

# Building Regularisation Certificate Application Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended)  
This form is to be filled in by the person (or his/her agent) who intends to carry out building work.

## Applicant's details

1 Name  Email   
Address   
 Postcode  Telephone

## Agent details - where relevant and different from the applicant

2 Name  Email   
Address   
 Postcode  Telephone

## Location of building to which work relates

3 Address   
  
 Postcode

## Unauthorised works

4 Description of unauthorised works   
  
  
  
  
Date of the start of construction work on site   
Use of the building

## Fees

5 Total Fee £



1 Belle Vue Square, Broughton Road,  
Skipton, North Yorkshire BD23 1FJ

Telephone: 0300 131 2 131

Email: [buildingcontrol.cra@northyorks.gov.uk](mailto:buildingcontrol.cra@northyorks.gov.uk)



## Electrical Installation

- 6
1. Did the work involve electrical work? (Refer to Note 7)  Yes  No
  2. If 'YES' was the work carried out by a member of the Competent Persons Scheme?  Yes  No
  3. If 'NO' was the work carried out by a qualified and experienced Electrician who can give a Certificate of Compliance?  Yes  No

Note: if you answered NO to either question 2 or 3 an additional charge will be required. Please see charge sheet.

## Additional Information

### 1. Drainage & water supply (Please tick relevant answer)

- Was the source of water to the building from **a water main**  **a private supply**  **a well**
- Was the foul water to be drained to the **foul sewer**  **cess pool**  **septic tank**  **packaged treatment plant**
- Was the surface water to be drained to the **foul sewer**  **soakaway**  **watercourse**  **sustainable urban drainage system**

### 7 2. H4 'Building over sewers'

- Was the proposed building footprint within 3m of a drain or sewer that is greater than 225mm diameter?  Yes  No
- Was the proposed building footprint understood to be over a gully, inspection chamber or manhole?  Yes  No
- Did the proposed building footprint cover more than 8m of a drain or sewer?  Yes  No
3. If the application was for a new dwelling have you attached the planning approval indicating 'Parts M & G' optional requirements?  Yes  No
4. Was a 1:1250 location plan included if works included extension/s or new building/s?  Yes  No
5. Have you applied for planning permission?  Yes  No If 'YES', state App No.

## Declaration

This application is made in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 18](#) and is accompanied by the appropriate charge.

I / we apply for a Regularisation Certification as described on this form and as detailed on any supplementary documents.

Signature

8 On behalf of   
(insert applicants name where the declaration is made by the agent)

Date

This form cannot be used for building regularisation certificate applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher risk buildings can be made [here](#).