

NORTH YORKSHIRE PLANNING AUTHORITIES VALIDATION REQUIREMENTS

NYPA6 : APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE

The burden of proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided

For any application to be registered as a valid application it must be accompanied by the relevant forms, plans and supporting documents which are necessary to provide sufficient information for the application to be properly considered and determined. These notes and the document "Validation Requirements for Planning and Other Applications Submitted under the Town and Country Planning Acts" which can be obtained from the Authority's web site, are intended to guide you in putting your application together. We can only accept your application as legally valid if all the necessary information is provided to an acceptable standard.

Unless submitted electronically, one original with three copies of the application form, plans and supporting documents must be provided.

Please return this form with your application with all relevant boxes ticked to illustrate the material submitted as part of the application.

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1. FORMS		
Completed application form (signed and dated)		
2. PLANS		
Location Plan at a scale of 1:1250 or 1:2500 to show:	A plan which identifies the land to which the application relates drawn to an identified scale, identifying the location of the site by reference to at least two named roads, and showing the direction of North	
Existing and proposed elevations at a scale of 1:50 or 1:100 to show:	Where the application is for an existing or proposed development	
Existing and proposed floor plans at a scale of 1:50 or 1:100	Where the application is for an existing or proposed development	
Site Survey Plan at a scale of 1:50 or 1:100	Where the application is for an existing or proposed development	
3. FEE		
Appropriate fee. For guidance refer to Circular 04/2008: Planning Related Fees or information on the Council's web site		
4. OTHER REQUIREMENTS		
Sworn affidavit(s) from people with personal knowledge of the use or development	Required where the application is for an existing use or development	
Supporting Statement	To explain and clarify the application with reference to all supporting information	