

# WHITBY TOWN DEAL BOARD

DATE: MONDAY 23<sup>rd</sup> JANUARY 2023

TIME: 2:00PM – 4:00PM

VENUE: WHITBY COLISEUM

## AGENDA

1. APOLOGIES
  - Clare Harrigan, Beyond Housing
  - David Caulfield, NYCC
  - Richard Flinton, NYCC
2. DECLERATIONS OF INTREEST
3. MINUTES OF LAST MEETING (ATTACHED) AND MATTERS ARISING
4. PANNET ART GALLERY – KERRY LEVITT
5. WHITBY MARITIME TRAINING HUB – HELEN JACKSON/ELLIS COOPER
6. COMMUNICATIONS UPDATE – ANDY CARTER
7. PROGRAMME UPDATE – HELEN JACKSON
8. A.O.B
9. DATE OF NEXT MEETING
  - TBC

# WHITBY TOWN DEAL BOARD

MONDAY 26<sup>th</sup> SEPTEMBER 2022

3:00PM @ WHITBY COLSEIUM

## MINUTES

### IN ATTENDANCE:

|   |   |
|---|---|
| Chair Barry Harland <b>BH</b><br>Whitby Seafood | Liz Small <b>LS</b><br>NYCC                   |
| John Field <b>JF</b><br>Whitby Civic Society    | Andy Carter <b>AC</b><br>SBC                  |
| Cllr Linda Wild <b>LW</b><br>WTC                | Kerry Levitt <b>KLV</b><br>SBC                |
| James Farrar <b>JF</b><br>YNY LEP               | Leigh Brand <b>LB</b><br>SBC                  |
| Marc Cole <b>MC</b><br>SBC                      | Janet Deacon <b>JD</b><br>SBC                 |
| Mike Greene <b>MG</b><br>SBC                    | Helen Watson <b>HW</b> Agenda Item 5<br>NYCC  |
| Alex Richards <b>AR</b><br>SBC                  | Kerry Metcalfe <b>KM</b> Agenda Item 7<br>SBC |
| Helen Jackson <b>HJ</b><br>SBC                  | Ellis Cooper <b>EC</b> Minutes<br>SBC         |

### SUMMARY OF ACTIONS

- Whistle Blowing to be circulated before the next meeting.
- MG/MC to facilitate meeting with Karl Battersby for issues in Whitby.
- EC to share AR and HJ presentations.

### 1. APOLOGIES

- Cllr Steve Siddons, SBC
- Chris Burrows, SBC
- Richard Flinton, NYCC
- Mel Bonney, CaVCA
- Rosemary Du Rose, Beyond Housing

- Clare Harrigan, Beyond Housing
- Paul Fellows, NYMNPA
- Michael King, WTC
- David Caulfield, NYCC
- Matt Parsons, Anglo American
- Karl Battersby, NYCC

## **2. DECLERATIONS OF INTEREST**

**2.1.** No declarations of interest.

## **3. MINUTES OF LAST MEETING AND MATTERS ARISING**

**3.1.** Minutes of the meeting held on 26<sup>th</sup> September 2022 agreed as a true record.

**3.2.** KLV informed the board of an update to the Whitby Old Town Hall project regarding the landscaping proposals of the steps. LW praised that the public have been listened too.

## **4. WHISTLE BLOWING – KERRY LEVITT**

**4.1.** KLV explained that a whistle blowing policy is required for the board. It is proposed that Scarborough Borough Council (SBC) policy will be adapted and circulated before the next meeting.

**4.2.** MG states that same system as SBC will be used and give anonymity to those raising the issue.

## **5. HARBOURSIDE PUBLIC REALM**

**5.1.** HW provided an update on the Harbour side Public Realm project.

**5.2.** LW raised concerns of the lack of movement with the project and issues around the proposed push back of the project time line with the junction at Spital Bridge junction being a major issue.

**5.3.** BH stated that any further consultation/community engagement should have engagement with the board on how best to implement it. LS offers to be a liaison between the board and NYCC.

**5.4.** MG stated that a meeting with Karl Battersby should be facilitated to look at issues outside of the projects.

**5.5.** JF asked if the budget for projects could be moved to other projects, if there was underspend on the project. HJ confirmed that this is possible however there has to be a change request submitted.

5.6. JF also queried how increased costs will impact the project and when prices will be locked in. HW stated that until the design has been confirmed then it is hard to give an accurate answer. The project may be tailored to the project.

## **6. WHITBY WAYFINDING**

6.1. JD presented an update on the Whitby Wayfinding project.

6.2. BH and JF congratulate JD on the success of the project.

6.3. JF queried if footfall data was being captured as a part of the projects. HJ confirms that at a programme level this is monitored. MG queries how the data can be collated and used to support businesses.

6.4. MG praises how it links the past to the present and how it can be used to promote Whitby further.

6.5. HJ praised the work done on accessibility within the app and this should be highlighted.

6.6. AC confirmed that there is a specific marketing plan for this linking it back to the Town Deal Board.

6.7. BH queries the process in terms of closure of the project. HJ states a benefit realisation process is carried out then brought back to the board.

## **7. PROGRAMME UPDATE**

7.1. HJ provided a programme update to the board.

7.2. AR provided an update to the board on the financial risks for the projects.

7.3. JF queried if the report will be ready for Decembers meeting. MC states that it is unlikely and a date near the end of January would be more suitable.

7.4. JF asks that due to the budge of the Whitby Maritime Training Hub could provide an update at every meeting due to potential risks. MG confirms there is a reasonable contingent for this project. MC stated that there has been a steering group from the outset of the project to manage the risks.

7.5. BH queried the status of the Broomfields project surrounding the use of local skills and allocations on the houses.

## **8. A.O.B**

8.1. BH queries the communications plan for the projects with AC.

**8.2.** AC provided an update on the communications plan. AC stated that filming is underway and welcomes ideas for possible locations for the popup exhibition they wish to set up.

**8.3.** LW prepared to talk in the Old Town Hall project and is speaking to traders for their involvement. JF offered possible location ideas for the exhibition.

**8.4.** MG gave his thanks and best wishes for the future of the Whitby Town Deal Board and projects as this is his last meeting.

**9. DATE OF NEXT MEETING**

**9.1.** To be confirmed.