning minister Greg Clarke announced that £10m of funding is to be made available to help pay for neighbourhood plans, this is available to/through local planning authorities in £30,000 parcels. An initial £5,000 can be drawn down after a neighbourhood area designation is agreed with the local authority, after the ensuing inspection by an appointed planning inspector a further £25,000 can be drawn out.

WHAT IS A NEIGHBOURHOOD PLAN?

These are new types of plan, setting out a vision, aims, policies and proposals for the future development of a neighbourhood or parish. If adopted, the neighbourhood plan will be part of the statutory development plan for the area in question.

This means that the local authority and planning inspectors will have to take the plan into account when making planning decisions. This gives the plans more weight than some types of plan, such as parish plans or community plans.

A neighbourhood plan must be in accordance with the local authorities plans, pass an inspection and be voted for by a referendum before being adopted by the local authority.

More information is available at: www.cravencd.gov.uk/article/3110/Neighbourhood-Planning



CRAVEN EMPLOYMENT LAND AND BUSINESS SURVEY

Businesses in Craven are being asked to complete a survey to identify their future business support requirements. Craven businesses in the manufacturing, construction, wholesale and distribution sectors are being asked to complete a short survey to identify their needs in terms of future land and property requirements and support services.

The survey should take no longer than 15 minutes to complete. All responses received will remain confidential. If you would like to discuss any of the content of the questionnaire, please contact Andrew Laycock in the Council's Economic Development team on 01756 706220.

Further questionnaires dedicated to business office space and the tourism sector will follow in the near future.

CENSUS 2011

The first release of statistics from the 2011 Census was published on 16 July 2012. The figures provide the planning team with a reliable snapshot of the district.

Figures from the 1st release phase estimate the population of Craven to be 55,400. The 2011 census has recorded 24,600 households in Craven giving an average household size of 2.2 people.

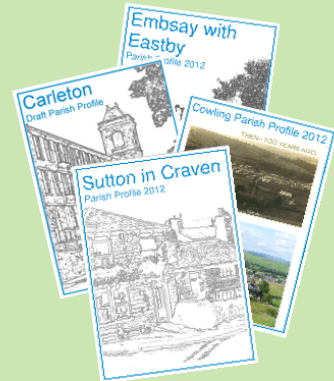
Figures below the district level will be available in the 3rd phase release in March 2013.

To find out more see www.ons.gov.uk/ons/guide-method/census/2011/index.html.

PARISH PROFILES AVAILABLE ONLINE

The Planning Policy Team has been working with Parish Councils with a population of over 1000 in preparing Parish Profiles. A total of 14 Parish Profiles have been prepared and are currently being agreed between each Parish or Town Council and the Planning Policy Team. Each Parish Profile will form an important piece of evidence in terms of preparing any future Neighbourhood or Village Plans, and the Local Development Plan for Craven outside the Yorkshire Dales National Park.

The Parish Profiles for Bentham, Carleton-in-Craven, Cowling, Embsay with Eastby, Glusburn and Crosshills, Hellifield, Settle and Sutton-in-Craven have been agreed between the District and Town/Parish Council's and are now available to view on the District Council website at <http://www.cravencd.gov.uk/parishprofiles>.



Planning Focus does not cover the Yorkshire Dales National Park. The National Park Authority (0300 4560030) deals with planning in that area.

CONTACT THE PLANNING POLICY TEAM

T: 01756 706472 F: 01756 700658
E: ldf@cravencd.gov.uk www.cravencd.gov.uk

DISTRIBUTION OF PLANNING FOCUS

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If you would like to view this information in a way that's better for you, please telephone 01756 706290.



Community engagement drop in events (24th June to 26th July 2013)

The following information was published on the Craven Local Development Plan Webpage and issued as a press release prior to the community engagement events:

Emerging Craven Local Plan – Community Engagement Events to be held in June/July 2013

The Planning Policy team at Craven District Council are holding a series of informal community engagement events throughout the district on the emerging Craven Local Plan.

Join us and help to plan the amount, kind and location of Housing and Employment in Craven over the next 15 to 20 years.

The first event will take place in the last week of June and the last towards the end of July. The programme includes events in 16 different towns and villages in the northern, middle and southern parts of the area.

We have lined up open-door events in places like village halls, where people can drop-in during the day and evening to get information, discuss ideas, ask questions and provide feedback.

Some of the things we're particularly keen to get people's thoughts and ideas on are:

- A strategy for guiding where new development should be located.
- An appropriate housing figure, to guide how many new homes are built.
- A strategy for economic development, to guide the location and amount of land for new business premises.
- The pros and cons of various sites known to be available, to help choose the best sites for housing and business development.

The upcoming events will build and expand upon discussions held in September 2012, when we ran a series of participatory workshops for parish councils and other key organisations.

By the end of Summer, we're hoping to have a reasonable degree of consensus amongst a wider range of stakeholders on the main planks of a new local plan, including which sites in which towns and villages are likely to be the best for providing new homes and business premises.

The first set of events will be held in the northern, middle and southern parts of Craven. These sub area events will give attendees a chance to get information, discuss, ask questions and provide feedback. The Sub Area Drop in events will have a particular focus on the specific sub area, whilst exploring the wider impacts upon Craven District as a whole.

The dates and venues for the sub area drop in events are as follows:

Mid Sub area - Victoria Hall in Settle. Monday 24th June 10.30am - 8.30 pm;

North Sub area - Ingleborough Community Centre. Wednesday 26th June 10.30am – 8.30pm;

South Sub area – craven district Council Offices , 1 Belle Vue Square, Skipton . Thursday 27th June 10.30am – 8.30pm;

South Sub area - Glusburn Institute, Glusburn. Friday 28th June 10.30am – 8.30pm.

If people are unsure which sub area they live or work in, the table below lists the parishes in each sub area.

	Parish
North sub area	Austwick; Bentham; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
Mid sub area	Giggleswick; Halton West; Hellifield; Long Preston; Nappa; Rathmell; Settle; Swinden and Wigglesworth.
South sub area	Bank Newton; Bolton Abbey; Bradleys Both; Broughton; Carleton; Coniston Cold; Cononley; Cowling; Draughton; Elslack; Embsay –with-Eastby; Farnhill; Gargrave; Glusburn; Halton East; Kildwick; Lothersdale; Martons Both; Otterburn; Thornton in Craven; Skipton; Stirton in Thorlby and Sutton –in -Craven;

We are also holding a series of settlement drop in events in towns and villages across the district. These settlement events will give attendees a chance to get information, discuss ideas, ask questions and provide feedback. The Settlement Drop in events will have a particular focus on the relevant settlement whilst exploring the wider impacts upon Craven District as a whole.

The dates and venues for the settlement drop in events are as follows:

Cononley	Cononley Sports Hall	Monday 1st July	3pm -8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am – 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3pm -8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3pm -8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3pm -8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3pm -8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3pm -8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am – 8.30pm
Skipton	1 Belle Vue Square, Skipton	Tuesday 16th July	10.30am – 8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3pm -8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3pm -8.30pm
Hellifield	Hellifield Village Hall	Friday 19th July	3pm -8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3pm -8.30pm
Ingleton	Ingleborough Community Centre, Ingleton	Wednesday 24th July	3pm -8.30pm
Settle	Victoria Hall , Settle	Thursday 25th July	10.30am – 8.30pm
Gargrave	Village Hall	Friday 26th July	3pm -8.30pm

Details of all the events are available on the Council’s website cravencd.gov.uk/latestplanningpolicynews

If you would like any further information please contact CDC Planning Policy by email ldf@cravenc.gov.uk or phone 01756 706 472.

The following is a screen shot of the above information displayed on the Craven Local Development Plan webpage:



The following was displayed in the Belle Vue Square Council office reception prior to and during the events.

Craven Local Plan

Community Engagement Events



Find out about a
Community
engagement event
near you!

Pick up your copy
of Planning Focus
Bulletin today!

The following edition of Planning Focus was published to advertise the 2013 community drop in events. Copies of Planning Focus were sent to all Town and Parish Councils and libraries within the plan area.



June 2013

Planning Focus Bulletin

Planning Focus provides information on Craven District Council's Local Development Plan - the new 'plan' for the area of Craven outside the Yorkshire Dales National Park - and other planning policy issues. This supplementary bulletin follows a Community Engagement article in the May 2013 issue.

Community Engagement Events

In the May 2013 issue of Planning Focus, we announced that a programme of engagement events, on the emerging local plan, was being drawn up and that we would soon release full details, which are now contained in this bulletin.

On the back page is an events calendar covering the whole engagement period from 24th June to 26th July, 2013. Week 1 will be devoted to **Sub-Area Events** and weeks 2-5 will be devoted to **Settlement Events**.

Sub-Area Events

Last year, we identified three distinctive parts of the plan area—the North, Mid and South Sub-Areas—and discussed a sub-area approach to developing a spatial strategy and housing figure. The first week of events, beginning on 24th June, will be geared towards discussing sub-area matters and will pave the way for the following four weeks of Settlement Events.

Settlement Events

These will be geared towards discussing the individual town or village where the event is taking place. However, sub-area information will be on display, and

we'll be happy to discuss sub-area matters with those attending.

What will be happening at the events?

People will be able to drop in during the day and evening. Information will be available on display boards, slides (where possible) and hand-outs. The Planning Policy Team will be on hand to assist and answer questions. People will have the opportunity to join an on-going roundtable discussion, if they wish. The discussion will be informal and flexible, but structured, and feedback will be recorded. A feedback form will also be available for people to fill in at the event or to take away.

At the **Sub-Area Events**, the main focus will be on

- The emerging housing figure, with an update on latest population/ household projections
- The emerging spatial strategy, including the distribution of housing to settlements within each sub-area
- Allocations, policies and neighbourhood plans, with updates on the latest work
- Economic development, based on a discussion paper

Settlement Events will be an ideal opportunity to focus on the individual town or village where the event is taking place. We're especially keen to discuss the pros and cons of various parcels of land that have been suggested to us as potential development sites and which are contained in the Strategic Housing Land Availability Assessment (SHLAA).

We're hoping that parish councils will be able to participate in all the events, particularly those in the individual settlements, and that parish councillors will be able to attend throughout the day and have a seat at the roundtable discussion.

Whilst the aim is to generate as much feedback as possible on the day, people will be able to send feedback after the events, up to the end of August 2013. Event material, including the feedback form, will be posted on the Council's website. Parish councils may need longer to submit their own feedback and will have until mid-September 2013.

Everyone is welcome—from local residents to development professionals. There will be further publicity, if you need it, and you can contact the Planning Policy Team, if you want to know more.

Planning Focus does not cover the Yorkshire Dales National Park. The National Park Authority (0300 4560030) deals with planning in that area.

DISTRIBUTION OF PLANNING FOCUS

Copies of this newsletter are available at Council Offices as well as at local libraries. Planning Focus is distributed by email to all contacts on its planning database with email addresses, however due to postage costs, we are unable to send out paper copies. If you would like to receive a copy of this newsletter directly, please send your email address to ldf@cravendc.gov.uk.

CONTACT THE PLANNING POLICY TEAM

T: 01756 706472

E: ldf@cravendc.gov.uk www.cravendc.gov.uk

If you would like to view this information in a way that's better for you, please telephone 01756 700600.



Calendar of Community Engagement Events on the Emerging Craven Local Plan June & July 2013

Week		Location	Venue	Date	Time
1	Sub-Area Events	Mid Sub-Area	Settle Victoria Hall, Settle	Mon. 24th June	10.30am - 8.30pm
1		North Sub-Area	Ingleborough Community Centre, Ingleton	Wed. 26th June	10.30am - 8.30pm
1		South Sub-Area	Craven District Council, 1 Belle Vue Square, Skipton	Thurs. 27th June	10.30am - 8.30pm
1		South Sub-Area	Glusburn Institute, Glusburn	Fri. 28th June	10.30am - 8.30pm
2	Settlement Events	Cononley	Cononley Sports Club	Mon. 1st July	3.00pm - 8.30pm
2		Bentham (High & Low)	Bentham Town Hall	Tues. 2nd July	10.30am - 8.30pm
2		Embsay	Embsay Village Hall	Wed. 3rd July	3.00pm - 8.30pm
2		Cowling	Cowling Village Hall	Thurs. 4th July	3.00pm - 8.30pm
3	Settlement Events	Giggleswick	Parish Rooms, Giggleswick	Mon. 8th July	3.00pm - 8.30pm
3		Burton-in-Lonsdale	Burton-in-Lonsdale Village Hall	Tues. 9th July	3.00pm - 8.30pm
3		Carleton-in-Craven	Carleton-in-Craven Village Hall	Wed. 10th July	3.00pm - 8.30pm
3		Glusburn & Crosshills	Glusburn Institute	Fri. 12th July	10.30am - 8.30pm
4	Settlement Events	Skipton	Craven District Council, 1 Belle Vue Square, Skipton	Tues. 16th July	10.30am - 8.30pm
4		Bradley	Village Institute/Hall, Low Bradley	Wed. 17th July	3.00pm - 8.30pm
4		Rathmell	The Reading Rooms, Rathmell	Thurs. 18th July	3.00pm - 8.30pm
4		Hellifield	Village Institute, Hellifield	Fri. 19th July	3.00pm - 8.30pm
5	Settlement Events	Sutton-in-Craven	South Craven Baptist Church, Sutton-in-Craven	Tues. 23rd July	3.00pm - 8.30pm
5		Ingleton	Ingleborough Community Centre, Ingleton	Wed. 24th July	3.00pm - 8.30pm
5		Settle	Settle Victoria Hall	Thurs. 25th July	10.30am - 8.30pm
5		Gargrave	Gargrave Village Hall	Fri. 26th July	3.00pm - 8.30pm

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Telephone: 01756 706472
E-mail:
ldf@cravencd.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

To: Letter to Town & Parish Councils

Date: 14th June 2013

Forthcoming community engagement events on the emerging Craven District Local Development Plan

Dear Sir / Madam,

Please find attached a list of a series of community engagement events on the emerging Craven Local Development Plan that will be taking place in towns and villages across the District (outside the Yorkshire Dales National Park) from the last week in June to the end of July

I am sure that you will be particularly interested in the settlement event to be held in your parish and also the 'Sub Area' event for the part of Craven in which your parish is located. A list of all the parishes in each 'sub-area' is included in the attached list of events.

Parish and town councillors are most welcome to attend the events to view the drop-in displays and hear views expressed by local residents on the day. Parish and town councillors are also very welcome to participate at roundtable discussions that will take place during the course of each event.

We will be holding a separate event solely for parish and town councillors in Skipton on 30th July. This event will take place at the Council's Belle Vue Square offices from 3pm to 8.30pm. Rather than being asked to attend the entirety of this event, parish and town councillors are invited to come along at any time during the session.

A4 posters of the event(s) being held in your parish are enclosed. I would be grateful if you could arrange for their display in parish council noticeboards and the event venue(s) in your parish. Craven District Council officers will be placing separate posters (A4 and A5 size) in other premises used by the community such as local shops.

Should you have any queries on this matter please do not hesitate to contact me on the telephone number above.

Yours sincerely

**Stephen Brown
Principal Planning Officer
Craven District Council**

Encs

Craven Local Plan



Community Engagement Events

Mid Sub Area	Victoria Hall, Kirkgate, Settle, BD24 9DZ Ingleborough Community Centre, Main	Monday 24th June	10.30 am - 8.30pm
North Sub Area	St, Ingleton, LA6 3HG Craven District Council Offices,	Wednesday 26th June	10.30 am - 8.30pm
South Sub Area	1 Belle Vue Square, Skipton, BD23 1FJ Glusburn Institute, Colne Road,	Thursday 27th June	10.30 am - 8.30pm
South Sub Area	Glusburn, BD20 8PJ	Friday 28th June	10.30 am - 8.30pm
Cononley	Cononley Sports Club	Monday 1st July	3.00pm - 8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am - 8.30pm
Emsay	Emsay Village Hall	Wednesday 3rd July	3.00pm - 8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3.00pm - 8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3.00pm - 8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3.00pm - 8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3.00pm - 8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am - 8.30pm
Skipton	Craven District Council Offices, 1 Belle Vue Square	Tuesday 16th July	10.30am - 8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3.00pm - 8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3.00pm - 8.30pm
Hellifield	Hellifield Village Hall	Friday 19th July	3.00pm - 8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3.00pm - 8.30pm
Ingleton	Ingleborough Community Centre	Wednesday 24th July	3.00pm - 8.30pm
Settle	Victoria Hall	Thursday 25th July	10.30am - 8.30pm
Gargrave	Gargrave Village Hall	Friday 26th July	3.00pm - 8.30pm

The **North Sub Area** includes the following parishes: Thornton in Lonsdale; Burton in Lonsdale; Ingleton; Bentham; Clapham cum Newby; Austwick; and Lawkland.

The **Mid Sub Area** includes the following parishes: Giggleswick; Settle; Rathmell; Long Preston; Wigglesworth; Halton West; Nappa; Swinden; and Hellifield.

The **South Sub area** includes the following parishes: Coniston Cold; Bank Newton; Martons Both; Thornton in Craven; Elslack; Broughton; Gargrave; Stirton in Thorlby; Carleton; Lothersdale; Cowling; Glusburn; Sutton; Farnhill; Kildwick; Bradleys Both; Skipton; Emsay with Eastby; Halton East; Bolton Abbey; Draughton; Otterburn; Cononley (Outside the national park).

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to residents

Telephone: 01756 706262
hcumbers@cravendc.gov.uk

Henry Cumbers
Planning Policy Officer

21 June 2013

RE: Craven District Council Local Plan Informal Consultation on Scale, Distribution and Sites for Housing and Employment

Dear Resident

The Planning Policy team at Craven District Council are holding a series of informal community engagement events throughout the district on the emerging Craven Local Plan.

Join us and help to plan the amount, kind and location of Housing and land for Employment in Craven over the next 15 to 20 years.

We have lined up events in places like village halls, where people can drop-in during the day and evening to get information, discuss ideas, ask questions and provide feedback.

Some of the things we're particularly keen to obtain people's thoughts and ideas on are:

- A strategy for guiding where new development should be located.
- An appropriate housing figure, to guide how many new homes are built.
- A strategy for economic development, to guide the location and amount of land for new business premises.
- The pros and cons of various sites known to be available, to help choose the best sites for housing and business development.

The upcoming events will build and expand upon discussions held in September 2012, when we ran a series of participatory workshops for parish councils and other key organisations.

By the end of summer, we're hoping to have a reasonable degree of consensus amongst a wider range of stakeholders on the main planks of a new local plan, including which sites in which towns and villages are likely to be most suitable for providing new homes and business premises.

The first set of events will be held in the northern, middle and southern parts of Craven. These sub area events will give attendees a chance to get information, discuss, ask questions and provide feedback. The Sub Area events will have a particular focus on the specific sub area, whilst exploring the wider impacts upon Craven District as a whole.

The dates and venues for the sub area drop in events are as follows:Mid Sub area - Victoria Hall in Settle. Monday 24th June 10.30am - 8.30 pm;

North Sub area - Ingleborough Community Centre. Wednesday 26th June 10.30am – 8.30pm;

South Sub area – Craven District Council Offices , 1 Belle Vue Square, Skipton . Thursday 27th June 10.30am – 8.30pm;

South Sub area - Glusburn Institute, Glusburn. Friday 28th June 10.30am – 8.30pm.

If people are unsure which sub area they live or work in, the table below lists the parishes in each sub area.

	Parish
North sub area	Austwick; Bentham; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
Mid sub area	Giggleswick; Halton West; Hellifield; Long Preston; Nappa; Rathmell; Settle; Swinden and Wigglesworth.
South sub area	Bank Newton; Bolton Abbey; Bradleys Both; Broughton; Carleton; Coniston Cold; Cononley; Cowling; Draughton; Elslack; Embsay –with-Eastby; Farnhill; Gargrave; Glusburn; Halton East; Kildwick; Lothersdale; Martons Both; Otterburn; Thornton in Craven; Skipton; Stirton in Thorlby and Sutton –in -Craven;

We are also holding a series of settlement drop in events in towns and villages across the district. These settlement events will give attendees a chance to get information, discuss ideas, ask questions and provide feedback. The settlement events will have a particular focus on the relevant settlement.

The dates and venues for the settlement drop in events are as follows:

Cononley	Cononley Sports Hall	Monday 1st July	3pm -8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am – 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3pm -8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3pm -8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3pm -8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3pm -8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3pm -8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am – 8.30pm
Skipton	1 Belle Vue Square, Skipton	Tuesday 16th	10.30am –

		July	8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3pm -8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3pm -8.30pm
Hellifield	Hellifield Village Hall	Friday 19th July	3pm -8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3pm -8.30pm
Ingleton	Ingleborough Community Centre, Ingleton	Wednesday 24th July	3pm -8.30pm
Settle	Victoria Hall , Settle	Thursday 25th July	10.30am – 8.30pm
Gargrave	Village Hall	Friday 26th July	3pm -8.30pm

Details of all the events are available on the Council's website www.cravencd.gov.uk/latestplanningpolicynews

If you would like any further information please contact CDC Planning Policy by email ldf@cravencd.gov.uk or phone 01756 706 472.

How can I have my say?

Where possible we particularly encourage you to visit the sub area event relating to your area (see above) and the relevant settlement event for your Parish as this will give you the opportunity to discuss your thoughts and ideas in person with officers from Craven District Council. However, should this not be possible please complete response form attached and return it by **31st July 2013** to the following freepost address.

Craven District Council
Partnerships and Communications
FREEPOST (RRRX-FRJG-EABL),
Council Offices,
1 Belle Vue Square,
Skipton,
North Yorkshire,
BD23 1FJ.

Data protection

We will not use any information of a sensitive or personal nature in the feedback we produce and comments received will be treated confidentially in accordance with the Data Protection Act (1998).

I look forward to receiving your response and will be in touch again soon.

Yours sincerely

Henry Cumbers

Planning Policy Officer

If you would like this information in a way which is better for you including large print, Braille, audio of a different language please telephone 01756 700600.



Public consultation on first draft of Craven Local Plan (22nd September to 3rd November 2014)

The following flyer was posted out to all residents and businesses within the plan area:



Have your say on the
Draft Craven Local Plan
Monday 22nd September—Monday 3rd November 2014



What is a Local Plan?

A local plan sets out how land is to be used for things like housing, business, recreation and conservation. It also includes policies to be used to decide future planning applications.

Craven District Council is required by law to prepare a local plan.

Why should I comment on the draft Craven plan?

This is your chance to have a say on the proposed planning policies and on where and how much development there should be up to 2030. The draft Local Plan is not a finished document. The aim of this consultation is to ensure that we develop a tailor made local plan that suits the local area and communities.

We want to hear from you about:

- What needs changing in the draft plan?
- Why does it need to be changed?
- How it needs to be changed—your suggestions.

Where can I view the draft Local Plan?

You can view the draft plan at:

www.cravenc.gov.uk/article/4455/New-Local-Plan

Alternatively hard copies of the draft plan are available at:

Craven District Council Offices

Belle Vue Square

Broughton Road

Skipton

BD23 1FJ

Or at libraries in Skipton, Cross Hills, Embsay, Settle, Bentham & Ingleton; and via the mobile library service.

How can I submit comments?

Please use the Feedback Form which can be found at:

www.cravenc.gov.uk/article/4455/New-Local-Plan

Or pick up a paper copy from Belle View Square or local libraries.

If you have any queries about the draft Local Plan please contact the Planning Policy Team at localplan@cravenc.gov.uk or on 01756 706472.

The following text was either emailed or sent in a letter to those registered in the Council's local plan consultation database, including statutory consultees, parish & town councils, ward members and to the libraries within the plan area:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Telephone: 01756 706472
E-mail: localplan@cravenc.gov.uk

please address correspondence on this matter to:
Planning Policy Team

Date: 18th September 2014

Dear Sir/Madam,

**Consultation on the pre-publication draft of the Local Plan
22nd September – 3rd November 2014**

Consultation on the pre-publication draft of the Craven Local Plan is due to commence on the 22nd September for 6 weeks. During this informal public consultation Craven District Council will be seeking feedback from residents, businesses, local groups and other agencies on the latest draft of the Local Plan.

Craven District Council is required by law to draw up a local plan that sets out how land is to be used for housing, business, recreation and conservation; how the right development is to be achieved in the right location at the right time; and how sustainable development can be achieved overall. Once approved by the Secretary of State, the council will use the Local Plan when considering planning applications.

The draft Craven Local Plan covers the area of Craven that falls outside the Yorkshire Dales National Park. It sets out likely future requirements and preferred locations for housing and employment up to the year 2030.

The draft plan has been tailor-made to suit the area and its communities. Last year, Craven District Council organised a series of drop-in meetings with residents, businesses and organisations in the area covered in the plan. The Council asked for information and views about possible sites for development. This feedback gathered during these meetings has helped shape the current draft of the Local Plan.

The current, six-week consultation on the draft Local Plan is a chance for residents, businesses and organisations to help further improve the plan. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome!

The consultation draft Local Plan can be viewed from Monday 22nd September 2014 online at www.cravenc.gov.uk/newlocalplan . Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

To give feedback, please use the Feedback Form. This is available online at www.cravenc.gov.uk/newlocalplan, while hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravenc.gov.uk or posted to the Council using the address above. The closing date for comments is Monday 3rd November 2014.

For further information or to discuss the Draft Local Plan, please contact a member of the Planning Policy Team on 01756 706472 or by emailing localplan@cravenc.gov.uk

Yours faithfully

Planning Policy Team

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To all Ward Members

Telephone: 01756 706472
E-mail: localplan@cravendc.gov.uk

please address correspondence on this matter to:
Planning Policy Team

Date: 16th October 2014

Dear Councillor,

**Consultation on the pre-publication draft of the Local Plan
22nd September – 3rd November 2014**

You will recall that as part of the above consultation we are inviting Ward Members to attend round table discussions with members of the Planning Policy Team. We were proposing to hold these meetings at the Council Offices on the 27th, 28th and 29th October; however given the availability of Members we have organised one meeting for all Members on Monday 27th October at 6pm. This will take place in the Belle Vue Suite at the Council Offices in Skipton. This meeting will give you the opportunity to discuss any aspects of the draft Local Plan with the team prior to the end of the consultation period on the 3rd November.

It would be appreciated if you could confirm whether or not you can attend this meeting. If you are unable to attend, please contact the team to arrange a separate meeting.

If you have any initial queries on the draft Local Plan (<http://www.cravendc.gov.uk/newlocalplan>), please contact a member of the Planning Policy Team on 01756 706472 or by emailing localplan@cravendc.gov.uk.

Yours sincerely,

Planning Policy Team

Press Release Press Release Press Release Press Release



For immediate release

Date: 15 September 2014

CRAVEN DISTRICT COUNCIL SEEKS FEEDBACK ON DRAFT LOCAL PLAN

Craven District Council is seeking feedback from residents, businesses, local groups and other agencies on the latest draft of the Local Plan over the next six weeks starting from Monday 22nd September 2014.

Craven District Council is required by law to draw up a local plan that sets out how land is to be used for housing, business, recreation and conservation; how the right development is to be achieved in the right location at the right time; and how sustainable development can be achieved overall. Once approved by the Secretary of State, the council uses the Local Plan when considering planning applications.

The draft Craven Local Plan covers the area of Craven that falls outside the Yorkshire Dales National Park. It sets out likely future requirements and preferred locations for housing and employment up to the year 2030.

The draft plan has been tailor-made to suit the area and its communities. Last year, Craven District Council organised a series of drop-in meetings with residents, businesses and organisations in the area covered in the plan. The Council asked for information and views about possible sites for development. This feedback gathered during these meetings has helped shape the current draft of the Local Plan.

The current, six-week consultation on the draft Local Plan is a chance for residents, businesses and organisations to help further improve the plan.

Craven District Councillor Richard Foster, Lead Member for affordable housing and the Chair of the Spatial Planning Sub Committee, says: "We want a Local Plan that is right for Craven, one that helps us make the best possible decisions in the future about the use of land. Last year's comments from residents, businesses and organisations provided us with valuable information and views about possible sites for development. The draft Local Plan reflects the input we received. Now we are asking people to have a say on the entire draft Local Plan before it enters the formal process for adoption by the Council. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome."

The consultation Draft Local Plan can be viewed from Monday 22nd September 2014 online at www.cravencd.gov.uk/article/4455/New-Local-Plan Hard copies will be available at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton;

and via the mobile library service.

To give feedback, please use the Feedback Form. This is available online at www.cravenc.gov.uk/article/4455/New-Local-Plan, while hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravenc.gov.uk or posted to the Council using the address above. The closing date for comments is Monday 3rd November 2014.

For further information or to discuss the Draft Local Plan, please contact a member of the Planning Policy Team on 01756 706472 or by emailing localplan@cravenc.gov.uk.

Ends

Editors Notes:

For further information contact

Craven District Council – Karen Brooks 01756 - 706315

The following edition of Planning Focus was published in December 2014, summarising some key statistics from the consultation events:

Planning Focus is out now – Read all about the latest work on Craven District Council's Local Development Plan and planning policy work. Subscribe at www.cravencd.gov.uk/latestplanningpolicynews



Issue 18, December 2014

The latest edition of [Planning Focus](#) is set out below. Planning Focus is intended to keep people informed about progress on Craven District Council's Local Development Plan and other planning policy matters. Paper copies of this newsletter are also sent to local libraries and parish councils.

If you know of anyone that might be interested in Planning Focus, please ask them to subscribe to our [online consultation database](#) or e-mail localplan@cravencd.gov.uk and we'll ensure they're notified about future newsletters.

Top stories for December 2014:

- Draft Craven Local Plan
- Affordable Housing and Tariff Style Developer Contributions
- Housing Land Supply
- Local Development Scheme
- Neighbourhood Planning



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[Website](#)

Draft Craven Local Plan

Consultation on an early informal draft of the new local plan closed on 3rd November. We're going through the feedback and will make a full report to the council's Spatial Planning Sub-Committee in February (2015). The report will be published in advance, so keep an eye on the [sub-committee's web-page](#). In the meantime, here are some headline statistics about the consultation event...

27,430 consultation flyers posted

4,000 visits to the consultation web-page

368 people responded

864 comments made

411 comments relate to sites suggested for housing/employment

50 comments relate to the housing growth policy

36 comments relate to the spatial strategy policy

24 comments relate to the context section

24 comments relate to the green infrastructure policy

Continued...

We've compiled a Consultation Stat's document to provide a more complete and detailed breakdown – it can be downloaded from our [New Local Plan](#) web-page.

Thanks to everyone that participated. We've got plenty of feedback to work with and we'll be putting it to good use in making further progress on the draft local plan in the new year.

Affordable Housing and Tariff Style Developer Contributions

New national planning policy has changed the way developer contributions are to be sought with respect to small-scale housing schemes. On 28th November, Housing and Planning Minister, Brandon Lewis, announced the following changes:

“Due to the disproportionate burden of developer contributions on small scale developers, for sites of 10-units or less, and which have a maximum combined gross floor space of 1,000 square metres, affordable housing and tariff style contributions should not be sought.”

“For designated rural areas (1)...authorities may choose to implement a lower threshold of 5-units or less, beneath which affordable housing and tariff style contributions should not be sought. This will also apply to all residential annexes and extensions. Within these designated areas, if the 5-unit threshold is implemented then payment of affordable housing and tariff style contributions on developments of between 6 to 10 units should also be sought as a cash payment only and be commuted until after completion of units within the development.”

Continued...

“A financial credit, equivalent to the existing gross floorspace of any vacant buildings brought back into any lawful use or demolished for re-development, should be deducted from the calculation of any affordable housing contributions sought from relevant development schemes. This will not however apply to vacant buildings which have been abandoned.”

For a complete and definitive account of the changes, please refer to the [minister’s full statement](#).

We’ll be updating our local [on-line guidance](#) documents to reflect these national policy changes, as soon as we can. Of course, in the meantime, national policy will take precedence. We’ll also need to take account of these changes in our current work on the [new local plan](#).

(1) Within the Craven plan area, designated rural areas are the Forest of Bowland Area of Outstanding Natural Beauty and the parishes of Bank Newton, Bentham, Bolton Abbey, Burton-in-Lonsdale, Clapham-cum-Newby, Coniston Cold, Embsay-with-Eastby, Gargrave, Giggleswick, Halton East, Hellifield, Ingleton, Langcliffe, Lawkland, Long Preston, Otterburn, Rathmell, Settle, Stirton-with-Thorlby, Thornton-in-Lonsdale and Wigglesworth. Please refer to Section 157 of the Housing Act 1985 and the Housing (Right to Buy) (Designated Rural Areas and Designated Region) (England) Order 1988. NB. This list is provisional and subject to confirmation by the Department for Communities and Local Government.

Housing Supply Land

Over recent weeks we've been making progress on a new and improved assessment of our current housing land supply situation – those of you that hold planning permissions (for 5 or more dwellings) should have received a Sites with Planning Consent questionnaire, which is part of that process. The new assessment will look at past delivery (the number of homes built), current supply and future supply, and will include a housing trajectory for the next 5 years and beyond. The 5-year assessment period will begin on 1st April 2015 and will be rolled forward annually. If you still have your Sites with Planning Consent Questionnaire, we'd very much appreciate its completion and return, as the information will be of great assistance to us. If you believe you should have received a questionnaire, but haven't, please email us at localplan@cravendc.gov.uk. If you'd prefer to complete an online version of the questionnaire, there's one available via our [Policy News](#) web-page.

Local Development Scheme

We've postponed the December 2014 update and progress report on our [Local Plan of Action](#) until after the Spatial Planning Sub-Committee meeting to be held in February 2015. After that meeting we should be able to publish a new and revised Local Plan of Action (to replace the current one that dates from 2011) and provide a timetable that's more relevant and up-to-date. One improvement that might be implemented in the new version is a list of Supplementary Planning Documents that may need to be timetabled in response to recent consultation on the draft local plan.

Neighbourhood Planning

Bradley Neighbourhood Plan

Building on an initial event, held in the village hall in April last year, and a successful application for government funding, a working group of parish councillors and volunteers have prepared a consultation document for parishioners. The document is intended to form the basis of a future neighbourhood plan and contains an outline of suggested planning policies. Consultation began in November and closed on 1st December. More information is available on the village website at:

<http://bradleyvillage.org/neighbourhoodplan#>

Gargrave Neighbourhood Plan

The Gargrave Neighbourhood Plan Working Group has also been consulting parishioners with a Planning Update pamphlet and feedback form, which was issued to coincide with our own consultation on the draft local plan. The pamphlet and feedback form raised awareness of both the local and neighbourhood plans, asked questions about potential development sites in the village and enabled parishioners to suggest what should be included in the neighbourhood plan.

Cononley Neighbourhood Plan

Previously, Cononley Parish Council had been considering the potential of neighbourhood planning and has now taken the initial formal step of submitting an application to designate a neighbourhood area. The proposed area follows the parish boundary and is likely to be considered by our Spatial Planning Sub-Committee at its first meeting of 2015. Cononley now joins Bradley and Gargrave on the road to its own neighbourhood plan.

More information about neighbourhood planning is available on our [Planning for Parishes](#) web-page.

We hope you all have a merry Christmas and a happy new year.

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Our mailing address is:

Craven District Council
Craven District Council
1 Belle Vue Square, Broughton Road
Skipton, North Yorkshire BD23 1FJ
United Kingdom

[Add us to your address book](#)

[unsubscribe from this list](#) [update subscription preferences](#)

The MailChimp logo is displayed in a white, cursive font within a dark grey rounded rectangular box.

Public consultation on the second draft Craven Local Plan (5th April – 31 May 2016)

The following letter was sent out at all town and parish councils in the plan area giving them advance warning of the local plan consultation:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To: All town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706449

e-mail: rbanks@cravencd.gov.uk
Roy Banks
Planning Assistant (Part-Time)

Date: 29th January 2016

Dear Parishes,

Draft Craven Local Plan (3/3/16 version) – advance warning of consultation

We are pleased to provide advance warning of a forthcoming consultation, in the hope that this may help you to prepare and make any necessary special arrangements.

Subject of consultation

Draft Craven Local Plan (3/3/16 version)

Period of consultation

Thursday 3rd March 2016 to Thursday 14th April 2016

Nature of consultation document

The consultation document will be a second informal (pre-publication) draft of the council's new local plan. You may recall that an initial draft local plan was released for consultation on 22/9/14. That initial draft has now been improved, using consultation responses and newly gathered evidence. The resulting second draft will be the subject of consultation for a 6-week period beginning on 3rd March 2016.

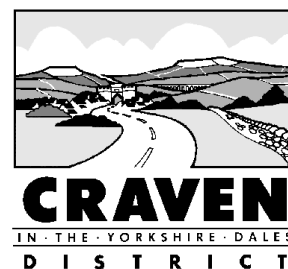
Due to a tight timescale, committee approval of the consultation document will not be possible until the evening of 2nd March 2016. Commencement of the planned consultation is therefore dependent on the committee's decision.

Please contact me, or another member of the planning policy team, if you have any queries.

Yours sincerely,

**Roy Banks
Craven District Council**

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**



Letter sent to all those registered on the Council's local plan consultation database at 5th April 2016

Telephone: 01756 706472
E-mail: localplan@cravencd.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: 5th April 2016

Dear Sir/Madam,

**Consultation on a pre-publication draft of the Craven Local Plan
5th April 2016 – 17th May 2016**

Consultation on a second pre-publication draft of the Craven Local Plan commences today (5th April 2016) for 6 weeks. During this period of informal public consultation Craven District Council is seeking feedback from town and parish councils, residents, businesses, local groups, statutory bodies and other agencies on the latest draft of the Local Plan.

You may recall that in September 2014, the Council consulted on a first pre-publication draft of the Local Plan, seeking views from town/parish councils, residents, businesses and organisations on a draft spatial strategy, policies and possible sites for development in the area covered by the plan. The feedback gathered during this consultation, together with extensive updates to the evidence base that underpins the draft spatial strategy, policies and sites, has helped shape the current draft of the Local Plan. The current, six-week consultation on the draft Local Plan is a chance to help further improve the plan. As such we want to hear from you about:

- What needs changing or improving in the draft plan?
- Why does it need to be changed or improved?
- How it needs to be changed or improved - your suggestions.

The Council is seeking views on a wide range of issues set out in three Local Plan consultation documents. These include:

- **A Spatial Strategy for Growth Distribution in Craven – Alternative Spatial Strategy Options and Preferred Spatial Strategy Option and Sustainability**

Appraisal of Spatial Strategy Options Consultation Document. The Council is seeking views whether the alternative spatial strategy scenarios set out in the document are appropriate in order to base a preferred spatial strategy on. In addition the Council would like to receive comments on the spatial distribution of growth in the preferred option, in particular whether it is believed that there should be any changes and/or improvements to the preferred spatial option;

- **Draft Text, Policies and Policies Map with Sustainability Appraisal Interim Report and Sustainability Appraisal of Policies Consultation Document.** The Council is seeking views on the draft vision, objectives, strategic and development management policies, including the draft minimum housing requirement. Feedback on the draft Sustainability Appraisal Interim Report and the Sustainability Appraisal of Policies is also welcomed. The Council would also like to receive feedback on the draft policies maps, including:-
 1. The proposed town centre boundaries for Skipton and Settle, and proposed primary shopping area boundary for Skipton;
 2. Sites to be assessed for potential Local Green Space designation. **Please note these are not the final sites for Local Green Space designation. The sites shown on the policies maps are all the sites submitted to the Council for consideration that have passed the initial 3 tests as set out in the Council's Local Green Space methodology. These sites will be subject to further assessment against the remaining tests in the methodology, taking into account any information brought forward during this consultation period. Preferred sites for designation will be subject to further consultation in mid June 2016.**
 3. Sites to be safeguarded for employment use and potential new employment site options

- **Pool of Site Options with Potential for Residential or Mixed Use and Sustainability Appraisal Consultation Document.** The Council is seeking views and comments on a pool of site options with potential for housing or mixed uses and the accompanying sustainability appraisal of sites. In particular the Council would like to receive comments relating to the positives and/or negatives of individual sites or comments relating to whether some sites may be more appropriate than others for potential development within a settlement's pool of sites, and the reasons why this may be so. Where areas of flood risk have been identified on sites, owners or potential developers of individual sites may wish to form and send to the Council a site specific flood risk assessment to support their argument for why the site should be put forward into the preferred list of sites from the pool of sites. **Please note the site options shown on the settlement maps are not the preferred housing or mixed use sites, rather they are a pool of sites from which the Council will be selecting preferred sites after taking account of responses from this consultation. Preferred sites will be subject to further consultation in mid June 2016;**

The draft Local Plan can be viewed from Tuesday 5th April 2016 online at www.cravencd.gov.uk/newlocalplan . A hard copy of the draft Local Plan will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross

Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

The Council will also be holding drop in surgeries at the following venues:

- Victoria Hall, Settle: Monday 25th April 2016, 4pm – 8pm
- Glusburn Institute: Tuesday 26th April 2016 , 4pm – 8pm
- Bentham Town Hall: Wednesday 4th May 2016, 4pm – 8pm

The Planning Policy Team is available throughout the consultation period. Please contact on 01756 706472 or by emailing localplan@cravenc.gov.uk to arrange an appointment at the Council Offices in Skipton.

To give feedback, please use the Comments Form which is available online at www.cravenc.gov.uk/newlocalplan . Hard copies of the Comments Form can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravenc.gov.uk or posted to the Council using the address above. **The closing date for comments is Thursday 17th May 2016 at midnight.**

Yours sincerely,

Planning Policy Team

The following text was emailed and sent via letter to all those registered on the local plan consultation database informing individuals and organisations of an extension to the public consultation period:

Dear Sir/Madam,

Public consultation on the Craven Local Plan extended until 31st May 2016

Consultation on the draft Local Plan was organised from the 5th April until 17th May 2016. This 6 week consultation period has now been extended until 31st May 2016.

The Planning Policy Team are interested to hear what people like about the draft Local Plan, what needs changing, why it needs to be changed, and how. Any suggestions are welcome. Over the last 6 weeks we have had many comments from residents, groups and statutory consultees. The Planning Policy Team have also run busy public drop in events at Settle, Skipton, Bentham and Glusburn. Another 4 events have been planned at:

- Ingleton Community Centre: Tuesday 17th May, 4pm-7pm
- St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm
- Victoria Hall, Settle: Monday 23rd May, 5pm-7pm
- Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

The draft Local Plan sets out a pool of sites options with potential for housing, employment and mixed uses throughout settlements within the plan area; Spatial Strategy options and policies. Each of these three aspects of the Local Plan have also been subject to sustainability appraisal.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017. Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found our web page here www.cravenc.gov.uk/newlocalplan Hard copies are also available to view at Council Offices at Belle View Square and at libraries.

Please contact the Planning Policy Team with any queries relating to the draft Local Plan consultation.

Yours sincerely,

Planning Policy Team

The following text was emailed to town and parish councils in the plan area on the 12th May 2016 advertising four additional public drop in events:

Dear Parish Chairman/Clerk

Public consultation on the Craven Local Plan extended until 31st May 2016

Consultation on the draft Local Plan was organised from the 5th April until 17th May 2016. This 6 week consultation period has now been extended until 31st May 2016.

The Planning Policy Team are interested to hear what people like about the draft Local Plan, what needs changing, why it needs to be changed, and how. Any suggestions are welcome. Over the last 6 weeks we have had many comments from residents, groups, statutory consultees etc. The Planning Policy Team have also run busy public drop in events at Settle, Skipton, Bentham and Glusburn. Another 4 events have been planned at:

Ingleton Community Centre: Tuesday 17th May, 4pm-7pm

St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm

Victoria Hall, Settle: Monday 23rd May, 5pm-7pm

Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

Posters advertising these events are attached to this email. It would be most appreciated if you could circulate the relevant drop in surgery poster for your parish.

The draft Local Plan sets out a pool of sites options with potential for housing, employment and mixed uses throughout settlements within the plan area; Spatial Strategy options and policies. Each of these three aspects of the Local Plan have also been subject to sustainability appraisal.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017. Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found our web page here www.cravenc.gov.uk/newlocalplan Hard copies are also available to view at Council Offices at Belle View Square and at libraries.

Please contact the Planning Policy Team with any queries relating to the draft Local Plan consultation.

Yours sincerely,

Planning Policy Team

The following information relating to the public consultation was published in line with the Council's Community Engagement Strategy 2010-2013:



Draft Craven Local Plan Consultation information



Start Date: Tuesday 5th April 2016 **End date:** Tuesday 31st May 2016 (extended from 17th May 2016)

What is the consultation about?

The consultation is about the council's local plan. A local plan is a document containing text and maps, setting out how land should be used for such things as housing, employment, recreation and conservation. The aim of a plan is to achieve economic, environmental and social goals through sustainable development. Policies in a local plan are used to decide planning applications.

What will the consultation achieve? Will the results feed into a larger piece of work?

The consultation relates to a second draft of the local plan and follows consultation on an initial draft during autumn 2014. The council has improved the 2014 version in response to comments made and new evidence provided by recent planning studies. Consultation on the second draft will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Who is being consulted?

This is a public consultation and is therefore open to everyone. We are particularly keen to hear from individuals, organisations and companies that have an interest in spatial or land-use planning in the local area, and can provide constructive criticism and positive suggestions for improvement.

What area does the consultation cover?

The council's planning area, which is the part of Craven outside the Yorkshire Dales National Park.

How can people get involved in the consultation?

Consultation documents, including the draft local plan and comments form, can be downloaded from the council's consultation web-page (see below). Reference copies of the draft local plan and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

Is the consultation available in other formats?

Other formats can be provided, on request, in line with the council's normal procedure. Please contact us with your requests.

Are there any consultation events?

Yes. We will be holding eight drop-in surgeries to discuss the draft local plan at: Victoria Hall, Settle, 25/4/16 4-8pm and 23/5/16 5-7pm; Glusburn Institute 26/4/16 4-8pm; Skipton Town Hall (annex) 3/5/16 4-8pm and 26/5/16 4-7pm; Bentham Town Hall 4/5/16 4-8pm;

Ingleborough Community Centre, Ingleton, 17/5/16 4-7pm; St Peter's Methodist Church, Cross Hills, 19/5/16, 4-7pm.

Who can people contact for further information about the consultation?

Planning Policy Team, Craven District Council, Belle Vue Square, Skipton, BD23 1FJ

Email: localplan@cravencd.gov.uk

Telephone: 01756 706472

Consultation webpage: www.cravencd.gov.uk/newlocalplan

How and when can people receive feedback once the consultation is over?

Feedback will be provided on the new local plan web-page:

www.cravencd.gov.uk/newlocalplan

Bulletins will be issued on the planning policy news web-page and in the Planning Focus newsletter:

www.cravencd.gov.uk/latestplanningpolicynews

It should be possible to provide initial feedback within two months from the end of the consultation period.

The following was displayed in the Belle Vue Square Council office reception prior to and during the period of public consultation:



Local plan consultation

The draft Craven Local Plan is a plan for:

Homes Businesses
Recreation Conservation



How will land be used in the future? How will planning applications be decided?

Have your say — submit a comments form

[Go online or ask at reception for more information](#)

Press Release Press Release Press Release Press Release



For Immediate Release

April 5, 2016

Craven residents asked to comment on the draft Local Plan

Craven District Council has today (APRIL 5) launched an informal consultation on the new draft Local Plan for Craven District outside the Yorkshire Dales National Park.

Councillors at the Spatial Planning sub-committee agreed last night to consult on the latest version of the plan, which include spatial strategy options, draft policies and a pool of site options with potential for residential, employment/mixed use. The consultation will run until Tuesday May 17, 2016.

Feedback gathered during the last consultation on the draft Local Plan, which took place in September/October 2014, together with extensive updates to the evidence base that underpins the draft plan has been taken into account in preparing the new version.

Paul Ellis, Director of Services at Craven District Council, said: "This consultation is a crucial piece of work in developing a Local Plan that is right for Craven.

"We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. This new draft reflects that input.

"Now we are asking people to have their say on this new draft before it enters the formal process towards adoption by the council. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome."

The new draft Local Plan takes into account the findings of the Strategic Housing Market Assessment (SHMA), which is a key piece of evidence to inform Craven's spatial strategy for housing growth and sets out the number of houses planned within the main settlements in the Local Plan area.

The SHMA has also calculated the housing need for Craven District as a whole to be 290 homes per year. The Council propose in the draft Local Plan to make provision for 256 dwellings per year outside the Yorkshire Dales National Park and are seeking cooperation with the National Park to provide the remaining need of 34 dwellings per year.

The requirement of 256 dwellings per year for the plan area will be provided through dwellings completed since April 2012, sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

The latest draft Local Plan is based on updates of evidence to the 2005 and 2008 Employment Land Review, the 2004 Retail Study and Town Centre Health Checks for Skipton, Settle, Bentham, Ingleton and Cross Hills, and the 2004 and 2008 Playing Pitch Strategy, Open Space and Built Sport Facilities Assessments. Conservation Area Appraisals have also been prepared.

Further evidence will be gathered in relation to highways modelling to assess highway capacity, preparation of an infrastructure delivery plan and testing of the viability of the Publication Draft Local Plan.

The draft Local Plan sets out a pool of site options with potential for housing, employment and mixed uses which have been subject to Sustainability Appraisal. Not all the sites within this pool will need to be allocated within the Local Plan. Following this consultation, the council will look at comments received on the pool of sites and assess any additional site suggestions for either future housing or employment allocation or designation of Local Green Space, before a list of preferred site allocations/designations is presented to the council's Spatial Planning Sub Committee. When approved there will be a period of further informal consultation in June on the preferred sites prior to the publication of the Draft Local Plan.

Sustainability Appraisal of the Local Plan is ongoing. Its purpose is to ensure that social, economic and environmental considerations are integral to preparation of the Local Plan. Sustainability Appraisal of the spatial strategy options, draft policies and pool of sites also forms part of this informal consultation.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017.

Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found from Tuesday April 5 on our web page here www.cravencd.gov.uk/newlocalplan

Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Emsay, Settle, Bentham and Ingleton; and via the mobile library service.

Completed feedback forms can be sent to localplan@cravenc.gov.uk or posted to the council using the address above.

The Council will also be holding drop in surgeries to discuss the draft Local Plan at:

- Victoria Hall, Settle: Monday 25th April 2016, 4pm – 8pm.
- Glusburn Institute: Tuesday 26th April 2016, 4pm – 8pm
- Bentham Town Hall: Wednesday 4th May 2016, 4pm – 8pm.

The Planning Policy Team is available throughout the consultation period. Please contact us on 01756 706472 or by emailing localplan@cravenc.gov.uk to arrange an appointment at the Council Offices in Skipton.

Editors Notes:

For further media information contact Craven District Council – Jenny Cornish: 01756 706315

Public consultation on the third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

The following letter was sent out at all town and parish councils in the plan area giving them advance warning of the local plan consultation:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To: All town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706472

e-mail: localplan@cravencd.gov.uk

Date: 5th June 2017

Dear Parishes,

Draft Craven Local Plan (19/6/17 version) – advance warning of consultation

We are pleased to provide advance warning of a forthcoming consultation, in the hope that this may help you to prepare and make any necessary special arrangements.

Subject of consultation

Draft Craven Local Plan (19/6/17 version)

Period of consultation

Monday 19th June 2017 to Monday 31st July 2017

Nature of consultation document

The consultation document will be the last informal (pre-publication) draft of the council's new local plan. You may recall that public consultation on the full draft local plan occurred during April & May 2016, followed by public consultation on preferred site allocations in July & August 2016. These drafts have now been improved, using consultation responses and newly gathered evidence. The resulting second draft will be the subject of consultation for a 6-week period beginning on 19th June 2017.

Members of Craven Spatial Planning Sub Committee are being asked to approve the draft local plan and associated documents for public consultation at a meeting to be held on Wednesday 14th June 2017. Commencement of the planned consultation is therefore dependent on the committee's decision.

Please contact the planning policy team, if you have any queries relating to the planned local plan public consultation.

Yours sincerely,

**The Planning Policy Team
Craven District Council**

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all those registered on the Council's local plan consultation database at 19th June 2016

Telephone: 01756 706472
Planning Policy Team
Email: localplan@cravenc.gov.uk

19th June 2017

Dear,

**CONSULTATION ON THE PRE-PUBLICATION DRAFT CRAVEN LOCAL PLAN
Monday 19th June – Monday 31st July 2017**

Consultation on the third pre-publication draft of the Craven Local Plan (June 2017) is due to commence on Monday 19th June, for 6 weeks. During this informal public consultation Craven District Council will be seeking feedback from town and parish councils, residents, businesses, local groups and other agencies on the latest draft of the Local Plan.

You will be aware that the Council consulted with the public on the first pre-publication draft of the Local Plan from September to November 2014 and the second pre-publication draft Local Plan from April to May 2016. The feedback gathered during these consultations, together with extensive updates to the evidence base that underpins the draft Local Plan, has helped shape the current draft of the Local Plan.

Public consultation on the third and final informal draft of the Craven Local Plan will run for a six week period from 19th June – 31st July 2017. During this time the Council are seeking views from town/parish councils, residents, businesses and organisations on draft local plan strategy, policies, designations and preferred housing, employment and mixed use site allocations in the area covered by the plan. This current period of public consultation on the draft Local Plan is a chance for interested individuals and groups to help further improve the plan before the plan is formally published and submitted to the Secretary of State for Communities and Local Government via the Planning Inspectorate for formal examination later this year.

During this final period of informal consultation we want to hear from you about:

- What needs changing in the draft plan?
- Why does it need to be changed?
- How it needs to be changed - your suggestions.

The Council is seeking comments on the following pre-publication draft Local Plan consultation documents:

- Pre-publication draft Craven Local Plan
- Local Plan Appendix A to draft policy INF3: Sport, Open Space and Built Sport Facilities
- Local Plan Appendix B to draft policy INF6: Education Provision
- Local Plan Appendix C to draft policy SP12: Infrastructure, Strategy and Development Delivery (Infrastructure Delivery Plan)
- Draft policies and inset maps
- Background documents to the pre-publication draft Craven Local Plan

The draft Local Plan and associated background documents can be viewed from Monday 19th June 2017 online at www.cravenc.gov.uk/newlocalplan . A hard copy of the draft Local Plan will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

The planning policy team is hosting an open-door drop-in event at the council offices on Monday 3rd July 2017, between 2pm and 6pm to discuss any aspect of the Local Plan. The team is also offering individual pre-arranged appointments at the council offices throughout the consultation period. Please contact on 01756 706472 or by emailing localplan@cravenc.gov.uk to arrange an appointment at the Council Offices in Skipton.

To give feedback, please use the Feedback Form which is available online at www.cravenc.gov.uk/newlocalplan . Hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravenc.gov.uk or posted to the Council using the address above. The closing date for comments is Monday 31st July 2017 at midnight.

Yours sincerely,

Planning Policy Team

The following is a screen shot of the information displayed on the Craven Local Development Plan webpage relating to the draft local plan consultation June – July 2017:

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TOWN / STREET / POSTCODE

You are here: Craven District Council > Environment and planning > Planning Services > Planning policy > New local plan - consultation now open

Craven District Council

Environment and planning

Planning Services

Planning policy

Previous planning policy work

Planning for parishes

Planning policy facts & figures

New local plan - consultation now open

- [Local plan timetable](#)
- [Sustainability appraisal](#)
- [Statement of community involvement \(SCI\)](#)

Current local plan

Rural development

Planning policy news

Follow Us

New local plan - consultation now open

We are currently creating an up-to-date, new-style local plan to replace the current local plan - have your say in this new consultation.

Now Draft local plan consultation 19th June to 31st July

The council's third (pre-publication) draft local plan is out for public consultation until the end of Monday 31st July 2017. This follows consultation on an initial draft in autumn 2014 and a second draft in spring 2016. The council has improved the 2016 version in response to previous comments and in light of new evidence from recent planning studies. The current consultation will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Consultation documents and a comments form can be downloaded below. Reference copies of the consultation documents and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

- [Craven Local Plan Pre-Publication Consultation Draft \(19.6.17\) \(2Mb\)](#)
- [Appendix A: Sport, open space & built facilities \(19.6.17\) \(445kb\)](#)
- [Appendix B: Education provision \(19.6.17\) \(370kb\)](#)
- [Appendix C: Infrastructure delivery plan \(19.6.17\) \(11Mb\)](#)
- [Policies Map Pre-Publication Consultation Draft \(19.6.17\) \(12Mb\)](#)
- [Comments Form \(19.6.17\) \(51kb\)](#)

Background documents, below, provide additional background information that readers of the consultation documents may wish to have access to.

- [Housing Growth Options Paper with Sustainability Appraisal \(June 2017\) \(6Mb\)](#)
- [Memorandum of Understanding - CDC and YDNPA \(June 2017\) \(239kb\) Duty to Co-operate](#)
- [Sustainability appraisal of draft policies \(June 2017\) \(4Mb\)](#)
- [Residential Site Selection Process \(incorporating employment sites\) \(June 2017\) \(44Mb\)](#)
- [Review of Green Wedge Designations in Craven \(June 2017\) \(11Mb\)](#)
- [Craven Local Plan Equality Impact Assessment \(April 2017\) \(742kb\)](#)
- [Approaching housing density and mix \(February 2017\) \(2Mb\)](#)
- [Craven Local Green Space Assessment with Annexes \(draft January 2017\) \(7Mb\)](#)
- [Policy Response Papers \(5.4.16\) \(12Mb\)](#) Your comments from spring 2016, our response and resulting changes
- [Site Response Papers \(5.4.16\) \(3Mb\)](#) Your comments from spring 2016, our response and resulting changes

Planning studies (or 'evidence base' documents) can be found, as always, on our [Planning policy facts & figures](#) web-page.

Queries, drop-in and appointments

The council's planning policy team is available to answer queries by telephone (01756 706472) or email (localplan@cravenc.gov.uk) during office hours. The team is hosting an open-door drop-in event at the council offices on Monday 3rd July 2017, between 2pm and 6pm, and is offering individual pre-arranged appointments throughout the consultation period.

The following information relating to the public consultation was published in line with the Council's Community Engagement Strategy 2010-2013:



Draft Craven Local Plan Consultation information



Start Date: Monday 19th June 2017 **End date:** Monday 31st July 2017

What is the consultation about?

The consultation is about the council's local plan. A local plan is a document containing text and maps, setting out how land should be used for such things as housing, employment, recreation and conservation. The aim of a plan is to achieve economic, environmental and social goals through sustainable development. Policies in a local plan are used to decide planning applications.

What will the consultation achieve? Will the results feed into a larger piece of work?

The consultation relates to a third draft of the local plan and follows consultation on an initial draft during autumn 2014 and a second draft during spring 2016. The council has improved these versions in response to comments made and new evidence provided by recent planning studies. Consultation on the third draft will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Who is being consulted?

This is a public consultation and is therefore open to everyone. We are particularly keen to hear from individuals, organisations and companies that have an interest in spatial or land-use planning in the local area, and can provide constructive criticism and positive suggestions for improvement.

What area does the consultation cover?

The council's planning area, which is the part of Craven outside the Yorkshire Dales National Park.

How can people get involved in the consultation?

Consultation documents, including the draft local plan and comments form, can be downloaded from the council's consultation web-page (see below). Reference copies of the draft local plan and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

Is the consultation available in other formats?

Other formats can be provided, on request, in line with the council's normal procedure. Please contact us with your requests.

Are there any consultation events?

No but The Planning Policy Team is available throughout the consultation period. The team can be contacted on 01756 706472 or by emailing localplan@cravencd.gov.uk to arrange an appointment at the Council Offices in Skipton.

Who can people contact for further information about the consultation?

Planning Policy Team, Craven District Council, Belle Vue Square, Skipton, BD23 1FJ

Email: localplan@cravencd.gov.uk

Telephone: 01756 706472

Consultation webpage: www.cravencd.gov.uk/newlocalplan

How and when can people receive feedback once the consultation is over?

Feedback will be provided on the new local plan web-page:

www.cravencd.gov.uk/newlocalplan

Bulletins will be issued on the planning policy news web-page and in the Planning Focus newsletter:

www.cravencd.gov.uk/latestplanningpolicynews

It should be possible to provide initial feedback within two months from the end of the consultation period.

The following was displayed in the Belle Vue Square Council office reception prior to and during the period of public consultation:



Local plan consultation

The draft Craven Local Plan is a plan for:

Homes Businesses
Recreation Conservation



How will land be used in the future? How will planning applications be decided?

Have your say — submit a comments form

[Go online or ask at reception for more information](#)



For Immediate Release

June 15, 2017

Craven residents asked to comment on the Draft Local Plan

Craven District Council is set to launch an informal consultation on the new Pre-Publication Draft Craven Local Plan.

Councillors on Craven's Spatial Planning sub-committee agreed at a meeting on June 14 to consult on the latest version of the plan, which includes a spatial strategy, draft policies and preferred housing, employment and mixed use site allocations.

The consultation will begin on Monday June 19 and will run until Monday July 31, 2017.

Feedback gathered during the last consultation on the draft Local Plan, which took place in April/May 2016, together with extensive updates to the evidence base that underpins the draft plan has been taken into account in preparing the new version.

Paul Ellis, Director of Services at Craven District Council, said: "This consultation is a crucial piece of work and one of the final steps in developing a Local Plan that is right for Craven.

"We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. We have already carried out a huge amount of consultation to ensure a robust plan.

"This is the last chance for people to influence the content of the plan before it is formally published in September 2017 and we would like to hear their views. *We are interested to hear what people like about it and any proposed changes – all suggestions are welcome.*"

The new draft Local Plan takes into account an update to the Strategic Housing Market Assessment (SHMA) prepared in December 2016, which is a key piece of evidence to inform Craven's spatial strategy for housing growth.

It sets out an objectively assessed need (OAN) for Craven District over the plan period 2012-2032 of 4,280 dwellings, which equates to 214 dwellings per year over this 20 year period. The National Planning Policy Framework (NPPF) requires local planning authorities to use their evidence base to ensure that their local plan meets the full, objectively assessed needs (OAN) for market and affordable housing in their area.

The Council proposes to set a housing requirement to meet the full OAN for Craven District and therefore to make provision in the draft Local Plan for 214 dwellings per year outside the Yorkshire Dales National Park.

This housing requirement will be provided through dwellings completed since April 1, 2012, sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

As well as the SHMA update 2016, the latest draft Local Plan is based on up to date evidence relating to a Strategic Flood Risk Assessment prepared in 2017, Conservation Area Appraisals completed in December 2016, Employment Land Review 2017, Viability Assessment of the Local Plan 2017 and Highway Modelling work for Skipton prepared in 2017.

Sustainability Appraisal of the Local Plan is ongoing. Its purpose is to ensure that social, economic and environmental considerations are integral to preparation of the Local Plan. Sustainability Appraisal of the spatial strategy, draft policies and preferred site allocations also forms part of this informal consultation.

This round of informal consultation of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2017 and submitted to the Secretary of State for Examination in December 2017.

Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than the content of the plan. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found from Monday June 19 on our web page here www.cravenc.gov.uk/newlocalplan

Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

Completed feedback forms can be sent to localplan@cravenc.gov.uk or posted to the council using the address above.

The Planning Policy Team is available throughout the consultation period. Please contact us on 01756 706472 or by emailing localplan@cravenc.gov.uk to arrange an appointment at the Council Offices in Skipton.

Editors Notes:

For further media information contact Craven District Council – Jenny Cornish: 01756 706315

Local Green Space Public Consultation for 'Call For Sites'

The following letter was sent to all town and parish councils in the plan area inviting sites to be put forward as potential LGS designations:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Town & Parish Council/Meetings

Telephone: 01756 706232
01756 706472

e-mail: rparker@cravendc.gov.uk
localplan@cravendc.gov.uk
Ruth Parker
Planning Policy Officer

Date: 21st October 2015

Dear Clerk

Re: Designation of Local Green Space - Call for Sites

You may be aware of the opportunity that exists for communities to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated in the Local Plan Local Green Space Designations would be protected from inappropriate development.

Craven District Council will be inviting sites to be put forward to be assessed for their suitability as Local Green Space Designations in the emerging Local Plan for Craven over a 6 week period from Wed 21st Oct to Wed 2nd December.

Craven District Council is asking you to help co-ordinate the Local Green Spaces submissions for your parish because you already play an important role within the community. It may well be that you already know of green spaces which are well used by the community or you may already have groups or individuals in mind who are active in your area that will be able to provide you with suggested sites for consideration as Local Green Space designations. Craven District Council hopes that you would be willing to coordinate your parish's response to this consultation by sending applications to us by the end of the 6 week period of consultation. Applications can also be submitted by groups and individuals directly to the Planning Policy Team at Craven District Council.

Attached is Craven District Council's methodology for assessing applications for Local Green Space Designations. This sets out how the Council will assess proposed sites, the type of information the community should provide as part of an application and the application form

at appendix 4. This methodology together with an online application form can be found on the Council's website at: <http://www.cravenc.gov.uk/latestplanningpolicynews>

Please send in application forms & site plans completed either by the community or by the Town/Parish Council by Wednesday 2nd December 2015.

If you have any queries relating to the Local Green Space designation process, please contact the Planning Policy Team via the contact details at the top of this letter.

Yours sincerely

Ruth M Parker
Planning Policy Officer
BA (Hons) MRTPI



For Immediate Release

Date: 19th October 2015

Help protect green space in your community

Craven communities are being asked to identify important areas of green space which need protecting in the district.

Craven District Council is asking communities, via Town and Parish Councils, to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

“This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated, areas of Local Green Space would be protected from inappropriate development.” Councillor Brockbank, lead Member for Working with Communities.

The Council’s methodology for assessing applications for Local Green Space Designation sets out how the Council will assess proposed sites and the type of information community groups and individuals should provide as part of an application. The methodology together with an online application form can be viewed at <http://www.cravencd.gov.uk/latestplanningpolicynews>

If you have a site in mind for consideration as a Local Green Space designation, please send completed application forms together with site plans by Wednesday 2nd December 2015 (6 week period) to either your Parish or Town Council, or direct to the Planning Policy Team at Craven District Council.

Please contact the Council’s Planning Policy Team with any queries relating to the Local Green Space designation process via email at localplan@cravencd.gov.uk or via telephone: 01756 706472.

ENDS

Editors Notes:

For further media information contact
Craven District Council – Jenny Cornish: 01756 706315

Appendix 6: Information relating to the Representation Period for the Publication Draft Craven Local Plan (Regulation 19) – Representation Guidance Notes.

Craven Local Plan Publication 2018

Representation Guidance Notes

Further copies can be downloaded at <http://www.cravenc.gov.uk/newlocalplan>

1. Introduction

1.1. The Local Plan is published in order for representations to be made prior to submission. The representations will be submitted to the Secretary of State for Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. The Planning and Compulsory Purchase Act 2004 (as amended) (The Act) states that the purpose of the examination is to consider whether the plan complies with the legal requirements, the duty to co-operate and is sound.

2. Legal Compliance and Duty to Co-operate

2.1. The Inspector will first check that the plan meets the legal requirements under section 20(5)(a) of The Act and the duty to co-operate under section 20(5)(c) of The Act before moving on to test for soundness.

2.2. The following should be considered before making a representation on legal compliance:

- The Local Plan should be included in the current Local Development Scheme (LDS) and the key stages should have been followed. The LDS is effectively a programme of work prepared by the LPA, setting out the Local Development Documents (LDDs) it proposes to produce. It will set out the key stages in the production of any plans which the LPA proposes to bring forward for independent examination. If the plan is not in the current LDS it should not have been published for representations. The LDS should be on the LPA's website and available at its main offices.
- The process of community involvement for the Local Plan should be in general accordance with the LPA's Statement of Community Involvement (SCI) (where one exists). The SCI sets out the LPA's strategy for involving the community in the preparation and revision of LDDs (including plans) and the consideration of planning applications.
- The Local Plan is required to comply with the Town and Country Planning (Local Planning) (England) Regulations 2012 (the Regulations). On publication, the LPA must publish the documents prescribed in the Regulations, and make them available at its principal offices and in other appropriate locations, for example libraries within the plan area, and on its

website. The LPA must also notify the various persons and organisations set out in the Regulations and any persons who have requested to be notified.

- The LPA is required to provide a Sustainability Appraisal Report when it publishes a plan. This should identify the process by which the Sustainability Appraisal has been carried out, and the baseline information used to inform the process and the outcomes of that process. Sustainability Appraisal is a tool for appraising policies to ensure they reflect social, environmental and economic factors.

2.3. The following should be considered before making a representation on compliance with the duty to co-operate:

- The duty to co-operate came into force on 15 November 2011 and any plan submitted for examination on or after this date will be examined for compliance. LPAs are expected to provide evidence of how they have complied with any requirements arising from the duty.
- The Act establishes that non-compliance with the duty to co-operate cannot be rectified after the submission of the plan. Therefore the Inspector has no power to recommend modifications in this regard. Where the duty has not been complied with, the Inspector has no choice but to recommend non-adoption of the plan.

3. Soundness

3.1. Soundness is explained in paragraph 182 of the National Planning Policy Framework (NPPF). The Inspector has to be satisfied that the plan is positively prepared, justified, effective and consistent with national policy:

- **Positively Prepared:** This means that the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified:** The plan should be the most appropriate strategy when considered against reasonable alternatives, based on proportionate evidence.
- **Effective:** the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy:** the plan should enable the delivery of sustainable development in accordance with the policies of the NPPF.

3.2. If you think the content of the Local Plan is not sound because it does not include a policy where it should do, you should go through the following steps before making representations:

- Is the issue with which you are concerned already covered specifically by national planning policy? If so it does not need to be included.
- Is what you are concerned with covered by any other policies in the plan on which you are seeking to make representations or in any other plan?
- If the policy is not covered elsewhere, in what way is the plan unsound without the policy?
- If the plan is unsound without the policy, what should the policy say?

4. General Advice

4.1. If you wish to make a representation seeking a modification to a plan or part of a plan you should make clear in what way the plan or part of the plan is inadequate having regard to legal compliance, the duty to co-operate and the four requirements of soundness set out above. You should try to support your representation by evidence showing why the plan should be modified. It will be helpful if you also say precisely how you think the plan should be modified. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not be a subsequent opportunity to make further submissions based on the original representation made at publication. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

4.2. Where there are groups who share a common view on how they wish to see a plan modified, it would be helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases, the group should indicate how many people it is representing and how the representation has been authorised

Appendix 7:

Representation Period for the Publication draft Craven Local Plan (2nd January – 13 February 2018): Letters, CDC Webpage Information, Press Releases and Craven Herald Articles

1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ

Letter sent to all those registered on the Council's local plan consultation database at 21st December 2017 including organisations/individuals who responded to the Pre Publication Draft Craven Local Plan (19th June – 31st July 2017)

Telephone: 01756 706472
Planning Policy Team
localplan@cravencdc.gov.uk

21st December 2017

Dear Sir/Madam,

Craven Publication Draft Local Plan Representation Procedure

I am writing to inform you that Craven District Council is about to Publish its Publication Local Plan and invite formal representations on it. The representations period will begin on Tuesday 2nd January 2018 and finish at 5pm on Tuesday 13th February 2018.

The Local Plan sets out the broad spatial planning policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as identifying the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications and, once adopted, will replace the Council's existing Local Plan, which includes a number of 'saved' Local Plan Policies, originally adopted in 1999.

The Publication Local Plan is the version of the Plan which the Council wishes to adopt. The Council has previously consulted on the following versions of the Draft Local Plan:

- first draft of Craven Local Plan (22nd September to 3rd November 2014)
- second draft Craven Local Plan (5th April – 31 May 2016)
- third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

Representations received during each of these consultations have been taken into account, alongside other considerations, during the preparation of the Publication Local Plan.

Following this representations period (from 2nd Jan – 13 Feb 2018), the Publication Version Local Plan will be submitted, together with the individual representations received during this representations period, to the Secretary of State for Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. A summary of the main issues raised during the representations period will also be submitted to the Secretary of State.

Alongside the Publication Local Plan, the Council is also publishing the proposed Submission Policies Map showing how the adopted Policies Map is intended to be changed to reflect the proposals in the Publication Local Plan. This sets out, on an Ordnance Survey base map, allocations and designations arising from policies in the local plan.

Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

For details of how to submit representations on the Publication Local Plan, please see the Statement of Representation Procedure and the council's representation guidance notes, which accompany this letter and can be downloaded at <http://www.cravenc.gov.uk/newlocalplan> . If you are not able to access this link and require extra copies of the Publication Stage Representation Form, please contact the Planning Policy Team on 01756 706472.

You are receiving this letter because you have submitted representations on previous drafts of the Craven Local Plan and your contact details are held on the council's Local Plan consultation database. If you no longer wish to be contacted with regard to the Craven Local Plan and/or the contact details are incorrect, please let us know either by phone 01756 706472 or email localplan@cravenc.gov.uk

If you require any further information regarding this invitation to make representations, please do not hesitate to contact the Planning Policy Team using the details at the top of this letter.

Yours faithfully,

Planning Policy Team

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To all town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706472
Planning Policy Team
localplan@cravencdc.gov.uk

21st December 2017

Dear Sir/Madam,

Craven Publication Draft Local Plan Representation Procedure

I am writing to inform you that Craven District Council is about to Publish its Publication Local Plan and invite formal representations on it. The representations period will begin on Tuesday 2nd January 2018 and finish at 5pm on Tuesday 13th February 2018.

The Local Plan sets out the broad spatial planning policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as identifying the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications and, once adopted, will replace the Council's existing Local Plan, which includes a number of 'saved' Local Plan Policies, originally adopted in 1999.

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Following this representations period (from 2nd Jan – 13 Feb 2018), the Publication Version Local Plan will be submitted, together with the individual representations received during this representations period, to the Secretary of State for

Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. A summary of the main issues raised during the representations period will also be submitted to the Secretary of State.

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Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

For details of how to submit representations on the Publication Local Plan, please see the Statement of Representation Procedure and the council's representation guidance notes, which accompany this letter and can be downloaded at <http://www.cravenc.gov.uk/newlocalplan> . If you are not able to access this link and require extra copies of the Publication Stage Representation Form, please contact the Planning Policy Team on 01756 706472.

You are receiving this letter because you have submitted representations on previous drafts of the Craven Local Plan and your contact details are held on the council's Local Plan consultation database. If you no longer wish to be contacted with regard to the Craven Local Plan and/or the contact details are incorrect, please let us know either by phone 01756 706472 or email localplan@cravenc.gov.uk

If you require any further information regarding this invitation to make representations, please do not hesitate to contact the Planning Policy Team using the details at the top of this letter.

Yours faithfully,

Planning Policy Team

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all public libraries
located within the plan area,
including the mobile library service

Telephone: 01756 706472
Planning Policy Team
localplan@cravendc.gov.uk

21st December 2017

Dear Librarian

**Craven Publication Draft Local Plan Representations Period
Tuesday 2nd January 2018 - Tuesday 13th February 2018**

I am writing to inform you that Craven District Council is about to invite formal representations on its Publication Draft Local Plan. The representations period will begin on Tuesday 2nd January 2018 and finish at 5pm on Tuesday 13th February 2018.

The Local Plan sets out the broad spatial planning, policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as identifying the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications and, once adopted, will replace the Council's existing Local Plan, which includes a number of 'saved' Local Plan Policies, originally adopted in 1999.

The Publication Local Plan is the version of the Plan which the Council wishes to adopt.

Accompanying this letter is:

- File 1: The Statement of Representations Procedure; the Publication Draft Craven Local Plan with Appendices A, B, C, D; the Publication Draft Policies and Inset Maps; and the Statement of Consultation;
- File 2: The Sustainability Appraisal Report.

Please display these files at your library during the dates set out above. **These files should not be removed from the library.**

There are also a considerable number of other supporting documents and evidence base reports which underpin the Publication Draft Craven Local Plan and these can be viewed online at <http://www.cravendc.gov.uk/newlocalplan>. Should you receive a request from an interested party to view a hard copy of any of these supporting / evidence base documents please contact the Planning Policy Team and we will arrange for a paper copy to be sent to your library. Alternatively paper copies of

these documents can be made available to inspect through prior arrangement at the Council Offices in Skipton by contacting The Planning Policy Team on 01756 706472 or at localplan@cravendc.gov.uk.

Finally, paper copies of documents can be provided directly to interested parties if requested, however please note that printing charges will apply.


You have also been provided with 20 copies of the Statement of Representation Procedure, Representation Guidance Notes and Publication Stage Representation Form for interested parties to take away. If you require further copies of these documents, or any further information regarding this representations period, please do not hesitate to contact the Planning Policy Team using the details at the top of this letter.

Yours faithfully

Planning Policy Team

The following is a screen shot of the information displayed on the Craven New Local webpage relating to the representation period for the Publication draft Craven Local Plan 2nd Jan – 13 Feb 2018

You are here: [Home](#) > [Planning](#) > [Planning Policy](#) > [New local plan](#)



Planning Policy

- Previous Planning Policy
- Planning for parishes
- New local plan**
- Current local plan
- Planning policy news
- Statement of community involvement (SCI)
- Sustainability appraisal
- Local plan timetable
- Planning Policy Facts and Figures
- Strategic housing land availability assessment (SHLAA)
- Landscape appraisal
- Strategic Flood Risk Assessment (SFRA)

New local plan

This is the planning policy page for work on creating an up-to-date, new-style local plan to replace the current local plan.

We are currently inviting representations on the Publication Draft Craven Local Plan. Representations can be made from Tuesday 2nd January 2018 to 5pm on Tuesday 13th February 2018.

Representations Invited on the Publication Draft Craven Local Plan

The council has prepared the publication version of the Craven Local Plan for submission to the Secretary of State for Communities and Local Government.

The local plan sets out the broad spatial planning, policy framework and vision for the plan area (Craven District outside the Yorkshire Dales National Park) up to 2032, as well as the necessary development sites and infrastructure to support this growth. The local plan will also be used to make decisions on future planning applications.

Representations can be made on the Publication Draft Craven Local Plan from Tuesday 2nd January 2018 to **5pm on Tuesday 13th February 2018**, using the Representations Form provided.

The publication version of the local plan has been prepared following consultation on three pre-publication drafts in 2014, 2016 and 2017.

Information, procedures and guidance

The following documents provide important information and helpful guidance - we recommend that you read them before proceeding further:

- [Download Representations Procedure](#)
- [Download Representation Guidance Notes](#)
- [Download Representation Form \(Microsoft Word\)](#)
- [Download Representation Form \(PDF\)](#)

Proposed submission documents

- [Publication Draft Craven Local Plan \(January 2018\)](#)
- [Publication Draft Craven Local Plan Appendices A to D \(January 2018\)](#)
- [Submission Policies Map \(January 2018\)](#)
- [Sustainability Appraisal Report \(January 2018\)](#)
- [Statement of Consultation \(Regulation 22 Statement\) \(January 2018\)](#)
- [Statement of Representations Procedure \(January 2018\)](#)

Supporting documents

- [Duty to Cooperate Statement \(December 2017\)](#)
- [Local Development Scheme \(LDS\) \(December 2017\)](#)
- [Authority Monitoring Report for 2016-2017](#)
- [Craven Local Plan Equality Impact Assessment \(November 2017\)](#)
- [Habitat Regulations Assessment - Appropriate Assessment Report \(Iteration I\) \(December 2017\)](#)
- [Statement of Community Involvement \(SCI\) \(June 2006\)](#)

Evidence base documents

All evidence base documents are available on the [Planning policy facts & figures web-page](#).

Other background documents

[List of other background documents with links \(January 2018\)](#)



For Immediate Release

December 20, 2017

Craven Local Plan approved by Craven District Council

Craven District Council has approved the Craven Local Plan at a meeting on December 19.

The Local Plan will now be published after the Christmas and New Year holidays for a six-week period, beginning on January 2, providing an opportunity for people to make representations on whether the plan is sound and meets the tests set out in the National Planning Policy Framework.

Extensive consultation has been carried out on the Local Plan; the council's planning policy team has considered more than 900 comments made by over 230 people in the most recent consultation on the draft local plan, which took place in June and July 2017. This followed a number of previous workshops, drop-in events and consultations, which have been taking place since 2012.

Councillor Richard Foster, leader of Craven District Council, said: "I'm delighted that our Local Plan is now ready for publication. This has been a very long process and officers and councillors have worked incredibly hard in order to produce a plan that is crucial to the future of Craven.

"This plan sets out how we will deal with vital issues such as homes, employment, education provision, affordable housing, green space, sporting facilities, urban regeneration, transport, air quality, renewable energy and flooding. It provides a sound basis for us to support our communities across the district."

Councillor John Dawson, chairman of the council's Spatial Planning sub-committee, thanked his predecessors as chairman and members of the sub-committee, and particularly the council's Planning Policy team. "They have shown tremendous dedication over a long period of time," he said.

"This plan is the result of five years of research and policy development and we now feel we have a sound Local Plan to put before members."

Michael Bedford QC, the council's barrister, told councillors: "This plan will give the council the planning tools it needs to meet the needs of the area, whilst also respecting the environmental constraints of what is a very special place."

A number of changes to the plan have been made in response to the most recent consultation, including the allocation of land to the north of Airedale Avenue and Elsey Croft and east of the railway line in Skipton, for a new primary school.

Other proposed changes include a new climate change policy, a policy on specialist housing for older people, and small changes to housing numbers in Settle and Bentham following the closure of Rathmell primary school.

There are also a number of changes to housing site allocations in Skipton, Settle and Bentham, and the area around Skipton Woods is proposed to be designated as Local Green Space.

The Council approved the recommendation for a minimum housing requirement of 4,600 net new dwellings during the plan period from 2012 to 2032 - a net annual average of 230 dwellings per year. This figure includes all the dwellings that have been built or given planning permission since 2012.

The Council also approved recommendations to require developers to provide a minimum of 30% affordable housing, as the latest evidence demonstrated that this level of provision was comfortably viable for the vast majority of sites in the plan area.

Following the end of the six week representation period on 13th February 2018, the Council will prepare a summary of the main issues raised which will be submitted with the plan for examination by a Government-appointed inspector. At the Examination in Public the inspector will examine the plan, the evidence supporting it and representations received and judge whether it is sound and meets its legal requirements.

The Craven Local Plan sets out how land should be used in the future to achieve economic, environmental and social goals. Policies in a local plan will be used to decide planning applications including housing, retail and employment uses up to 2032.

For more information on the Local Plan go to the council's website:
www.cravenc.gov.uk/newlocalplan

Notes:

For further media information contact Craven District Council – Jenny Cornish: 01756 706315

Appendix 8:

Statement of Representation Procedure

Statement of Representations Procedure and Availability of Documents

Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulation 19

Craven Local Plan – Publication

Title of Document

Publication Draft Craven Local Plan – Regulation 19 Draft Document for Publication, January 2018.

Subject Matter and Area Covered

Craven District Council has prepared the Publication version of the Local Plan for submission to the Secretary of State for Communities and Local Government. The Local Plan sets out the broad spatial planning, policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications.

Period of Publication for Representations

Representations are invited on the Publication Draft Craven Local Plan for a period of 6 weeks, from Tuesday 2nd January 2018 and ending at 5pm on Tuesday 13 February 2018. This statement provides details on how to make representations.

Statement of fact – How to view the documents

During this public representations period, copies of the Publication Draft Craven Local Plan and other proposed submission documents listed below will be available to view on the Council's website at <http://www.cravencdc.gov.uk/newlocalplan> and will also be available for inspection at the Council's offices at Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday. The Publication Craven Local Plan and accompanying documents will also be available to view at local libraries located within the plan area at Skipton, Settle, Bentham, Ingleton, Crosshills, Gargarve and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at <https://www.northyorks.gov.uk/local-libraries>

Documents which are available to view are:

- Publication Draft Craven Local Plan (January 2018)
- Publication Draft Craven Local Plan Appendices A-D (January 2018)
- Policies Map (January 2018)
- Sustainability Appraisal Report (January 2018)
- Statement of Consultation (Regulation 22 Statement) (January 2018)

There are also a considerable number of other supporting documents and evidence base reports which underpin the Publication Draft Craven Local Plan and these can be viewed online at

<http://www.cravenc.gov.uk/newlocalplan>. Alternatively paper copies of these documents are available to inspect by prior arrangement with the Planning Policy Team who can be contacted on localplan@cravenc.gov.uk or by phoning 01756 706472

Paper copies of documents can be provided directly to interested parties if requested, however please note that printing charges will apply.

PRINTING CHARGES: We can print paper copies of documents, or specific extracts, on request and will make a charge to recover printing costs. Charges will include the cost of paper, but not staff time, and will be 4.3p per page. Printed documents, or extracts, can be collected in person or they can be posted. An additional charge will be made to cover the cost of any postage. Documents will be provided on receipt of a cheque for the right amount, which should be made out to Craven District Council with "Local plan printing charge" written on the back.

Representations

Representations on the plan can be made throughout the representations period. Representations must be made in writing before 5pm on Tuesday 13th February 2018. Please note that late representations cannot be accepted. It is recommended that representations are made by completing the Council's Publication Stage Representation Form with the aid of the representation guidance notes.

Representation forms and guidance notes are available to download from the Council's website at <http://www.cravenc.gov.uk/newlocalplan> and from the Craven District Council offices at Belle Vue Square in Skipton by contacting The Planning Policy Team on 01756 706472 or via the details below. Paper copies are available from libraries within the plan area and from the Craven District Council office reception desk.

Completed representation forms should be returned to:

Planning Policy Team, Craven District Council, Council Offices, Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ.

Or by email to: localplan@cravenc.gov.uk

All individual representations received will be submitted to the Secretary of State, together with a summary of the main issues raised during the representations period and considered as part of a public examination by an independent Planning Inspector. Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

Receiving notification of the progress of the Local Plan

By using the representation form you can request to be notified of the following steps:

- The submission of the Publication Draft Craven Local Plan to the Secretary of State for Communities and Local Government for independent examination.

- Publication of the Planning Inspector's Report on the Craven Local Plan
- Adoption of the Craven Local Plan

For further details, please contact the Planning Policy Team on 01756 706472 or email localplan@cravenc.gov.uk

Appendix 9:

Craven Local Plan 2012-2032 (outside the Yorkshire Dales National Park)

Publication Stage Representation Form

Publication draft Craven Local Plan public representations period runs from Tuesday 2nd January 2018 – Tuesday 13th February 2018.

Regulation 19-Town and Country Planning (Local Planning) (England) Regulations 2012

Representations must be received no later than 5pm on Tuesday 13th February 2018

Please return completed forms to:

Planning Policy, Craven District Council, 1 Belle Vue Mills, Broughton Road, Skipton, North Yorkshire, BD23 1FJ

Or by email to: localplans@cravencd.gov.uk

For further information please contact the Council's Planning Policy Team via email at the address set out above or telephone 01756 706472

This form has 2 parts: Part A for personal details and Part B for your representation(s). **Please fill in a separate form for each representation you wish to make.**

Please note each representation must be signed and dated

Part A

Section 1: Personal Details

Title :	
First Name:	
Last Name:	
Job Title (where relevant):	
Organisation (where relevant):	
Address 1:	
Address 2:	
Address 3:	

Address 4:	
Postcode:	
Telephone:	
Email:	

Section 2: Agent Details

Please supply the name, address, telephone number and e-mail of any planning agent you have working on your behalf.

Agent name:	
Address:	
Telephone number:	
Email:	

Part B

Please fill in a separate form for each representation

The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the legal and procedural requirements, and whether it is sound.

Section 3

Name or Organisation:	
To which part of the Local Plan does this representation relate?	
Section and Paragraph	
Policy	
Policies Map	

Section 4: Legal Compliance & Duty to Cooperate

Do you consider the Local Plan is: (tick as appropriate)		
	Yes	No
1. Legally Compliant		
2. Sound		
3. In Compliance with the Duty to Cooperate		

Please refer to the Council's representation guidance notes at <http://www.cravenc.gov.uk/newlocalplan>

Section 5: Details of Representation

Please give details of why you consider the Local Plan is not legally compliant or is unsound or fails to comply with the Duty to Cooperate. Please be as precise as possible.

If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the Duty to Cooperate, please also use this box to set out your comments.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map your representation relates)

Section 6: Proposed Modifications to the local plan

Please set out what modification(s) you consider necessary to make the Local Plan legally

compliant or sound, having regard to the test you have identified above where this relates to soundness. (NB Please note that any non-compliance with the Duty to Cooperate is incapable of modification at examination) You will need to say why this modification will make the Local Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map your representation relates)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not be a subsequent opportunity to make further representations based on the original representation at publication stage.

After the representations period of the Publication Craven Local Plan has closed, further submissions will only be at the request of the Inspector, based on the matters and issues debated at the examination.

Section 7: Participation at the Examination

If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination? (please select one answer with a tick)	
Yes, I wish to participate at the oral examination	
No, I do not wish to participate at the oral examination	
If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:	

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Section 8: Being Kept Informed

Would you like to be kept informed of the progress of the Craven Local Plan through to adoption? (please select one answer with a tick)	
Yes, I want to be informed	
No, I don't want to be informed	

Please note that if you do not wish to be kept informed of the progress of the Craven Local Plan through to adoption, you will not receive any subsequent updates relating to the Local Plan examination.

Section 9: Signature & Date of Representation

Please sign and date below:	
Signature	
Date	

After the end of the representation period the Council will submit all individual representations received to the Secretary of State, together with a summary of the main issues raised during the representations period.

Information that you provide in your representation, including personal information, may be published or disclosed in accordance with the Environmental Information Regulations 2004 (EIR), or the Freedom of Information Act (FoIA). If you want the information that you provide to be treated as confidential, please tell us, but be aware that under the EIR and FoIA, we cannot guarantee confidentiality.

However, if you are submitting representations as an individual, the Council will process your personal data in accordance with the Data Protection Act 1998, and this means that if you request confidentiality, your personal information will not be disclosed to third parties.

If you wish your personal details to be treated in confidence and not published please tick the box below:	
I wish to request that the personal details submitted with this representation are treated in confidence and not published.	<input type="checkbox"/>
Please explain below, why you have made this request:	

Craven District Council | 1 Belle Vue Square | Skipton | BD23 1FJ | www.cravenc.gov.uk

Planning Policy Team | 01756 706472 | localplan@cravenc.gov.uk



If you would like to have this information in a way that's better for you, please telephone 01756 700600.

Appendix 10: List of Local Plan Prescribed Submission Documents, Supporting, Background and Evidence Base Documents (Regulation 22)

Covering Letter To the Planning Inspectorate (PINS)
Potential Proposed Modification (Draft Policy INF7)
MS/PD: Prescribed Documents
Submission Draft Craven Local Plan (March 2018)
Appendix A (INF3) Submission draft
Appendix B (INF6) Submission draft
Appendix C (IDP) Submission Draft
Appendix D (ENV6) Submission Draft
Submission Policies Map (March 2018)
Final Sustainability Appraisal Report (March 2018)
Regulation 22 (1) (c) Statement of Consultation (March 2018)
Copies of Representations made on the Publication Draft Craven Local Plan (available at https://www.cravencdc.gov.uk/planning/planning-policy/new-local-plan/)
Supporting Documents
Local Development Scheme (December 2017)
Statement of Community Involvement (March 2018)
Authority Monitoring Report 2016-2017
Housing Trajectory 2012 to 2032 (2018 Update for Submission)
Craven Local Plan Equality Impact Assessment (March 2018)
Duty to Co-operate Statement - Update March 2018
Soundness Self-Assessment Checklist (March 2018)
Legal Compliance Self-Assessment Checklist (March 2018)
Background Documents
National Planning Policy Framework
National Planning Practice Guidance
Planning and Compulsory Purchase Act 2004
Localism Act 2011
ONS, UK Business Statistics: Activity, Size and Location 2012
York, North Yorkshire & East Riding Local Enterprise Partnership (2013) Strategic Economic Plan
ONS, Business Demography Statistics 2013
ONS Annual Population Survey (Jul 2013-Jun 2014)
East Lancashire Highways and Transport Masterplan (2014)
The Replacement Pendle Local Plan (2001-2016)
Bradford Replacement Unitary Development Plan (2005)
Lancaster Saved Local Plan (2004), Core Strategy (2008) and draft Local Plan Update (due to be adopted in 2019)
Office of Rail and Road (ORR) –Estimates of Station Usage for 2014/15
“Heritage Counts 2013” Historic England
ONS 2015 Mid Year Estimate
ONS 2014 – SNPP
ONS 2014-based population projections
Solihull MBC v Gallagher Estates Ltd (2014) EWCA Civ 1610
‘Great Place’ (CDC)

National Enabling Policy
National Character Areas (Natural England)
Register of Historic Parks and Gardens of Special Historic Interest in England
Countryside and Rights of Way Act 2000
Heritage at Risk Register (Historic England)
Building for Life
Lifetime Homes
BREEAM
Article 6 (4) of the EU Directive on the Conservation of Habitats and of Wild Flora and Fauna (The Habitats Directive)
Water Framework Directive
Yorkshire and Humber Green Infrastructure Mapping Project
Leeds City Region Green Infrastructure Strategy
Aire and Calder Valley Catchment Management Strategy
Humber River Basin Management Plan
Climate Change Act 2008
Written Ministerial Statement on wind energy development (June 2015)
Rights of Way Improvement Plan (RoWIP) (NYCC), currently under review
Highways Act 1980
Written Ministerial Statement on affordable housing and tariff style contributions (November 2014)
Environmental Information Regulations
Designing Gypsy and Traveller Sites – Good Practice Guide
Use Classes Order
Superfast North Yorkshire Broadband Project
Planning permission for construction of Hellifield Rural Environmental Centre (decision nos. 5/42/149/C, 42/2002/2763, 42/2005/5082)
Action Plan for Ingleton (CDC et al)
Community Infrastructure Levy Regulations 2010
Assessing needs and opportunities: a companion guide to PPG17
Aireville Park Master Plan
Housing Act 1985
Housing (Right to Buy) (Designated Rural Areas and Designated Region) (England) Order 1988
2011 Census
Craven District Council Parking Strategy 2014-2019
North Yorkshire County Council Parking Strategy (2011)
Digital Agenda for Europe (EC)
Agreement on the delivery of Next Generation Access broadband on new residential developments (February 2016)
Historic Environment Record (North Yorkshire County Council)
National Biodiversity Action Plan (UK BAP)
Environmental Report
Habitat Regulations Assessment (HRA)
HRA - Screening Assessment Report [Nov. 2016]
HRA - AA Report (Iteration I) [Dec. 2017]
HRA - AA Report (Iteration II) [March 2018]

Sustainability Appraisal (Full List)
SA Scoping Report (updated, Jan. 2018)
SA of Strategies & Growth Options
SA of Policies
SA of SHLAA Sites & Process Description
Residential Site Selection Process
Evidence Base
Demography
Updating the demographic evidence (November 2017)
Demographic Forecasting Update (October 2016)
Demographic Analysis and Forecasts - Addendum (March 2015)
Demographic Analysis and Forecasts (January 2015)
Population estimates and projections (March 2012)
Economy and viability
Affordable Housing Transfer Prices Background Paper (November 2017)
Employment Land Review (March 2017)
Employment Land Review Addendum (November 2017)
Local Plan Viability Assessment (June 2017)
Local Plan Viability Assessment Addendum Report (November 2017)
Retail and Leisure Study with Health Checks (2016)
Environment:
Biodiversity
Biodiversity Action Plan (May 2008)
BAP Action Programme
Habitat Regulations Screening Assessment (November 2016)
Heritage
Craven CA Appraisals Introduction August 2016
Burton in Lonsdale CA Appraisal
Carleton CA Appraisal
Cononley CA Appraisal
Cowling CA Appraisal
Eastby CA Appraisal
Embsay CA Appraisal
Farnhill CA Appraisal
Gargrave CA Appraisal
Ingleton CA Appraisal
Kildwick CA Appraisal
Kildwick Grange CA Appraisal

Lothersdale CA Appraisal
Low Bradley CA Appraisal
Settle-Carlisle CA Appraisal
Sutton CA Appraisal
Thornton-in-Craven CA Appraisal
Craven Potential CA Designations (Glusburn, H&L Bentham) August 2016
Craven Allocation Site Assessments August 2016
Heritage Impact Assessments (October 2016)
Giggleswick Conservation Areas Appraisal 2008
Settle Conservation Area Appraisal 2008
Skipton Conservation Areas Appraisal 2008
Holistic
Bolton Abbey Development Options Appraisal Study (April 2017)
Landscape
Craven Landscape Appraisal (2002)
Forest of Bowland AONB Management Plan (2014-2019)
Forest of Bowland AONB Obtrusive Lighting Position Statement
Forest of Bowland Energy Position Statement 2011 (Revised)
Forest of Bowland Landscape Character Assessment (2009)
Institute of Lighting Professionals Guidance Notes for the Reduction of Obtrusive Lighting GN012011
Landscape Visual Impact Assessment (October 2017)
Managing Landscape Change - Renewable & Low Carbon Energy Developments (February 2012)
North Yorkshire and York Landscape Character Assessment (2011)
Review of Green Wedge Designations in Craven (June 2017)
Study of Environmental Capacity (February 2017)
Yorkshire Dales National Park Management Plan (2013-2018)
Local green space
Local Green Space Assessment (Draft January 2017)
Sustainability
SA-SEA Scoping Report (Draft December 2013)
Sustainability Appraisal Scoping Report (January 2018)
Flood risk
Strategic Flood Risk Assessment (SFRA) & Appendices A-C (January 2017)
SFRA Appendix B Maps
Housing
Approaching Housing Density and Mix (Feb 2017)

Craven District Council Housing Action Plan 2015-16
Gypsy & Traveller Analysis (2017)
Housing Growth Option Paper - Addendum (November 2017)
Housing Growth Options Paper (June 2017)
North Yorkshire Strategic Housing Market Assessment (Nov 2011)
Residential Site Selection Process (incorporating employment site selection) (January 2018)
Residential Site Selection Process Background Paper (June 2017)
Shaping a Spatial Strategy and Housing Figure (August 2012)
Strategic Housing Land Availability Assessment - Update 2018
Strategic Housing Market Assessment (June 2015)
Strategic Housing Market Assessment Update (December 2016)
Strategic Housing Market Assessment Update (November 2017)
Technical Note - Gypsy and Traveller Household Formation and Growth Rates (2015)
Towards a Locally Determined Housing Target (July 2012)
Traveller Housing Needs Survey (January 2013)
York, North Yorkshire and East Riding Housing Action Plan 2015-16
York, North Yorkshire and East Riding Housing Strategy 2015-2021
Infrastructure
A Strategic Transport Prospectus for North Yorkshire (NYCC)
Cross Hills Station Project Inception Report (February 2017)
East-West Connectivity Study (NYCC, Lancashire LEP, WY Combined Authority) (2017)
HS2 Growth Strategy of the West Yorkshire Combined Authority (2018)
Interim Guidance on Transport Issues (NYCC, 2015)
Leeds and Liverpool Canal Towpath Access Plan (August 2015)
Low carbon and renewable energy capacity in Yorkshire and Humber (AECOM, 2011)
Modelling Highway Impacts of Local Plan Developments in Skipton (June 2017)
North Yorkshire Local Transport Plan (LTP4) 2016 to 2045
Open Space, Playing Pitch & Sports Facility Progress Report (2017)
Open Space, Playing Pitch and Sports Facilities Assessment Summary (2016)
Open Space, Sport & Recreation Facilities Assessment (2016)
Playing Pitch Strategy (2016)
Sports Facilities Strategy (2016)
Other local plans
Craven District (Outside the Yorkshire Dales National Park) Local Plan (1999)
Draft version of the Craven Local Plan in June 2017
Draft version of the Craven Local Plan in April 2016
Draft version of the Craven Local Plan in September 2014
Minerals and Waste Joint Plan (Submission 2017)
Pendle Local Plan Part 1 Core Strategy (2015)
Yorkshire Dales National Park Local Plan text (2016)
Spatial strategy
A Spatial Strategy for Growth Distribution in Craven (options appraisal, April 2016)

Craven Objectively Assessed Need for Housing and Housing Distribution Strategy (comm rep Oct 15)
Spatial Strategy Options - Summary and Update (September 2015)
Spatial Strategy Amendment to Sub Area and Settlement Housing Figures (comm rep Apr 2014)
Shaping a Spatial Strategy - Additional Settlements (committee resolution, October 2012)
Shaping a Spatial Strategy - Additional Settlements (committee report, October 2012)

Electronic versions of or links to the documents listed above are available from the Council's website at: <https://www.cravenc.gov.uk/planning/planning-policy/new-local-plan/>