

SCARBOROUGH TOWN BOARD

DATE: MONDAY 8th JULY 2024

TIME: 10:30AM – 12:30PM

VENUE: SCARBOROUGH TOWN HALL

AGENDA

1. APOLOGIES
 - Rachel Drew, Arcade
 -
2. DECLARATIONS OF INTEREST
3. MINUTES OF THE LAST MEETING (ATTACHED) AND MATTERS ARISING
4. EMAIL CORRESPONDENCE – DAVID KERFOOT
5. ENGAGEMENT FEEDBACK – LAUREN HOPSON-HAW
6. CONTINUED ENGAGEMENT – KERRY LEVITT
7. LONG TERM PLAN FOR TOWN
 - TEN YEAR VISION – FIRST DRAFT
 - THREE YEAR INVESTMENT PLAN
 - PROJECT PRIORTISATION APPROACH
8. A.O.B
9. DATE OF NEXT MEETING
 - TBC

SCARBOROUGH TOWN BOARD

MONDAY 17th JUNE 2024

9:30AM @ SCARBOROUGH RUGBY CLUB

DRAFT MINUTES

Chair David Kerfoot CBE DL DK	Nic Harne NH NYC
Cllr Liz Colling LC NYC	Richard Boyes RB Scarborough Business Partnership
James Goodall JG Scarborough Town Centre Team	Rachel Drew RD Arcade
Jackie Mathers JM CU Scarborough	Caroline Routh CR Stephen Joseph Theatre
Steve Bromham SBr Save9	Harriet Stainton HS YNY MCA
Simon Bull SBu Scarborough Business Ambassadors	Helen Jackson HJ NYC
Adrian Perry AP Scarborough and District Civic Society	Kerry Levitt KLV NYC
Sam Allum SA North Yorkshire Sport	Mark Haynes MH NYC
Clare Harrigan CHa Beyond Housing	Daniel Fisher DF NYC
Mel Bonney MB CaVCA	Gabrielle Jandzio GJ NYC
Chris Marson CMA Scarborough Athletic Football Club	Ellis Cooper EC Minutes NYC

SUMMARY OF ACTIONS

- **HJ and DF to bring a report on the options for the Fablab project to the next board meeting.**

1. APOLOGIES

- Richard Flinton, NYC
- Rachel Wood, North Yorkshire Police
- Liz Philpot, YNY MCA
- Sam Pollard, DLUHC
- Amy Ball, DLUHC
- Corinne MacDonald, NYC

2. DECLARATIONS OF INTEREST

- Clare Harrigan declared an interest in Agenda Item 7.
- Sam Allum declared an interest in Agenda Item 7.
- Steve Bromham declared an interest in Agenda Item 7.

OFFICIAL

- Rachel Drew declared an interest in Agenda Item 7.
- Mel Bonney declared an interest in Agenda Item 7.
- Caroline Routh declared an interest in Agenda Item 7.
- Richard Boyes declared an interest in Agenda Item 7.
- James Goodall declared an interest in Agenda Item 7.
- Chris Marson declared an interest in Agenda Item 7.
- Jackie Mathers declared an interest in Agenda Item 7.

3. MINUTES OF LAST MEETING AND MATTERS ARISING

- 3.1.** Minutes of the meeting held on 12th April 2024 agreed as a true record.
- 3.2.** DK presented several pieces of correspondence to the board sent by: James Corrigan, Bob Roberts, and John Senior covering West Pier, the Old Argos Building and Anti-Social Behaviour in the town. Correspondence to be circulated to all members.
- 3.3.** DK informed the board he had spoken with a member of the thematic group about their behaviour at the thematic group meeting raised by NYC officers. DK reminded the Board the ToR for the board state members must abide to the Nolan principles.
- 3.4.** HJ stated that the Terms of Reference for the board are still under review by NYC legal team.

4. FABLAB – Daniel Fisher

- 4.1.** DF provided an update on the status of the Fablab project and provided a recommendation for the future of the project.
- 4.2.** HJ stated that if the project doesn't go forward there is the possibility to redistribute the money to existing projects. HJ further stressed the time frame in which the funding needs to be spent.
- 4.3.** SBr stated that the full project was dependant on Levelling Up round two funds. The current project proposed won't fulfil that. SBr also stated that the use of the YMCA could also be an option.
- 4.4.** LC raised concern that with this project not going forward there isn't a focus on the skills gap the project aimed to address. HJ stated that the revenue funding could still be used to address the issue.
- 4.5.** JM stated that CU Scarborough could help address the skillset but would be a separate project to the Fablab.
- 4.6.** A discussion was had on the process to reallocate the funding, HJ confirmed it would need a project adjustment request.
- 4.7.** MB stated that there are several organisations capable of addressing the skills gap. The process would have to be open for the funding.

- 4.8. DK asked officers to bring a report addressing the options back to the next board meeting on July 8th.

5. LTPT VISION AND OBJECTIVES – Kerry Levitt

- 5.1. DK informed the Board that to finalise the vision and objectives a task and finish group will be established to aid the process. One member from each of the thematic groups have been invited to attend, Adrian Spawforth, Mel Bonney and Simon Bull. They will report back at the next board meeting on July 8th.
- 5.2. KLV provided an update on the draft vision and objectives to the board.
- 5.3. JM stressed the need for Scarborough to be seen as University Town with student accommodation just being a need for that.
- 5.4. RB and SBr suggested the vision be more Scarborough focused.
- 5.5. CH queried if we should be building on the projects carried out in the Towns Fund. KLV stated this could be included in the further narrative for the Long-Term Plan.
- 5.6. HJ questioned if digital skills could be added to the further narrative.

6. LTPT INITIAL ENGAGEMENT FEEDBACK – Kerry Levitt/Gabrielle Jandzio

- 6.1. KLV provided an update on the initial engagement feedback from the Long-Term Plan. GJ provided an update on the reach from the engagement. Full results of the engagement will be provided when completed.
- 6.2. DK queried the comms approach to adverse press. GJ confirmed that they are monitored and will liaise with NYC Press Team for feedback.
- 6.3. CM praised the engagement campaign and queried the use of boosted adverts? GJ confirmed there was one planned for the later stages of the campaign but was stopped due to the Pre-Election period.
- 6.4. DK expressed thanks on behalf of the board to the team on their work on the engagement activity.
- 6.5. HJ thank those board members that helped with the engagement activity and encouraged board members and their organisations to be involved with future activities.

7. LTPT POTENTIAL PROJECT LIST

- 7.1. DK stressed the need for members to declare interest in any of the proposed projects.
- 7.2. KLV presented the potential projects to be taken forward as a part of the Long-Term Plan for Scarborough. KLV invited the board to consider the projects today with agreement on the interventions to be taken in July. The further guidance received indicates specific project

detail is not needed for the 1st August deadline and can follow but the interventions to be used need to be agreed.

7.3. HJ recommended that the first three-year investment plan should be focused on the Town Centre and Castle Ward based on the evidence and results from the public consultation.

7.4. A discussion was held around the projects on the shortlist and where they fit within the Long-Term Plan for towns. A priority list of projects for consideration for delivery within the first three years was agreed upon and will be taken forward for further scoping out.

8. A.O.B

8.1. DK introduced MH, Regeneration Delivery Manager North and East, to the board.

9. DATE OF NEXT MEETING

- **8th July 2024 at Scarborough Town Hall**

DRAFT