

SCARBOROUGH TOWN DEAL BOARD

MONDAY 12th DECEMBER 2022

9:30AM @ COVENTRY UNIVERSITY SCARBOROUGH CAMPUS

DRAFT MINUTES

IN ATTENDANCE

Chair David Kerfoot CBE DL DK Kerfoot CS	Helen Jackson HJ SBC
Steve Bromham SB Save 9	Liz Small LS NYCC
Cllr Liz Colling LC SBC	Kerry Levitt KLV SBC
David Stone DS CavCA	Sam Pollard SP DLHUC
James Goodall JG Goodall Group	Matthew Turner MT DLUHC
Helen Dowds HD UTC	Chris Bourne CB Agenda Item 5 SBC
Marc Cole MC SBC	Carl Gavaghan CG Agenda Item 6 SBC
Alex Richards AR SBC	Ellis Cooper EC Draft Minutes SBC

SUMMARY OF ACTIONS

- **SP to chase up letter sent to Michael Gove**
- **CG to explore options with Marson & Co surrounding videos for projects.**
- **EC to confirm next meeting date.**

1. APOLOGIES

- Cllr Steve Siddons, SBC
- Richard Grunwell, Scarborough Business Ambassadors
- Robert Goodwill, MP
- Clare Harrigan, Beyond Housing
- Rosemary Du Rose, Beyond Housing
- Richard Flinton, NYCC
- Nick Edwards, SBC
- David Caulfield, NYCC
- Jackie Mathers, Coventry University Scarborough
- James Farrar, YNY LEP

2. DECLERATIONS OF INTEREST

2.1. No declarations of interest.

3. MINUTES OF LAST MEETING AND MATTERS ARISING

3.1. Minutes of the meeting held on 29th September agreed as a true record.

3.2. DK thanked HJ for the requested update from the last meeting. HJ confirms that they will be circulated on the 15th of every month.

3.3. DK stated that no response has been received on the letter sent to Michael Gove. SP to chase up

3.4. HJ introduced the SP and MT from Cities and Growth, the local representatives for the Towns Deal Programme from the Department of Levelling Up Housing and Communities (DLUHC).

3.5. In relation to two questions raised at the last board meeting HJ has consulted with representatives from DLUHC and confirmed that the end of the programme is absolute. A project adjustment request if completion date moved into the next financial year. HJ also confirmed that in the first instance Town Deals should meet the outcomes and deliverables as set out in there offer letter. If a project fails funds can be transferred between projects. In exceptional circumstances a project adjustment request form can be submitted if a project fails, requesting the transfer of funding to another project within the programme or in exceptional circumstances a new project can be introduced. The Department of Levelling Up would expect similar outcomes from the change as the original project.

4. BOARD MEMBERSHIP

4.1. AR updated the board that there is 3 nominations to join the board. DK and the rest of the board support the nominations and accept them to the board.

5. STATION GATEWAY – CHRIS BOURNE

5.1. CB updated the board on the Station Gateway Project.

5.2. DK queried the biggest challenge on the delivery of this project. CB states that the procurement is a challenge due to lack of supply chains in Scarborough however so far this hasn't been an issue. MC confirms that all parties involved are engaged with the project.

5.3. LC queries how critical submission is for March 2023. CB confirms that he isn't concerned as the application will be submitted on time.

5.4. DK raised the question on the use of local artists to implement their artwork on the project. CB confirms it can be explored.

5.5. LS asked if it is Network Rail's rail will be responsible for the maintenance on completion of the project. CB confirms that they will maintain it and are currently building the maintenance needed for this project into their budget.

5.6. JG queried if a multi-storey carpark is still a part of the project. CB confirmed that it is a penultimate part of the project.

5.7. JG queried the structure of the Traffic Light System on Northway. CB stated that Highways are working on this and will have the final say.

6. COMMUNICATIONS

6.1. CG provided an update on communications for the Scarborough Town Deal Board. One of the promotional videos for the projects was also shown.

6.2. DK states that videos aren't dynamic enough and need to be looked at before they are released.

6.3. MC queries if we can have Marson & Co to a Board meeting. CG to facilitate and explore options with Marson & Co.

6.4. CG also updated on the Brunswick and there plans for the unit.

7. GSCV PROJECT ADJUSTMENT REQUEST

7.1. HJ explained the project adjustment request form and why Green Skills Construction Village have submitted the form. SP confirms that across projects this is common at the moment.

8. PROGRAMME REVIEW & MONITORING

8.1. HJ provided a programme review and an update on monitoring.

8.2. AR queried if SP could provide an update on Levelling Up. SP confirms an announcement is expected soon.

9. A.O.B

9.1. DK informed the board of the Minister visit in January.

9.2. DK stated that there has been further correspondence on the West Pier Project. MC confirmed he has met with Richard Grunwell and went into detail on all issues that have been raised.

9.3. DK informs the board of having a meeting in late January/Early February. EC to confirm dates

10. DATE OF NEXT MEETING

- TBC