

SCARBOROUGH TOWN BOARD

DATE: FRIDAY 6th DECEMBER

TIME: 10 AM -12 NOON

VENUE: SCARBOROUGH TOWN HALL

AGENDA

1. APOLOGIES
 - Clare Harrigan, Beyond Housing
 - Matthew Butterworth, CU Scarborough

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE LAST MEETING (ATTACHED) AND MATTERS ARISING

4. LONG TERM PLAN FOR TOWNS – DAVID KERFOOT

5. STATION GATEWAY – CHRIS BOURNE

6. LCWIP – CINDER TRACK CONNECTIONS UPDATE – JACKIE SPEAKMAN

7. SCARBOROUGH FAIR EVALUATION – JACKIE SPEAKMAN

8. WEST PIER UPDATE – HELEN JACKSON

9. A.O.B

10. DATE OF NEXT MEETING
 - 10:00AM FRIDAY 28th FEBRUARY 2025

SCARBOROUGH TOWN BOARD

FRIDAY 20th SEPTEMBER 2024

10:30 @ SCARBOROUGH TOWN HALL

DRAFT MINUTES

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| Chair David Kerfoot CBE DL DK | Chris Marson CMar Scarborough Athletic |
| Vice Chair Richard Boyes RB Scarborough Business Partnership | Cllr Liz Colling LC NYC |
| Nic Harne NH NYC | Rachel Drew RD Arcade |
| Alison Hume AH MP | Julian Caddy JC NYC |
| Steve Bromham SBr Save9 | Corrinne Macdonald CMac NYC |
| James Goodall JG Scarborough Town Centre Team | Helen Jackson HJ NYC |
| Adrian Perry AP Scarborough and District Civic Society | Kerry Levitt KLV NYC |
| Sam Allum SA North Yorkshire Sport | Daniel Fisher DF NYC |
| Matt Butterworth MB CU Scarborough | Amy Ball AB MHCLG |
| Mel Bonney MB CaVCA | Ellis Cooper EC Minutes NYC |
| Caroline Routh CR Stephen Joseph Theatre | |

SUMMARY OF ACTIONS

- **HJ to confirm ownership of This is Scarborough Branding.**
- **DK and RB to carry out research into Community Interest Companies for the use of This is Scarborough branding.**
- **AB to research if any other Town Boards are constituted.**

1. APOLOGIES

- Richard Flinton, NYC
- Rachel Wood, North Yorkshire Police
- Jackie Mathers, CU Scarborough
- Cllr Mark Crane, NYC
- Liz Philpot, YNY Combined Authority
- Clare Harrigan, Beyond Housing
- Simon Bull, Scarborough Business Ambassadors

2. DECLARATIONS OF INTEREST

- 2.1. No declarations of interest.

3. MINUTES OF THE LAST MEETING AND MATTERS ARISING

- 3.1. Minutes of the meeting held on 8th July agreed as a true record.
- 3.2. DK highlighted the recent correspondence regarding the West Pier project circulated to all board members.

4. SCARBOROUGH FAIR – Julian Caddy

- 4.1. JC provided an overview of what the Scarborough Fair project has achieved over the last year and an update on the forthcoming Scarborough Extreme and Scarborough Lights festivals.
- 4.2. RB raised concerns over the funding future of the project, how much of the project should sit within the NYC events team and what subsidy is needed for it to continue. JC stated that the future of Scarborough Fair is still being explored and it is hoped a solution for its future delivery and sustainability will be found.

5. LONG TERM PLAN FOR TOWNS UPDATE – Kerry Levitt

- 5.1. DK asked AH for any further clarification on the Long Term Plan for Towns (LTPT) Programme. AH stated that she has been seeking further updates from Minister Alex Norris and held a meeting with him earlier in the week to state the case for Scarborough and the work that has been undertaken to date. Unfortunately, they are unable to provide any assurances until the budget review on the 30th October 2024 and we wait to see what the outcome of the programme will be.
- 5.2. DK thanked the Board for their input into the Long Term Plan for Town Vision and Investment Plan which was approved by email but requested that the Board formally agreed the documents at this meeting for the minutes. The board unanimously supported the vision and investment plan documents. LC proposed and NH seconded.
- 5.3. KLV ran through a quick update on the priority projects which were agreed at the Board meeting of the 8th July. Project briefs for each project should be completed by November and will be brought back to the Board through the thematic groups for review.
- 5.4. RB stated that for any master planning work, that the costs are circulated to board members.
- 5.5. AH queried what the plans were for the former Argos site. HJ stated that it is in the very early stages of concept but a memorandum of understanding was in place with the developers and that an officer will attend the December board meeting with an update.
- 5.6. NH stated that the Combined Authority have asked for growth plans for the towns in North Yorkshire. The work carried out on the LTPT puts Scarborough in a good position.

6. THIS IS SCARBOROUGH BRANDING – David Kerfoot

- 6.1. DK introduced the agenda item and outlined how the branding could be used. JG queried the ownership of the branding, HJ to confirm.
- 6.2. RB raised how the Scarborough Town Board (STB) could become a Community Interest Company, becoming its own entity separate for the Council. This would allow for further funding opportunities. LC queried if establishing the Board as a CIC would be permissible under the Governments guidance and requirements for the Board under the Towns Fund or LTPT programme. AB to take back to colleagues at MHCLG and research if any other Town Boards have set up as a CIC.
- 6.3. DK stated that further research would need to be carried out on a Community Interest Company. RB and DK to follow up.
- 6.4. CM stated that civic pride needs to be a focus and promoted further within the town.

7. VIBRANT HIGH STREETS FUND – Helen Jackson

- 7.1. HJ provided a brief update on the Vibrant High Street Fund that the Combined Authority are leading on and looking to launch. The information will be circulated to board members.

8. FABLAB+ – Daniel Fisher

- 8.1. DF presented a report on the Fablab+ project which recommended the closure of the project and allocate the remaining capital funding of circa £1million to the West Pier project and allocate the revenue funding of £200k into an open grant for businesses to help address the digital skills gap within Scarborough.
- 8.2. The board held a discussion on the report and its recommendations and what can be achieved within the timescales of the Towns Fund programme. The board were keen to ensure that the funding went towards addressing the skills gap however none of the existing towns deal projects would have a capital need to address this issue.
- 8.3. The chair held a vote on the reallocation of capital funding to the West Pier project and revenue funding to aid in addressing the digital skills gap. Board members voted in favour of the recommendation with one abstention

9. A.O.B

- 9.1. No other business.

10. DATE OF NEXT MEETING

- 6th December 2024